



**Stonington Harbor Management Commission**

**April 14, 2014**

**Final Minutes (P. O'Neill, Acting Secretary)**



**1. Call to Order:**

Chairman Spalding called the meeting to order at 7:00 PM at the Stonington Police Headquarters meeting room. Attending were Chairman Spalding, Commissioners Diggs, Smith, Johnstone, Tacy, Rose, and O'Neill, Harbormaster Donch and Assistant Harbormaster Estabrooks. Commissioners Crites, MacKinnon and Motherway did not attend.

**2. Minutes:**

The minutes of the March 10, 2014 meeting were read. Commissioner Tacy moved that they be accepted as read, Commissioner Diggs seconded and the minutes were accepted unanimously as read.

**3. Newsletter Review:**

Commissioner Diggs discussed the status of version four of the draft newsletter. He opened a discussion of how to make distribution with either bulk email or post mail. AHM Estabrooks discussed the difficulties of issuing bulk emails and the potential that they would be intercepted by recipient's spam filters. He suggested using commercial bulk email services but pointed out that recipients must acknowledge the service. He stated that this would take time and therefore would not be practical for this year's issue of the newsletter. Commissioner Tacy recommended that copies be posted and made available at boatyards, clubs and at other local locations frequented by boaters. AHM Estabrooks recommended that the newsletter also be posted on the SHMC website. HM Donch recommended mailing the hard copies of the newsletter and discussed the option to obtain the services of a commercial printing and mailing service. Commissioner Diggs agreed and will pursue this option.

**4. Correspondence:**

**a. In Jurisdiction**

The NESS application to DEEP for installation of a crane was received. The application did not include docks. Resulting COP from DEEP was received.

New England Diving Services offered a mooring inspection service.

b. **Out of Jurisdiction:**

There were no out of jurisdiction correspondence.

**5. Treasurer's Report:**

Commissioner Crites distributed the March treasurer's report before the meeting but was not present to present it. Commissioner Diggs moved to accept the report as written, Commissioner Tacy seconded and the report was accepted as presented. The treasurer's report is attached.

**6. Harbormasters' Report:**

The Harbormaster's report is attached.

The owner of the vessel Marmion will be requested to re-letter the existing buoy attached to the boomkin as 'hazard'. The costs and procedures for the removal of derelict vessels are being researched.

HM Donch will contact Clearview Management to ask for the plan and schedule to repair the piling straps on the dinghy dock south of Skipper's Dock. Commissioner Smith will provide the previous email correspondence that includes contact information for Mr. Pabon of Clearview.

Chairman Spalding will check whether the derelict vessel removed at Dodson Boat Yard has been disposed of.

HM Donch noted that PMW will perform some minor motor maintenance on the Robert G. prior to launch. This will include changing the fuel filter element.

**7. Old Business:**

a. **Inner Breakwater:**

Commissioner Tacy reported that the Monsanto Breakwater Task Force met with Mr. Keith Nielsen of Docko Inc. to discuss his proposal for a detailed engineering study of a repair project for the structure. Three approaches were proposed: 1) a complete re-build of the structure; 2) replacement of the existing breakwater with a modern reinforced concrete structure; and 3) a cosmetically similar repair using modern methods and materials. Mr. Nielsen explained that a land based repair would be one-third the cost of a waterborne repair. Their efforts to date have been on speculation with the expectation that the State of CT would fund the engineering study. The Docko proposal will also be forwarded to Sen. Maynard. In addition, the Task Force is corresponding with the office of the CT Attorney General in order to determine who actually owns the structure. It is now clear that the Federal Government does not own the breakwater. Borough ownership would

make the most sense.

**b. Hydrographic Survey:**

Commissioner Diggs reported that the hydrographic survey of the harbor is underway and is approximately 50% complete. The sweep width is 60' and includes a concurrent side-scan sonar survey.

**c. Tracking Projects:**

Chairman Spalding will email the latest projects to Commission members.

**8. New Business:**

**USACOE Dredge Project:**

The public comment period for the Sandy Point Channel dredging project ends soon. Chairman Spalding had previously sent a letter to the NOAA Northeast Navigation Manager to suggest establishing a new channel to the south of Sandy Point. No response had been received to date. He will forward this correspondence to the USACOE before the end of the public comment period. Chairman Spalding will also contact the Pawcatuck River Commission and the Watch Hill Harbor Commission to discuss the new channel proposal.

**9. Public Comment:**

No public comments were received.

**10. Adjournment:**

Commissioner Johnstone moved to adjourn, Commissioner Tacy seconded and the meeting was adjourned at 8:09 PM.

