

Final minutes - Jan Spaulding - chair 2/11/2014



Stonington Harbor Management Commission



January 13, 2014

Minutes (S. Crites, Acting Secretary)

1. Call to Order:

Chairman Spaulding called the meeting to order at 7:00 PM. Attending were Chairman Spaulding, Commissioners Diggs, MacKinnon, O'Neill, Johnstone, Tacy, Crites, Smith, Rose and Motherway, Harbormaster Donch and Assistant Harbormaster Estabrooks. Chairman Spaulding welcomed two new town commissioners, Dave Motherway and Caleb Rose.

2. Minutes:

- A. The Minutes of the December 9, 2013 Meeting were read. Approval was moved by Mr. Motherway, seconded by Mr. MacKinnon, and was unanimous.

3. Correspondence:

- A. In Jurisdiction: Notification from Barbara Timkins for a minor modification to a previously approved dock Permit. No action by the Commission requested or required.
- B. Out of Jurisdiction: Simmons Dock work, not taken up.

4. Treasurers Report:

- A. Mr. Crites had circulated a Financial Report in advance (see Attachment A). He summarized the key annual results: Mooring fees of \$18,085 reflect the increase of the commercial mooring fee to \$100. Commercial mooring fees totaled \$13,000, leaving \$5,085 for 254 paying private moorings. This compares with 281 paying private moorings in 2012, and 278 in 2011. Comparatively high spending of \$28,230 was caused by the \$21,000 refit and re-powering of the Harbormaster boat. We will carry Undesignated Funds of \$8,704 into 2014. Mr. Tacy moved approval, seconded by Mr. Rose. Approval was unanimous.
- B. Mr. Donch suggested that the continuing implementation of the mooring grid would help increase private mooring numbers. A projection will be included in the 2014 annual budget which will be discussed during the February 10 meeting of the Commission.

5. Harbormaster's Report:

The Report is attached. Also reported / discussed:

- A. Fall Gridding update – Dodson's has completed moving the A row; progress with moorings maintained by Don's Dock is apparently ongoing.
- B. Resolution of 2013 mooring use discrepancies - Commission members have submitted to the Harbormaster mooring deficiencies (such as no boat, no mooring, winter stick in season, or presence of a boat other than the one designated). Mr. Diggs has drafted a form letter to be sent (rather than a renewal application) to those identified.

Approval of the Harbormaster's Report was moved by Mr. Tacy, seconded by Mr. Smith and was unanimous.

6. Old Business:

- A. Inner (Monsanto) Breakwater / Town dock - Mr. Tacy reviewed the results of the joint meeting with Sen. Maynard, the Borough Burgess / Wardens, the Town Selectmen and Commission members regarding the possibility of joint action to secure repair and augmentation of the structure. That meeting resulted in the establishment of a Task Force consisting of two members from the SHMC, two from the Borough, and one from the Town, and that the Task Force's first order of business would be to secure funding for a comprehensive feasibility and cost analysis of the project. The Chairman nominated Mr. Tacy and Mr. MacKinnon to represent the Commission. Approval was moved by Mr. Diggs, seconded by Mr. Smith and was unanimous.
- B. Mr. Spalding reported he was awaiting cost estimates from two companies on the hydrographic surveys proposed for the harbor, and discussed at the December meeting.

7. New Business:

- A. Capital expenditure planning will be incorporated in the budget and planning work to be begun in February.

8. Public Comment:

There was no public comment

9. Adjournment:

Mr. Johnstone moved that the meeting be adjourned. Mr. Rose seconded, and the meeting adjourned by unanimous consent at 9:00 PM.

