

FINAL
Town of Stonington, CT
Stonington Harbor Management Commission
Regular Meeting
April 11, 2011
7:00 PM
Stonington Police Public Meeting Hall

A regular meeting of the Stonington Harbor Management Commission was held on Monday, April 11, 2011 at the Stonington Police Public Meeting Hall. Attending were Chairman Peter Vermilya, George Kenyon, Alan Banister, Sherman Crites, Jean Dixon, Rodney Johnstone, Jesse Diggs, Ed Smith, and Harbormaster Eric Donch. Assistant Harbormaster Charles Estabrooks and William Geary did not attend.

I. Call to Order

The meeting was called to order at 7:00PM by Chairman Vermilya.

II. Minutes

Mr. Crites motioned to accept the minutes of the March 14, 2011, meeting as amended and Mr. Diggs seconded. The motion was approved unanimously.

III. Correspondence

Chairman Vermilya reported the following correspondence:

A) Out of Jurisdiction

1. Tentative determination by the CT DOT to replace the Route 1 bridge No 01900 over Quana Duck Cove and to waive Public Hearings.
2. Tentative determination by the CT DOT to replace the Route 1 bridge No 01898 over Stoney Brook and to waive Public Hearings.(Cardinal Cove)

B) In Jurisdiction

1. A Zoning Amendment Form submitted to the Town of Stonington Planning and Zoning Commission seeking to alter several zoning regulation sections which would have the effect of making it possible for the P&Z to modify height limitations so that the historic mills now in the Industrial Heritage Reuse District could more easily altered for commercial and industrial uses. *Mr. Johnstone will review for clarification.
2. Letter dated 3/4/2011 from Frederick and Ann Gleason affirming their interest in remaining on the Wait List
3. A Contact Update Form, posted 3/29/2011, from Scott Degler affirming his interest in remaining on the Wait List. *This SHMC website form is not current and will be updated (Asst. HM Estabrooks). Mr. Degler's interest was acknowledged.
4. Letter from Mr. Jerry Donovan, dated 3/31/2011 responding to a 3/17/2011 letter from HM Donch that stated that Mr. Donovan's mooring

permit for Mooring R-75 had been revoked because the mooring was unused for a period in excess of 60 days during the summer of 2010. Mr. Donovan noted lack of notification from the Commission that his mooring was in jeopardy and volunteered to present evidence that the mooring was used during that period. *Chairman Vermilya will contact Mr. Donovan to request in writing a Special Meeting of the Commission to settle the dispute. The mooring will not be re-assigned until resolution of the dispute.

5. A letter from Vincent Yevoli, dated 4/4/2011, stating that Jerry Donovan did use Mooring R-75 during the 2010 season.

IV. Treasurer's Report

Ms. Dixon summarized the Treasurer's Report for March 31, 2011 (Attachment A.).

Mr. Banister motioned to accept the Treasurer's Report. Mr. Johnstone seconded and the motion passed unanimously.

V. Harbormaster's Report

The Harbormaster's Report, April 11, 2011 was presented by Harbormaster Donch (Attachment B)

A) Status of Moorings

HM Donch reviewed the status of new mooring offers (Attachment C) and noted that 4 new permits had been issued this month (3 to Wait List applicants, 1 relocation). Available moorings N-66, R-53, R-66, S-42 and Y-14 have reassignment priority.

HM Donch reviewed the 2011 mooring renewal response to date. Commission members successfully contacted 42 of the 52 non-respondents during an intensive phone campaign last week. The remaining 10 will be notified by registered letter on April 25 of their mooring permit revocation and will be able to contact the Commission by letter postmarked no later than May 15, 2011 to appeal the revocation. Those moorings not acted upon by the mooring holder by May 15, 2011, will be reassigned. Mooring Renewals were due on March 31, 2011.

*Chairman Vermilya will send a letter to Mr. Huntley, CT DEP, on behalf of the Commission in recognition of his recent work on the pump out dock.

Mr. Crites motioned to accept the Harbormaster's Report as written and Mr. Banister seconded. The motion passed unanimously.

