

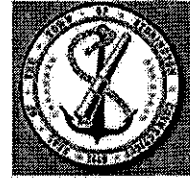


Stonington Harbor Management Commission

Stonington Police Department

March 11, 2013

Final Minutes



Attending: Chairman, Peter Vermilya; Commissioners, Bruce MacKinnon, Ed Smith, Rod Johnstone, Jesse Diggs, Jay Spalding, Jean Dixon, Peter Tacy; Harbormaster, Eric Donch and Deputy Harbormaster, Charles Estabrooks. Absent were Commissioners, Sherman Crites, and George Kenyon.

1. **Call to Order:** Chairman Vermilya called the meeting to order at 7:05 PM. He reordered the agenda to allow applicants to present their information.
2. **NESS Presentation, application** – Mr. Lobdell presented a revised plan for New England Science and Sailing. Details are in the NESS attachment (Appendix C). Motion to approve the application was made, seconded and passed unanimously. NESS also has applied for 6 special purpose moorings.
3. **Griffin application** – Bill Griffin presented and discussed his application for repair of Skippers dock. Permit consists of replacement of existing dock being raised 18” and new decking material. Will initially build 200 of 400 feet. Motion to approve the application was made, seconded and passed unanimously.
4. **Minutes for January 14, 2013 (P. Vermilya):** No comments or changes, a motion to accept the minutes was made, seconded and passed unanimously.
5. **Correspondence (P. Vermilya):**
 - a. **Out of Jurisdiction:**
 - 1) 2 Cove road applications were mentioned but no action necessary as they are out of jurisdiction.
 - 2) Another out of jurisdiction application regarding East Shore road at Latimer point was received.
 - b. **In Jurisdiction:**
 - 1) Application to DEEP for PWC lifts and minor dock modifications was received for Slaughter at 15 Hancox St. The SHMC found no objections with this application. Motion to approve the application was made, seconded and passed unanimously.
6. **Treasurer’s Report:** The treasurer’s report is included herein as Appendix A. In the treasurer’s absence it was reviewed and discussed by all. The current year end probable estimated undesignated funds are \$15,888.75. The report was approved unanimously.
 - 1) There was no reported meeting of the Fee Structure subcommittee.
7. **Harbormaster’s Report (Eric Donch):** The Harbormaster Report is included as Appendix B, with additions shown below: No moorings were given up, no new moorings were offered and the waiting list remained at 231.
 - 1) Work on the outer breakwater completed.
 - 2) The Robert G work by Ocean Scout, Bristol RI was inspected 3/2/2013. Work is proceeding well with no concerns. The boat will have an expected life of at least 10 additional years.
 - 3) Attended formation meeting for Eastern CT harbormasters group on 2/25/13.
8. **Mooring Grid Project Report (Rod Johnstone):** Mooring relocation proceeding as planned. Since last report there has been little progress as the servicing entities equipment has been laid up for the winter. Discussed finding locations for new mooring permits.
9. **Old Business:**
 - 1) Newsletter: Completed. Mailed to all on the mailing list. Additional copies distributed at town hall and points of interest.
 - 2) Web Site Development (Charles Estabrooks): The web site is on line and working. It will need some changes to reflect the renumbering from the gridding project. Web hosting options were discussed. No changes were proposed.

10. New Business:

- 1) Special meeting report regarding Boating Infrastructure Grant (BIG) funding. Discussed potential BIG funding projects. Commissioners will work to find matching funds for BIG projects.
- 2) Robert G Motor reliability. The Motor on the Robert G has proven unreliable and has failed on occasions in emergency response. After much discussion, a motion to purchase a new motor was made, seconded and passed unanimously.
- 3) CG Local Notice to Mariners – Notice of the removal of Wicopesset Passage buoy was discussed. A potential advisory email to mooring holders was discussed as an appropriate course of action.
- 4) Election of officers – Due to the expiration of the chairman's term in April, the commission nominated and elected Jay Spalding – chair and Jesse Diggs – vice chair.

