

**Town of Stonington
K-12 Building Committee
Minutes from April 9, 2013
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Members present: Rob Marseglia, Chairman; June Strunk, Faith Leitner, Julie Holland, Deane Beverly, and George Crouse

Members absent: John McNally, Kathy Sanford, and Joanne Rodriguez

Recording Secretary: Sandy Tissiere

Guests and Citizens: Bill King, Paul Sartor, and Bill Sternberg

Rob Marseglia, Chairman, said he received an email from Joanne Rodriguez stating she is withdrawing from the committee. George Crouse, Selectman, explained that Joanne would need to write a formal letter of withdrawal to Ed Habarek, First Selectman. Rob will contact Joanne to let her know. After she submits her withdrawal from the committee and it is acknowledged, the seat would be re-posted.

Rob Marseglia called the meeting to order at 7:03pm

The following motion was made by George Crouse and seconded by Deane Beverly

Motion: To approve the minutes of 3-18-13 meeting

Rob Marseglia: Aye	Faith Leitner: Aye
Deane Beverly: Aye	Julie Holland - Aye

June Strunk recused herself from the vote.

The recording secretary, Sandy Tissiere, was introduced and welcomed to the committee.

Comments from Citizens

The process of the Comment from Citizens item on the agenda was discussed. The options were to provide a time for citizens to comment or invite comment during the meeting. It was decided that citizens would be given the opportunity to add to the discussion as needed during the meeting. This would provide the committee with explanation and insight to their opinions.

Election of vice chair and secretary

The following motion was made by George Crouse and seconded by Faith Leitner

Motion: To approve Julie Holland as K-12 Building Committee Secretary

Rob Marseglia: Aye	Faith Leitner: Aye
Deane Beverly: Aye	June Strunk - Aye

Vice chair election tabled until next meeting of May 14, 2013

Correspondence

A letter from Ed Habarek, First Selectman, was received stating that the Board of Selectman voted unanimously to approve funds up to \$50,000 for the committee to hire an architect. As there was not a specific date as to when this money would be provided, it was discussed that the committee would continue to work to gather information and data to prepare to be persistent of their need to move forward.

Keith Brynes, Town Planner for the 2014 POCD Subcommittee, sent a letter to the committee requesting input of Stonington's future educational needs to include in the development of their updated plan. He requested a letter stating these needs be submitted to his office by April 26, 2013.

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The committee will create a list of projected needs based on expected enrollment and potential use of sites and adjacent properties.

Next meeting discussion: If not using sites such as WBSS and Old Mystic for school needs, consider other uses for them to generate revenue for the benefit of the schools or town.

Discussion about requesting the BOE update Education Specifications

Rob Marseglia explained the education specifications are what the committee will present to the architect to develop a scope of project.

Areas of consideration:

- entrances and security
- classrooms needs - space five year projection numbers; current enrollment numbers - 10 year projection numbers (Bill King will get these numbers for the committee)
- preschool wish list
- office space for Central Office office staff, what will it look like ?
- storage
- technology - space and storage for future needs
- health centers expansion

A discussion centered about health centers and their function in a school district. As there were unanswered questions, it was suggested someone who could explain more about them be invited to the next meeting.

Julie Holland suggested meeting with all the staff at the elementary level to develop a "wish list" for improvements. The committee agreed and a timeframe was set for the May 7-11.

Paul Sartor suggested touring the elementary schools to get a clearer view of their current conditions. It was suggested these tours be scheduled at the end of a school day so the committee can observe how the school functions regarding security, student safety, and general operation.

Bill King will consult with Van Riley, Superintendent, regarding when and how to facilitate these tours and meetings. Superintendent Riley will also be consulted regarding the needs of the relocation of Central Office staff.

Faith Leitner suggested touring newly constructed schools for inspiration. Bill King will contact Groton to arrange a time for a committee walkthrough through of their newest school, Northeast Academy. Deane Beverly also suggested that Waterford Public Schools has two new elementary schools that the committee could request to tour as well.

Julie Holland voiced the need to also get parent input. Paul Sartor and Bill Sternberg both agreed to the importance of this aspect. This could be done at meetings at the schools. Bill King will arrange for the committee to be issued a Stonington Schools email address so parents, teachers and the general public can email suggestions and input.

Project Scope

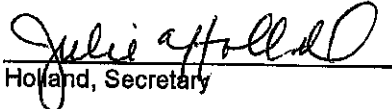
Tabled – need research and information to present to the architect.

Next Meeting:

Tuesday, May 14, 2013 – 7:00pm – Central Office

Motion to adjourn at 8:18pm was made by Rob Marseglia

Aye: All


Julie Holland, Secretary