VI. Old Business

- A) Littoral and Standard Mooring Renewals
 - 1) The Commission reviewed the issues associated with mooring holders who do not respond to renew their moorings by the March 31 deadline. The Commission agreed that a formal policy is necessary to ensure awareness by mooring holders of their responsibility and to ensure the timely identification and assignment of moorings that are not to be renewed.
*Ms. Dixon will draft a policy proposal for discussion at the May meeting.
- B) Status of Moorings
 - Covered under Harbormaster's Report.
- C) Harbor Management Plan Review
 - 1) The review of the Plan Update was deferred and will resume at "Winter Mooring Sticks", Section 13 at the next meeting.
- D) Slow/No Wake Harbor Ordinance Update
 - 1) HM Donch and Mike Payton of the CT DEP need to meet to do an inspection of buoy locations specified in the permit application. *HM Donch will secure a boat and contact Mr. Payton to schedule the inspection. Upon location approval, the permit for the buoys will become "pending" and submitted for approval by a DEP officer within approximately a month.
 - 2) *Mr. Banister will acquire 4 buoys from the Shellfish Commission which has agreed to lend these buoys to the Commission for the No-Wake implementation; Mr. Banister will coordinate buoy lettering with Brian's Signs. He will order one of the three new buoys budgeted for the project, deferring the remaining two until completion of the Amtrak bridge project where they will be placed.
- E) Harbormaster Boat/Pump out Boat Dock Project:
 - 1) Chairman Vermilya reported that ditching for piping from the dock to the Water Treatment Facility is underway as of April 8, 2011.
 - 2) Larry Sullivan reports that the pump-out plumbing remains on schedule for May 1, 2011, completion.
- F) Harbormaster Boat Mission Statement: Deferred discussion.
- G) Review of Remaining Capital Expense Items for the 2011 Budget: Deferred discussion.

VII. New Business

- A) Mr. Johnstone reported that the Wadawanuck Club had contacted him with concern that three Dodson moorings were located unsafely close to its dock structures (M1, M2, and M3). *HM Donch will confirm the correct GPS coordinate positions of these moorings and will resolve discrepancies with Dodson's.

VIII. Public Comment

There was no public comment.

IX. Adjournment

The meeting adjourned at 8:47 upon a motion that was proposed by Mr. Banister, seconded by Mr. Kenyon and approved unanimously.

Submitted by Jean D. Dixon

* Indicates action items.

Report Date: 03/31/2011	Annual Budget	Jan	Feb	Mar	YTD Total	YTD Balance
Income:						
Balance forward:	\$30,670.25	\$30,670.25	\$29,534.94	\$28,635.18	\$30,670.25	
Mooring Fees:	\$8,200.00		\$800.00	\$5,700.00	\$6,500.00	\$1,700.00
Miscellaneous:	\$200.00	\$5.00		\$100.00	\$105.00	\$95.00
Total Income:	\$39,070.25	\$30,675.25	\$30,334.94	\$34,435.18	\$37,275.25	\$1,795.00
Expenses:						
Mooring Admin:						
Mailings:	\$495.00	\$132.00	\$81.40	\$104.60	\$318.00	\$177.00
Telephone:	\$660.00	\$49.54		\$102.61	\$152.15	\$507.85
Computer Sftwr:	\$150.00					\$150.00
Miscellaneous:	\$75.00					\$75.00
Sub-Total:	\$1,380.00	\$181.54	\$81.40	\$207.21	\$470.15	\$909.85
Boat Expense:						
Fuel & Oil:	\$300.00					\$300.00
Commissioning:	\$250.00	\$280.00			\$280.00	(\$30.00)
Storage:	\$600.00					\$600.00
Maintenance:	\$350.00	\$39.46	\$39.46		\$78.92	\$271.08
Repairs:	\$400.00					\$400.00
Equipment:	\$325.00					\$325.00
Miscellaneous:						
Sub-Total:	\$2,225.00	\$319.46	\$39.46		\$358.92	\$1,866.08
Harbor Expense:						
Buoys Haul/Store:	\$1,300.00	\$570.00			\$570.00	\$730.00
Buoy/Mooring Service:	\$200.00					\$200.00
Signage:	\$100.00					\$100.00
Miscellaneous:						
Sub-Total:	\$1,600.00	\$570.00			\$570.00	\$1,030.00
Dock/Pumpout Expense:						
Dock Eqpt./Maintenance:	\$350.00					\$350.00
Pumpout Eqpt./Maintenance:	\$100.00					\$100.00
Miscellaneous:	\$300.00					\$300.00
Sub-Total:	\$750.00					\$750.00
Administrative Expense:						
Supplies:	\$150.00					\$150.00
Miscellaneous:						
Sub-Total:	\$150.00					\$150.00
Professional Services:						
Legal:						
Miscellaneous:						
Sub-Total:						
Contingency:						
Boat Engine Maint			\$578.90		\$578.90	
Sub-Total:	\$610.00		\$578.90		\$578.90	\$31.10
Capital Expenses:						
SNW Implementation:	\$2,560.00					\$2,560.00
Dock/Pumpout Impementation:	\$11,500.00		\$1,000.00	\$10,777.00	\$11,777.00	(\$277.00)
Ordinance Update Project:	\$1,000.00	69.31			\$69.31	\$930.69
Harbor Donations:	\$5,000.00					\$5,000.00
Administrative Eqpt.:	\$800.00					\$800.00
New Boat Fund:	\$5,000.00					\$5,000.00
Shared Data Access:						
Boat Radar:						
Side Scan Sonar:						
Sub-Total:	\$25,860.00	\$69.31	\$1,000.00	\$10,777.00	\$11,846.31	\$14,013.69
Total Expenses:	\$32,575.00	\$1,140.31	\$1,699.76	\$10,984.21	\$13,824.28	\$18,750.72
Balance:	\$6,495.25	\$29,534.94	\$28,635.18	\$23,450.97	\$23,450.97	
NOTES:						
Paid:	Eric Donch	\$207.21	Mooring Adm			
	Gwenmor Marine	\$10,777.00	DockConstruction			
Revenue:		\$5,700.00	158 Mooring Fees incl. 3 commercial			
		\$100.00	Represents 285 moorings			
			HM Boat Donation			

