

**2014 Plan of Conservation and Development Subcommittee
Regular Meeting Minutes
October 21, 2013**

The 2014 Plan of Conservation and Development Subcommittee of the Planning and Zoning Commission held its October 21, 2013 Regular Meeting at 7:00PM at the Stonington Police Station Meeting Room – 173 S. Broad St, Pawcatuck. Attending were members Wendy Bury, Sara Lathrop, Bill Lyman and Robert Mohr. Members Bob Birmingham, Walter Grant and John Prue were absent. Town Planner Keith A. Brynes was also in attendance.

The meeting was called to order by Chairman Lathrop at 7:03PM.

Ms. Bury motioned to approve the draft minutes of the 10/7/13 meeting; seconded by Mr. Lyman. The motion was approved 4-0.

Ms. Bury discussed an email from a resident asking whether the Plan could promote self employment opportunities.

The Subcommittee discussed its schedule over the next few months. Mr. Brynes distributed a potential schedule focusing on chapters that still need the most work. In addition to the numbered chapters, the new Future Land Use Plan needs to be drafted. The Future Land Use Plan can be more general/conceptual than the 2004 one which recommends a specific land use for every parcel in town. For example the Future Land Use Plan could recommend mixed-use development in certain village areas without analyzing a potential use for each property. Mr. Lyman suggested that work should begin but this part of the plan should not be done until the recommendations from all the chapters are finalized since they might affect recommended land uses. Ms. Bury summarized emails with Glenn Chalder of Planimetrics who would be able to review chapter outlines and provide input once they are all drafted in December. Chapters would not have to be finalized prior to his review. All chapters would have to be edited possibly by a professional editor for internal consistency.

Schedule for the next few meetings will be as follows:

11/4/13 – Housing, Coastal Resources and Commercial Development Chapters

11/18/13 – Open Space, Agriculture and Community Facilities Chapters

12/2/13 – Utilities, Sustainability and Natural Resources Chapters

12/16/13 – Chapters reviewed as needed

Discussion of outline for Chapter 7, Scenic and Historical Resources:

Mr. Lyman presented his outline of this chapter. Mr. Mohr recommended making the Overview section consistent with other chapters with a simple description of the chapter's

contents. Ms. Bury recommended moving some of the recommendations out of the Assessment section or re-wording them as facts. The Subcommittee discussed whether to recommend formation of a local Historic District Commission. Consensus was that formation of a local Historic District Commission should not be a recommendation since the Architectural Review Board was formed instead. Mr. Lyman may add language regarding maintenance of historic cemeteries. The Subcommittee discussed adding "responsible parties" to the chapter recommendations.

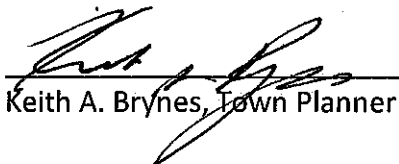
Discussion of outline for Chapter 2, Context:

Mr. Brynes distributed a draft of Chapter 2 which discusses context/demographics. Chapter is based around relevant trends that guide the plan's recommendations. Members can review to see if any information can be added or enhanced. Ms. Bury recommended adding recent information from the CT Economy Quarterly showing that the Town is increasingly exporting jobs. Information from the CT Department of Labor and the regional CEDS plan may also be helpful. The challenges in assessing commercial vacancy rates were discussed.

Ms. Lathrop stated that she will contact absent members to see if chapter drafts can be completed.

Ms. Bury motioned to adjourn the meeting; seconded by Mr. Lyman. The motion was unanimously approved. The meeting was adjourned at 9:05PM.

Respectfully submitted,



Keith A. Brynes, Town Planner