Report Date: 4/14/2014	Plan	Jan	Feb	Mar	YTD	Revised
<b>Funds Generated:</b>						
Balance Brought Forward:	8,704.04	8,704.04	8,026.35	7,005.96	8,704.04	8,704.04
Paid Moorings: Com/Pvt/Pub:	128/259/4					128/259/4
Moorings Fees:	25,830.00				0.00	25,830.00
Miscellaneous Income:	20.00			5.00	5.00	20.00
<b>Total Generated Funds:</b>	<b>34,554.04</b>	<b>8,704.04</b>	<b>8,026.35</b>	<b>7,010.96</b>	<b>8,709.04</b>	<b>34,554.04</b>
<b>Operating Expense:</b>						
<b>Moorings Admin:</b>						
Mailings:	500.00		105.89		105.89	500.00
Telephone:	450.00				0.00	450.00
Computer Sftwr:	200.00				0.00	200.00
Miscellaneous:	100.00		914.50		914.50	1,000.00
<b>Sub-Total:</b>	<b>1,250.00</b>	<b>0.00</b>	<b>1,020.39</b>	<b>0.00</b>	<b>1,020.39</b>	<b>2,150.00</b>
<b>Boat:</b>						
Fuel & Oil:	300.00				0.00	300.00
Commissioning:	1,000.00	305.00			305.00	1,000.00
Storage:	750.00				0.00	750.00
Maintenance/Repairs:	750.00				0.00	750.00
Equipment:	250.00				0.00	250.00
<b>Sub-Total:</b>	<b>3,050.00</b>	<b>305.00</b>	<b>0.00</b>	<b>0.00</b>	<b>305.00</b>	<b>3,050.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	2,000.00	241.02			241.02	2,000.00
Misc Service/Locker Storage:	500.00				0.00	500.00
Signage:	100.00				0.00	100.00
<b>Sub-Total:</b>	<b>2,600.00</b>	<b>241.02</b>	<b>0.00</b>	<b>0.00</b>	<b>241.02</b>	<b>2,600.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	500.00				0.00	500.00
Pumpout Eqpt./Maintenance:	0.00				0.00	0.00
Miscellaneous:	100.00				0.00	100.00
<b>Sub-Total:</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Administrative:</b>						
Supplies:	0.00				0.00	0.00
Newsletter:	750.00					750.00
Professional Services:	0.00				0.00	0.00
<b>Sub-Total:</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>750.00</b>
<b>Total Operating Expense:</b>	<b>6,250.00</b>	<b>546.02</b>	<b>1,020.39</b>	<b>0.00</b>	<b>1,566.41</b>	<b>9,150.00</b>
<b>Approved Projects/Capital</b>						
New Boat Reserve:	5,000.00				0.00	5,000.00
New SNW Buoys (2):	2,000.00				0.00	2,000.00
Moorings Field Grid Allignment:	1,000.00				0.00	1,000.00
Town Pier/Breakwater Analysis:	500.00	131.67			131.67	500.00
Pumpout Pier ExtDesign/Permit:	2,000.00				0.00	2,000.00
Hydrographic Survey Project:	10,000.00				0.00	10,000.00
Sonar - Robert G	1,500.00				0.00	1,500.00
Radar - Robert G	1,500.00				0.00	1,500.00
<b>Total Project/Capital</b>	<b>23,500.00</b>	<b>131.67</b>	<b>0.00</b>	<b>0.00</b>	<b>131.67</b>	<b>23,500.00</b>
<b>Total Designated Funds</b>	<b>31,750.00</b>	<b>677.69</b>	<b>1,020.39</b>	<b>0.00</b>	<b>1,698.08</b>	<b>32,650.00</b>
<b>Undesignated Funds:</b>	<b>2,804.04</b>	<b>8,026.35</b>	<b>7,005.96</b>	<b>7,010.96</b>	<b>7,010.96</b>	<b>1,904.04</b>
<b>Notes:</b>						
Petty Cash Advance - 300.00						
Harbor Boat Reserve - 640.00						

## Harbormaster Report

April 14, 2014

New Mooring permits issued: 0                      Moorings being given up (this month): 2  
New Mooring assignments offered: 0              Additions to Waiting List: 0  
Deposits to SHMC account since last report: \$ 2014 YTD = \$7400

### Mooring Renewals:

262 Total Renewals  
136 Processed to date

Vessel Marmion: The owner has placed a buoy on the end of the boomkin. The boomkin sticks out from the docks approximately 15' - 20'. I am working with the owner to remove a stern line that appears to go out to an anchor further off the docks.

The broken cement floating dock section has been removed from the SNEFLA small boat dock. A new wooden dock section has been delivered to replace this section.

### Robert G

Boat is in storage in the Velvet Mill.

Will be moving the boat to PMW this week for bottom paint and installation of a new steering cable.

Expect to launch early to mid May.

Respectfully Submitted

Eric Donch  
Stonington