

Final
Town of Stonington, CT
Stonington Harbor Management Commission
Special Meeting
November 14, 2012
7:00 PM
Stonington Borough Meeting Hall

A special meeting of the Stonington Harbor Management Commission was held on Wednesday, November 14, 2012 at the Stonington Borough Meeting Hall. Attending were Chairman Peter Vermilya, Rodney Johnstone, Jean Dixon, Jesse Diggs, Peter Tacy, Ed Smith, George Kenyon, Jay Spaulding, Harbormaster Eric Donch and Assistant Harbormaster Charles Estabrooks. Bruce MacKinnon and Sherman Crites did not attend.

I. Call to Order

The meeting was called to order at 7:00PM by Chairman Vermilya. The meeting was a Special Meeting held because of the Veteran's Day holiday which fell on the regular meeting day.

Chairman Vermilya acknowledged the Commission's efforts in passing the Stonington Harbor Management Plan on October 9, 2012 and copies of the new plan were distributed to the Commission members

II. Minutes

A motion to accept the minutes of the October 2, 2012 was made, seconded and passed unanimously.

III. Correspondence

Chairman Vermilya reported the following correspondence:

- A) Out of Jurisdiction –none
- B) In Jurisdiction
 - Invoice: PMW dated 8/20/12 for 581.95 for work on ROBERT G engine
 - Invoice: AGJO Printing dated 10/08/2012 for \$53.60 for Plan copies

IV. Treasurer's Report

Ms. Dixon summarized the Treasurer's Report for the period ending October 31, 2012 (Attachment A). Mr. Tacy motioned to accept the Treasurer's Report as written; the motion was seconded and passed unanimously.

Chairman Vermilya stated that the Plan committee would develop the rationale for a revised fee schedule for consideration by the Commission.

V. Harbormaster's Report

- A) The Harbormaster's Report was presented by Harbormaster Donch.
 - No mooring revenue was collected; no mooring assignments were made.
 - ROBERT G will be hauled soon and HM Donch will schedule a meeting with Scout Boats to review/schedule repairs. The engine performance continues to be inconsistent and is under evaluation by PMW. The fuel tank was stolen from the ROBERT G and reported to the police.
 - Storm damage from Hurricane Sandy included dock damage on the eastern shore of the harbor, loss of the SlowNoWake sign on Sandy Point and a Transient Anchorage Buoy-both recovered. Also one 62' boat broke loose a mooring in the southwest harbor area and grounded at Wamphassuc Point shore.
 - HM Donch reported no apparent shoaling in the Sandy Point channel in response to an ACOE inquiry.
- B. Mooring Grid Project
 - 1. Mr. Johnstone reported that the new mooring grid is officially issued for implementation and presented a graphic representation of the grid for commissioners. New grid assignments for moorings have been developed for each mooring inspection service provider who will relocate moorings during the standard

mooring inspection over a three to four year period. Most moorings will move less than 50' and all will be renumbered as they are relocated according to the new system pattern. The grid results in a more efficient, safe use of harbor mooring space with 100 additional moorings potentially available and at 95-120' diameter spacing. Mr. Johnstone and Mr. Spaulding will liaise with service providers during implementation and HM Donch will administer new mooring assignments from the waiting list.

VI. Old Business

A) SHMC Web/Database Committee Report

- AHM Estabrooks reported that web development continues on schedule. He confirmed that the date of the mooring last inspection will be available for commission view.

B) Newsletter

- The Newsletter Sub-Committee will meet to plan for the next issue which will be scheduled for winter/early spring depending on content.

VII. New Business

Special Meeting, none permitted.

VIII. Public Comment

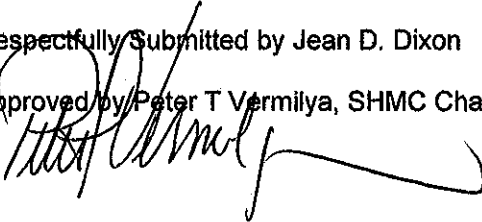
None

IX. Adjournment

The meeting adjourned at 8:30 upon a motion that was made by Mr. Diggs seconded by Ms. Dixon and approved unanimously.

Respectfully Submitted by Jean D. Dixon

Approved by Peter T Vermilya, SHMC Chair



Report Date: 10/31/2012						
	Budget	Aug	Sep	Oct	YTD	Probabl
Funds Generated:						
Balance Brought Forward:	22,754.26	20,263.33	19,973.30	19,820.91	22,754.26	22,754.26
Mooring Fees:	8,200.00	540.00	80.00		8,220.00	8,260.00
Miscellaneous Income:	200.00	120.00			225.00	225.00
Total Generated Funds:	31,154.26	20,923.33	20,053.30	19,820.91	31,199.26	31,239.26
Operating Expense:						
Mooring Admin:						
Mailings:	500.00				388.45	500.00
Telephone:	660.00	167.14			440.94	660.00
Computer Sftwr:	150.00				0.00	150.00
Miscellaneous:	75.00				94.00	100.00
Sub-Total:	1,385.00	167.14	0.00	0.00	923.39	1,410.00
Boat:						
Fuel & Oil:	500.00	116.63	166.09		517.00	650.00
Commissioning:	450.00				450.00	450.00
Storage:	600.00				0.00	0.00
Maintenance/Repairs:	650.00	37.73			4,794.79	5,000.00
Equipment:	535.00				324.34	535.00
Sub-Total:	2,735.00	154.36	166.09	0.00	6,086.13	6,635.00
Harbor Maintenance:						
Buoys Haul/Store:	600.00				0.00	600.00
Buoy/Mooring Service:	1,000.00				0.00	1,000.00
Signage:	1,100.00				750.00	750.00
Sub-Total:	2,700.00	0.00	0.00	0.00	750.00	2,350.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	20.00				0.00	20.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous:	80.00				0.00	80.00
Sub-Total:	100.00	0.00	0.00	0.00	0.00	100.00
Administrative:						
Supplies:	100.00				0.00	100.00
Professional Services:	0.00	100.00			100.00	100.00
Sub-Total:	100.00	100.00	0.00	0.00	100.00	200.00
Total Operating Expense:	7,020.00	421.50	166.09	0.00	7,859.52	10,695.00
Approved Projects/Capital						
Ordinance Update:	1,000.00	528.53	66.30	67.00	661.83	750.00
Admin Eqpt, Web Page (Charles):	2,300.00				2,194.00	2,194.00
New sletter	1,400.00				730.00	1,400.00
Robert G (Major Refit)	7,000.00				0.00	7,000.00
New Boat Fund:	540.00				0.00	540.00
Mooring Field Grid:	525.00				0.00	2,025.00
Total Project/Capital	12,765.00	528.53	66.30	67.00	3,585.83	13,909.00
Total Designated Funds	19,785.00	950.03	232.39	67.00	11,445.35	24,604.00
Undesignated Funds:	11,369.26	19,973.30	19,820.91	19,753.91	19,753.91	6,635.26
Notes:						
Petty Cash Advance - 300.00	pending - Nov					
Harbor Boat Reserve - 540.00						