11. Public Comment: No public comments were received.

12. Adjournment: A proposal to adjourn the meeting was presented, seconded and unanimously accepted at 9:20pm.

Approved
for Spalding 4/8/2013

Appendix A: Treasurer's Report

Report Date: 2/28/2013						
	Plan	Jan	Feb	Mar	YTD	Probable
Funds Generated:						
Balance Brought Forward:	18,828.75	18,828.75	17,468.75		18,828.75	18,828.75
Mooring Fees:	18,600.00				0.00	18,600.00
Miscellaneous Income:	200.00				0.00	200.00
Total Generated Funds:	37,628.75	18,828.75	17,468.75	0.00	18,828.75	37,628.75
Operating Expense:						
Mooring Admin:						
Mailings:	500.00				0.00	500.00
Telephone:	600.00				0.00	600.00
Computer Sftwr:	150.00				0.00	150.00
Miscellaneous:	100.00				0.00	100.00
Sub-Total:	1,350.00	0.00	0.00	0.00	0.00	1,350.00
Boat:						
Fuel & Oil:	800.00				0.00	800.00
Commissioning:	1,300.00	835.00			835.00	1,300.00
Storage:	600.00				0.00	600.00
Maintenance/Repairs:	1,000.00				0.00	1,000.00
Equipment:	500.00				0.00	500.00
Sub-Total:	4,200.00	835.00	0.00	0.00	835.00	4,200.00
Harbor Maintenance:						
Buoys Haul/Store:	600.00	525.00			525.00	600.00
Buoy/Mooring Service:	1,000.00				0.00	1,000.00
Signage:	200.00				0.00	200.00
Sub-Total:	1,800.00	525.00	0.00	0.00	525.00	1,800.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	100.00				0.00	100.00
Pumpout Eqpt./Maintenance:	100.00				0.00	100.00
Miscellaneous:	100.00				0.00	100.00
Sub-Total:	300.00	0.00	0.00	0.00	0.00	300.00
Administrative:						
Supplies:	100.00				0.00	100.00
Professional Services:	900.00				0.00	900.00
Sub-Total:	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Total Operating Expense:	8,650.00	1,360.00	0.00	0.00	1,360.00	8,650.00
Approved Projects/Capital						
Ordinance Update:	1,000.00				0.00	1,000.00
Admin Eqpt, Web Page (Charles):	500.00				0.00	500.00
Newsletter:	1,500.00		734.40		734.40	800.00
Robert G (Major Refit):	7,000.00				0.00	7,000.00
New SNW Buoys (5):	0.00				0.00	3,000.00
New Boat Fund:	540.00				0.00	540.00
Mooring Field Grid:	1,000.00				0.00	250.00
Total Project/Capital	11,540.00	0.00	734.40	0.00	734.40	13,090.00
Total Designated Funds	20,190.00	1,360.00	734.40	0.00	2,094.40	21,740.00
Undesignated Funds:	17,438.75	17,468.75	16,734.35	0.00	16,734.35	16,838.75
Notes:						
Petty Cash Advance - 300.00		Spending - Feb				
Harbor Boat Reserve - 540.00						

Appendix B:

Harbormaster Report
March 11, 2013

New Mooring permits issued: 0 Moorings being given up (this month): 0
New Mooring assignments offered: 0 Additions to Waiting List: 0 Total: 231
Deposits to SHMC account since last report: \$0 (2012 YTD = \$8200)

Mooring renewals:
 285 renewals sent
 135 received
 0 processed to date

The "multiple owner" affidavit is causing at least one mooring holder to give up the mooring.

Work on the outer breakwater is completed.

2/25/13 Attended a meeting hosted by the Waterford Harbormaster. We are forming an Eastern Ct Harbormaster group. We will be pursuing training in various areas, interacting more with local first responders for on water emergencies, State issued ID cards, and other items.

Robert G

The boat repairs are going well. Jesse Diggs and I went and inspected the repairs on 3/2/2013. More to follow under boat subcommittee report.