Attachments:

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A:

Report Date: 12/31/2013

	Plan	Oct	Nov	Dec	YTD	vs Plan
Funds Generated:						
Balance Brought Forward:	18,828.75	12,021.07	9,034.04	9,034.04	18,828.75	0.00
Mooring Fees:	18,600.00			420.00	18,085.00	(515.00)
Miscellaneous Income:	200.00				20.00	(180.00)
Total Generated Funds:	37,628.75	12,021.07	9,034.04	9,454.04	36,933.75	(695.00)
Operating Expense:						
Mooring Admin:						
Mailings:	500.00				459.26	(40.74)
Telephone:	600.00				0.00	(600.00)
Computer Strvr:	150.00				0.00	(150.00)
Miscellaneous:	100.00				0.00	(100.00)
Sub-Total:	1,350.00	0.00	0.00	0.00	459.26	(890.74)
Boat:						
Fuel & Oil:	600.00	94.00			243.30	(556.70)
Commissioning:	1,300.00				835.00	(465.00)
Storage:	600.00			750.00	1,455.40	855.40
Maintenance/Repairs:	1,000.00	125.33			141.95	(858.05)
Equipment:	500.00				0.00	(500.00)
Sub-Total:	4,200.00	219.33	0.00	750.00	2,675.65	(1,524.35)
Harbor Maintenance:						
Buoys Haul/Store:	600.00				525.00	(75.00)
Buoy/Mooring Service:	1,000.00	885.20			885.20	(134.80)
Signage:	200.00				73.50	(126.50)
Sub-Total:	1,800.00	885.20	0.00	0.00	1,483.70	(336.30)
Dock/Pumpout:						
Dock Eqpt./Maintenance:	100.00				0.00	(100.00)
Pumpout Eqpt./Maintenance:	100.00				0.00	(100.00)
Miscellaneous:	100.00				0.00	(100.00)
Sub-Total:	300.00	0.00	0.00	0.00	0.00	(300.00)
Administrative:						
Supplies:	100.00				0.00	(100.00)
Professional Services:	900.00				0.00	(900.00)
Sub-Total:	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
Total Operating Expense:	8,650.00	1,084.53	0.00	750.00	4,598.61	(4,051.39)
Approved Projects/Capital						
Ordinance Update:	1,000.00				319.00	(681.00)
Admin Eqpt, Web Page (Charles):	500.00				0.00	(500.00)
Newsletter:	1,500.00				734.40	(765.60)
Robert G (Major Refit):	7,000.00	902.50			9,785.70	2,785.70
New Motor:	11,200.00	1,000.00			11,200.00	0.00
New SNW Buoys (2):	1,200.00				1,112.00	(88.00)
New Boat Fund:	640.00				0.00	(640.00)
Mooring Field Grid:	1,000.00				500.00	(500.00)
Total Project/Capital	24,040.00	1,902.50	0.00	0.00	23,631.10	(408.90)
Total Designated Funds	32,690.00	2,987.03	0.00	750.00	28,229.71	(4,460.29)
Undesignated Funds:	4,938.75	9,034.04	9,034.04	8,704.04	8,704.04	(17,665.90)
Notes:						
Petty Cash Advance - 300.00						Spending -
Harbor Boat Reserve - 640.00						

Attachment B:

Harbormaster Report
January 13, 2014

New Mooring permits issued: 0 Moorings being given up (this month): 0
New Mooring assignments offered: 0 Additions to Waiting List: 0 Total: 231
Deposits to SHMC account since last report: \$420 (2013 YTD = \$17940) (2014 YTD = \$0)

The sunken vessel "Marmion" at a dock north of the Harbormaster dock is deteriorating quickly. Update: Took pictures of vessel "iced in" for record of condition. I have contacted DEEP Enforcement to see if there is anything that can be done now. Still waiting for reply from DEEP.

Mooring renewals are being prepared to be sent out before January 31.

Those mooring holders who were identified as not meeting the Harbor Management Plan by the commissioners' surveys will get a letter requesting they explain the deficiencies before a renewal application will be sent.

Robert G

Boat is in storage in the Velvet Mill.

Respectfully Submitted

Eric Donch
Stonington Harbormaster