ATTACHMENT B
Harbormaster Report
April 11, 2011

New Mooring permits issued: See page 2

Moorings being given up (this month): 2 (Smith, W.E. Y-14, Zvara R-66)

New Mooring assignments offered: See page 2

Additions to Waiting List: 0 Total: 206

Deposits to SHMC account since last report: \$ 5700 (2011 YTD = \$6500)

Mooring Renewal Status:

Renewals sent: 286 (283 private, 3 commercial (114 DBY, 11 DD, 5 CC)) 416 total

Replies to date: 238 Approved

27 Pending

20 Not received (Includes Zvara, W.E.Smith, given up)

(17 in Harbor, 3 outside Harbor)

1 Given up (Tapley R-53,)

No update from Cianbro about Amtrack bridges. September 30 is still contract completion date.

Bill Lovely from Cianbro will attend May SHMC meeting to give update answer questions

Harbormaster Dock piping and conduit are run. Next phase will be to install pump out equipment.

Rick Huntley, CT DEP, is retiring this month. He has been a very big help in getting the dock and pumpout. Suggest the commission send him some type of "thank you / good luck" card.

Robert G

The spring commissioning work has been completed and the boat is back in the Velvet Mill.

Expect to launch mid to late April.

Respectfully Submitted
Eric Donch
Stonington Harbormaster

ATTACHMENT C
MOORING ASSIGNMENTS APRIL 11, 2011

Location	Previous	Length' x Draft'	Comment	New	L' x D'	From	Status
N-?			new	John Seremet	20 x 1	#5	Permit Pending
N-?			new	Peter Cummin	20 x 2	#12	Confirmed phone
N-?			new				
N-37			Empty	John Morris		#17	Permit Issued
N-64	Randolph Minor	32 x 4		Donald Piccoli	28 x 4	#19	Permit Issued
N-66	Ted Martin	24 x 4	good J24 type				
N-68			new				
N-77			new	Jason White	13 x 1	#4	Permit Pending
P-22	Margret / Colin Revill	23 x 3	good J24 type	Walter Johnsen	24 x 4	#1	Permit Pending
Q-44	Bill Morris	32 x 4		Anton Sattler	36 x 4	#27	Permit Pending
R-34	Miles Meader	46 x 9		Mike Doucette	37 x 6	#26	Permit Pending
R-53	David Tapley	30 x 5					
R-66	James / Julia Farrell	8 x 1 ?					
S-?							
S-37	Tom Crimmons	21 x 5	new	Near G. Kenyon D	25 x 4	#11	Permit Issued
S-42	Ovida Carter	34 x 4		Sonja Ziluca-Lucas	34 x 4	#13	Permit Pending
T-34			Empty	Miles Meader		R-34	Permit Issued
V-11	William Borque		over crowded area	none			
V-21	Frank Intellisano		over crowded area	none			
V-35	James Robins	26 x 3	over crowded area	none			
Y-13			over crowded area	none			
Y-14	W. Elley Smith	20 x 2					
Y-47			over crowded area	none			