An interim invoice from Ocean Scout was received for work/materials to date in the amount of \$3394.87 and has been forwarded to the treasurer.

Boat repairs are expected to be completed by 3/31/2013.

Respectfully Submitted


Eric Donch
Stonington Harbormaster



**Discussion Outline NESS Master Plan
Harbor Management Commission – March 11th 2013**

I. Objectives

- Update HMC on long range master plan for programs, property and waterfront
- Continue constructive dialogue moving forward as we have annually since 2002

II. NESS Update (since our last presentation on Master Plan on July 9th 2013)

- We aspire to be a leading provider of marine educational programs year round
- Taught approximately 1,300 students in 2012
- Final stages of being certified by the State as an educational concern
- One of 20 programs (out of 1,400) to be certified by US Sailing nationally
- Received \$250,000 grant over three years to support scholarships
- Became Silver Sponsor of Special Olympics underscoring our commitment
- Early adopter of STEM multidisciplinary curriculum (Science, Technology, Engineering & Math)
- Preferred partner in science/math education to New London School system
- Initiated pre-approval process for dock permitting under DEEP and Harbor Management Commission

III. Growth Plans

- Taught approximately 1,300 students annually in 2012
- Long term growth through off-season programming (October – May)
- Off season is comprised of school groups whereas summer is focused on individual students
- Daily volume in summer is peaking:
 - Desire to maintain 6 to 1 student/instructor ratio (average)
 - Attracting licensed captains
 - Powerboats

Year	Peak Session Attendance	Maximum Daily Attendance
2010	72 (afternoon 7/26)	135
2011	80 (afternoon 8/15)	144
2012	85 (afternoon 7/9)	164

- Working to optimize flow of traffic during peak drop off and pick up times

IV. Master Plan Goals

- **Buildings:** 70 – 72 Water Street Property (see site plan previously approved with P&Z)
 - > Functionally dependent waterfront use for community educational programs
 - > Create workable and flexible year round classroom space
 - > Improve basic infrastructure (heads, fire safety, accessibility for the disabled, energy conservation, environmental comfort)
 - > Reconfigured space, but no plans to increase square footage

Inspiring Individuals to Discover Themselves Through the Enjoyment of the Sea

C:



- **Waterfront:** Improve waterfront infrastructure to support year educational use to:
 - Increase community access to the water
 - Promote accessibility for small boats for teaching and recreational use
 - Become more operationally efficient to enhance safe water access for students
- Master plan will be implemented based on the timing of available funds

V. Waterfront Core Components of Plan

A. Current Configuration

- 180-foot fixed dock built to commercial standards
- Plans will still be short of original facility's dock (extended past existing Skippers dock)
- NESS installed a series of floating docks and one ramp over past few years in conformance with our approved permits from CT DEEP and US Army Corp of Engineers

B. Floating Docks Plan

- Add floating docks around entire perimeter of existing fixed pier to enhance student access to watercraft. Existing big boat dockage will be relocated to proposed dock extension
- Add five ramps to promote safety and efficiency in boat launch/haul out and ease access to program offerings
- Install two hoists to enable dry sailing capability lift-out
- 'Med' mooring capability for power boats
- Expansion does not encroach on 'fairway' agreements with neighbors and has been reviewed with both property abutters
- Special needs access will be provided consistent with NESS inclusive mission

C. Approval Process

- We are seeking your support to file plan with the DEEP as a high priority water dependent use that promotes community access to the harbor
- We have the support of the abutting neighbors and believe others to the north are also supportive based on changes to the original plan
- These final plans will be subject to public comment
- Hope to install 6 to 8 floats on north side to promote access via ramps in time for summer (COP)

D. Moorings

- NESS seeks 6 special purpose commercial moorings to moor Ideal 18s and J-105
- All boats on the moorings will be available for community access via our programs and recreational use (once qualified)
- Moorings will help up manage bottleneck at float and provide more efficient handling of fleet
- We understand that we must reapply each year