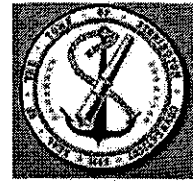


Stonington Harbor Management Commission

July 8, 2013
Minutes



Attending: Chairman: Jay Spalding; Vice Chairman: Jesse Diggs; Commissioners: Ed Smith, Sherman Crites, Rod Johnstone, Bruce MacKinnon, Paul O'Neill, Peter Tacy; Harbormaster Eric Donch. Absent were Commissioner George Kenyon and Assistant Harbormaster Charles Estabrooks. Two Town commissioner vacancies exists.

1. **Call to Order:** Chairman Spalding called the meeting to order at 7:00 PM at the Stonington Police Station meeting room.
 - a) **Vacancy:** Mr. Kenyon gave notice of his resignation after serving for about 20 years. The SHMC owes Mr. Kenyon extensive gratitude for his service and it shall be recognized via a letter of appreciation.
2. **Minutes:** The draft minutes from the June meeting were reviewed and approved unanimously with no corrections.
3. **Correspondences:**
 - a) **Out of Jurisdiction (no review or approval required):**
 - a. CT DOT: A Certificate of Permission (COP) for the work at the Rt. 1 highway bridge was submitted to SHMC by the CT Department of Transportation (DOT). No comment.
 - b. Reardon: COP for work on Mason Island submitted to SHMC. No comment.
 - b) **In Jurisdiction (review and/or approval required):**
 - a. DEEP has issued permit number 137/1212-447p to the SHMC to install and maintain two (2) SNW 48"x48" markers on the AMTRAK RR Bridge. Permit is good for as long as AMTRAK allows such SNW signs to be posted on the bridge.
 - b. COP submitted from CT DEEP Wildlife Division for Dodge Paddock Marsh Rehabilitation, Wall St, Stonington from Storm Sandy damage. COP approved with no comments.
4. **Treasurer's Report (see attachment):** Most all mooring fees have been received. The bills for the boat repairs and new motor have been paid in full. Current balance of \$14K will be reduced to a year-end balance of about \$3.8K when further anticipated expenses are incurred. Mr. Smith moved acceptance, 2nd by Mr. Tacy and approved unanimously.
5. **Harbormasters' Report (see attachment):** In addition to the attached report, the following comments and discussions occurred:
 - a) New mooring permits are being assigned to the abandoned winter stakes where possible
 - b) SHMC has requested that the Harbormaster arrange to remove and dispose of the abandoned boat currently mooring to the HM Dock as soon as possible using whatever means is most appropriate. There may be some fees incurred that will be paid by the SHMC if reimbursement by the vessel's owner is not received.
 - c) Harbormaster was authorized to procure large high visibility round fender buoys, and mark appropriately, to be attached to abandoned or questionable winter stakes and moorings to alert the owners of violations and to contact the Harbormaster
 - d) An attempt to resurrect the Blessing of the Fleet this year is underway by members of the Portuguese Club.
 - e) Two (2) Town vacancies now exist and Mr. Donch has received interest from two (2) applicants. The applicants must receive appointments from the Town.

f) Gridding Project Update: Proceeding as planned with no major issues.

6. **Old Business:**

a) **Slow No-Wake (SNW) Markers:**

- i. The Monsanto breakwater SNW buoy will be adjusted slightly to the east to be out of the deep water channel to accommodate the big commercial fishing boats.
- ii. Ian Hetherington (Don's Dock) was waiting for the SHMC to tell him to set Transient anchorage markers. This was a communication gap and authorization will now be provided.
- iii. Two new SNW buoys were delivered to Dodson last week and will use Dor Mor anchors that Dodson is donating. Bottom paint will be required.
- iv. The SNW near Penguin Shoals green can may be slightly off station and will be reset to the DEEP approved location, if needed.
- v. SHMC will be getting new lettering to change the existing SNW buoys we're replacing to anchorage buoys.

b) **Monsanto Breakwater:** The SHMC has interest in preserving this breakwater as it affects the safety of boats in the harbor. It appears that the Army Corps of Engineers (ACOE) does not have cognizance over it, nor is it owned by the Town or the Borough. This matter is still being investigated.

c) **Other Old Business:**

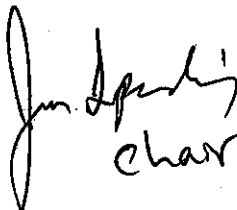
- i. **BIG Grant Update:** The Society of Saint Edmund at Ender's Island will take over the Grant and use it to expand their transient boating facilities. Neither the Town nor the Borough will pursue the Grant being re-purposed by NESS and DEEP.
- ii. **Public Access Moorings:** NESS has installed four (4) moorings using ground tackle donated by Dodson. Their plan is to have a J-105, a Sonar, a J-24 and a Dart catamaran on the moorings and available for public use through the NESS program.

