

**Town of Stonington
K-12 Building Committee
Minutes from May 14, 2013
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Members present: Rob Marseglia, Chairman, Julie Holland, Secretary, Bill Sternberg, Faith Leitner, Deane Beverly, John McNally, Kathy Sanford, and George Crouse

Late arrival: Kathy Sanford, 7:14pm

Members absent: June Strunk

Recording Secretary: Sandy Tisiere

Guests and Citizens: Van Riley, Superintendent, Ruth Rose, Elementary Program Facilitator, SHS Students

Rob Marseglia called the meeting to order at 7:08pm

Correspondence

Rob Marseglia, Chairman, discussed a letter sent to him by Ed Habarek, First Selectman, appointing Bill Sternberg for the available seat on the K-12 Building Committee. Mr. Sternberg was congratulated and welcomed to the committee.

Approval of Minutes

The following motion was made by Julie Holland and seconded by Faith Leitner:

Motion: To approve the minutes of 4-9-13 meeting.

All - Aye

John McNally abstained himself from the vote.

Comments from Citizens

None

Committee Discussion

The Chairman distributed a proposed list of regular meetings for the K-12 Building Committee. Meetings will be held the 2nd Tuesday of the month with the exception of July 9, 2013. Special meetings will be scheduled as necessary.

The following motion was made by George Crouse and seconded by Bill Sternberg.

Motion: To accept the regular meeting schedule of the K-12 Building Committee.

All - Aye

Julie Holland revisited the idea of visiting other school districts that have been recently remodeled or built new schools. She volunteered to contact them regarding dates.

Rob Marseglia suggested more information was needed prior to submission of the letter of intention to the POCD. Van Riley said that BOE member, Alisa Morrison, was composing a similar letter for the POCD and questioned if a combined letter or a letter from the BOE with an addendum from the Building Committee be a consideration? The committee decided that it should submit its own letter to continue as an independent entity. As this letter to the POCD needs to be inclusive of all future school district and land needs; Julie Holland asked if the committee should also consider looking at SHS also. The committee decided that a subcommittee be formed to review the current POCD development plan in relation to current and future needs. Julie Holland, Rob Marseglia, Bill Sternberg and George Crouse volunteered for this subcommittee and their first meeting is scheduled for June 5, 2013, time TBD. The letter to the POCD will be revisited at the June 11, 2013 meeting.

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Election of Vice Chair

Bill Sternberg volunteered for the position of Vice Chair for the Town of Stonington K-12 Building Committee.

The following motion was made by Kathy Sanford and seconded by George Crouse.

Motion: To approve Bill Sternberg as Vice Chair of the K-12 Building Committee.

All – 7 Ayes 1 Nay Bill Sternberg abstained

Progress report for updating the BOE Education Specifications

Rob Marseglia reiterated that \$50,000 has been approved by the Board of Selectmen to hire an architect. The committee decided that they wouldn't submit a request for the funds until there was clear direction on what was needed for improvement before working with an architect.

Van Riley, Superintendent, explained that there are two parts to the BOE Education Specification process. One is documenting needs and the other was lacking in space requirements.

The Education Specifications will be updated to document needs in the following four sections:

- Supervision of who is in the building – line of sight
- Ingress/Egress – Buses and parents dropping off, staff entering the building through the same entrance
- No current plan for growth
- Community Programs operating in the schools do not have a separate entrance or parking.

The section discussing space requirements include:

- Interaction with staff as end users to ensure that building renovations/construction are made that are most beneficial to the people using the space.

Dr. Riley is scheduling meetings with all the staff in the school district. He will provide an updated report by the August 13, 2013 meeting.

John McNally questioned the redundancy or overlap of staff input as the committee plans on meeting with staff as well. It was decided that if the committee met with staff also that more people could be reached and may be more forthcoming in a different venue. This input could be shared between Dr. Riley and the Committee.

Discussion of 5-year and 10-year enrollment projections

Van Riley explained how the enrollment projections were factored based on past and current student numbers. Town growth was also factored in as best as possible. Dr. Riley's determination is there will not be significant growth and that the student population would remain stable or decrease slightly.

Discussion of possible dates for meeting WVSS/WBSS and DMS staff

The committee has not been contacted at this time by DMS. As Ruth Rose, Program Facilitator for WVSS/WBSS, was at the meeting, the date of June 10, 3:45-4:45 was arranged as a Special Meeting for the committee to visit WVSS.

Kathy Sanford suggested a survey be given to staff members prior to the meeting to provide them an opportunity to think about what their grade level classroom should look like. A subcommittee of Julie Holland, Faith Leitner and Kathy Sanford was formed to create this survey. Ruth Rose will meet with them on May 23, 12:00pm at WVSS to work on the survey. Once the survey is created, Kathy Sanford will assist in distributing it via team meetings.

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Comments from Citizens/Committee

Rob Marseglia spoke of the wonderful OpEd piece in the Westerly Sun regarding the K-12 Building Committee especially mentioning the work done by Julie Holland.

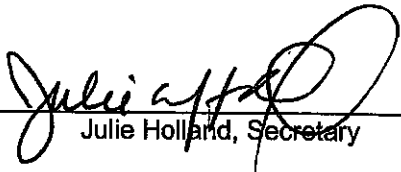
Next Meeting:

Tuesday, June 11 – 7:00pm – Central Office

The following motion was made by George Crouse and seconded by Bill Sternberg.

Motion: To adjourn at 8:34pm

Aye: All



Julie Holland, Secretary