

Town of Stonington
Permanent Committee to Study the Needs and Use of Town Public
Buildings Including Town Hall Facilities
January 19, 2010

A regular meeting of the Permanent Committee to Study the Needs and Use of Town Public Buildings Including Town Hall Facilities was held on January 19, 2010, at the Stonington Police Station.

Present: George Brennan, Tony Cassata, David Christina, and invited guests Christopher T. Nardi and William R. Silver with Silver/Petrucci & Associates.

Absent: Charles Ballato and Stephen Singer.

(1) Call to Order/Approval of Minutes

George Brennan, Chairman, called the meeting to order at 7 p.m. David Christina made a motion to approve the minutes of November 16, 2009, seconded by Tony Cassata, and the motion carried unanimously.

(2) Town Hall Space Needs Analysis

William Silver with Silver/Petrucci & Associates stated the staff interviews went well. Christopher Nardi provided an overview of the discussions and requirements for the following departments:

- Administrative Services Department
- Assessor's Department
- Building and maintenance Department
- Community Development Department
- Finance department
- IT Department
- Planning and Zoning Department
- Probate Court Department
- Public Works Suite
- Registrar of Voters
- Selectman's office
- Solid Waste & Recycling Department
- Tax Collector Department
- Town Clerk Department

Data reflected current square footage as well as projected square footage and needs through 2031. Silver Petrucci recommends adding an additional 5,000 s.f.

Schematic plans were presented and the Committee, after a lengthy discussion, reached a consensus that Scheme 3 was the best plan providing some revisions can be made. Tony Cassata recommended that in order to proceed with the plans, a definitive answer should be sought on the likelihood of the probate court remaining in the Town Hall and if a regional health district will be formed. These two items will have an impact

on the renovations and space requirements. It was also recommended that in order to plan for meeting space, data should be collected on the number of attendees at various town committee meetings.

George Brennan stated when the Committee reaches a consensus on the plan, it will be reviewed with First Selectman, Edward Haberek, and then released to the public.

William Silver stated conceptual estimates will be available at the next Committee meeting.

(3) Committee Charter

Deferred.

(4) Correspondence

George Brennan stated he will be signing off on an invoice for Silver/Petrucci.

(5) Old Business

None.

(6) New Business

None.

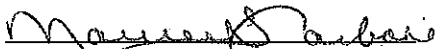
(7) Public Comment

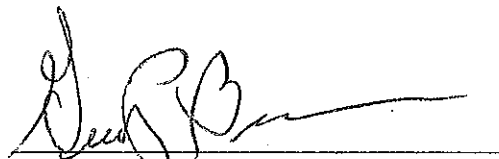
None.

(8) Next Meeting/Adjournment

The next meeting of the Permanent Committee to Study the Needs and Use of Town Public Buildings Including Town Hall Facilities will be February 15, 2010. There being no further business, Tony Cassata made a motion to adjourn at 9:30 p.m., seconded by David Christina, and the motion carried unanimously.

Submitted by,


Maureen L. Carboni, Recorder


George Brennan, Chairman