7. **New Business:**

- a) **Review of Mooring Area Assignments:** Each SHMC commissioner was provided with a printout of their area in the harbor and encouraged to perform an inspection in early July (i.e., now), early August and early Sept. The inspections are to verify the following: a) winter stake replaced with properly marked mooring buoy, and b) that the boat on the mooring agrees with the boat assigned to that mooring. Photographic documentation is encouraged. The data should be entered directly into the data base via the on-line web site for the SHMC. Specific action items should be brought to the attention of the Harbormaster.
- b) **Winter Stakes:** All winter stakes should now be replaced by moorings, per the SHMC Plan...
- c) **SNW Violations:** There still are some violations to the SNW areas. SHMC members are encouraged to document any observed violations and forward information (i.e., date, time, boat description, etc.) to the HM who will then contact and provide appropriate guidance to the violators.

8. **Public Comment:** No public comments received.

9. **Adjournment:** A motion to adjourn the meeting was presented, seconded and unanimously accepted at 8:45pm.


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Appendix A: Treasurer's Report

Report Date: 6/30/2013						
	Plan	Apr	May	Jun	YTD	Probable
Funds Generated:						
Balance Brought Forward:	18,828.75	26,239.48	19,501.59	14,493.26	18,828.75	18,828.75
Mooring Fees:	18,600.00	4,065.00	460.00		17,425.00	18,600.00
Miscellaneous Income:	200.00				0.00	200.00
Total Generated Funds:	37,628.75	30,304.48	19,961.59	14,493.26	36,253.75	37,628.75
Operating Expense:						
Mooring Admin:						
Mailings:	500.00	327.49			327.49	500.00
Telephone:	600.00				0.00	600.00
Computer Software:	150.00				0.00	150.00
Miscellaneous:	100.00				0.00	100.00
Sub-Total:	1,350.00	327.49	0.00	0.00	327.49	1,350.00
Boat:						
Fuel & Oil:	800.00				0.00	800.00
Commissioning:	1,300.00				835.00	1,300.00
Storage:	600.00	275.40			275.40	600.00
Maintenance/Repairs:	1,000.00				0.00	1,000.00
Equipment:	500.00				0.00	500.00
Sub-Total:	4,200.00	275.40	0.00	0.00	1,110.40	4,200.00
Harbor Maintenance:						
Buoys Haul/Store:	600.00				525.00	600.00
Buoy/Mooring Service:	1,000.00				0.00	1,000.00
Signage:	200.00				0.00	200.00
Sub-Total:	1,800.00	0.00	0.00	0.00	525.00	1,800.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	100.00				0.00	100.00
Pumpout Eqpt./Maintenance:	100.00				0.00	100.00
Miscellaneous:	100.00				0.00	100.00
Sub-Total:	300.00	0.00	0.00	0.00	0.00	300.00
Administrative:						
Supplies:	100.00				0.00	100.00
Professional Services:	800.00				0.00	900.00
Sub-Total:	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Total Operating Expense:	8,650.00	602.89	0.00	0.00	1,962.89	8,650.00
Approved Projects/Capital						
Ordinance Update:	1,000.00			319.00	319.00	1,000.00
Admin Eqpt, Web Page (Charles):	500.00				0.00	175.00
New sletter	1,500.00				734.40	800.00
Robert G (Major Refit)	7,000.00		5,468.33		8,863.20	9,900.00
New Motor	11,200.00	10,200.00			10,200.00	11,200.00
New SNW Buoys (2)	1,200.00				0.00	1,200.00
New Boat Fund:	640.00				0.00	640.00
Mooring Field Grid:	1,000.00				0.00	250.00
Total Project/Capital	24,040.00	10,200.00	5,468.33	319.00	20,116.60	25,165.00
Total Designated Funds	32,690.00	10,802.89	5,468.33	319.00	22,079.49	33,815.00
Undesignated Funds:	4,938.75	19,501.59	14,493.26	14,174.26	14,174.26	3,813.75
Notes:						
Petty Cash Advance - 300.00	Spending - July	1,112	2 SNW buoys			
Harbor Boat Reserve - 640.00						

Appendix B: Harbormaster's Report

Harbormaster Report

July 8, 2013

New Mooring permits issued: 3

Moorings being given up (this month): 0

New Mooring assignments offered: 5

Additions to Waiting List: 0 Total: 231

Deposits to SHMC account since last report: \$0 (2013 YTD = \$17320)

6/1/13 a 26' Slickcraft was towed into Stonington Harbor by USCG for "Port of Refuge"

- UPDATE* The vessel is still on the pilings next to Harbormaster dock. The owner has agreed to sign over ownership if I find a person to take the vessel. I was given the name of a trailering company this weekend and have not made contact with them yet. I am also pursuing the Town to see if the hull could be disposed of at the town transfer station at no expense to SHMC.

I will be re-installing the "Slow - No Wake" Sign on Sandy Point on Friday (weather permitting).

I have given Dodson Boat Yard the positions to install the two new "Slow - No Wake" buoys. I do not know the status of ground tackle for them.

Don's Dock has been asked to re-install the four eastern "Transient Anchorage" buoys.

Robert G

Stainless working bit still needs to be altered and installed.

Respectfully Submitted


Eric Donch

Stonington Harbormaster