

**2014 Plan of Conservation and Development Subcommittee  
Regular Meeting Minutes  
August 5, 2013**

The 2014 Plan of Conservation and Development Subcommittee of the Planning and Zoning Commission held its August 5, 2013 Regular Meeting at 7:00PM at the Stonington Police Station Meeting Room – 173 S. Broad St, Pawcatuck. Attending were members Bob Birmingham, Walter Grant, Sara Lathrop, Bill Lyman, and John Prue. Town Planner Keith A. Brynes was also in attendance. Members Wendy Bury and Robert Mohr were absent.

The meeting was called to order by Chairman Lathrop at 7:00PM.

Mr. Lyman motioned to approve the draft minutes of the 7/15/13 meeting; seconded by Mr. Grant. The motion was unanimously approved 5-0.

Ms. Lathrop mentioned the draft chapter outlines that most members completed on various chapters. Mr. Lyman stated that the Subcommittee should agree on a basic format as to what these outlines should include.

Consensus of the Subcommittee was that the *Overview* should help define what the chapter is about and clarify the topic.

The Subcommittee agreed that the *"Inventory / Assessment"* section should be re-titled *"Current Conditions and Assessment."* This should include a narrative section describing where we are as a Town related to this issue and whether it is acceptable. This section could mention the 2004 Plan's recommendations and whether they were accomplished.

The *Vision* section should be a narrative section discussing where the Town wants to be and higher level vision statements. Discussion should back up the chapter's recommendations.

The *Recommendations* section should include responsible parties but priority rankings should not be included for the time being. Priority rankings will be more useful once all recommendations are established.

Maps can be included in the Current Conditions or the Vision sections as appropriate. Mr. Prue stated that Alisa Morrison has offered to still help with mapping.

Mr. Brynes will develop and distribute a new meeting schedule with a goal of covering 3 chapter outlines per meeting. When all outlines are completed input can be solicited from boards and commissions and outlines can be posted on line. Mr. Birmingham offered to prepare the outline on Chapter 13 – Resiliency & Sustainability.

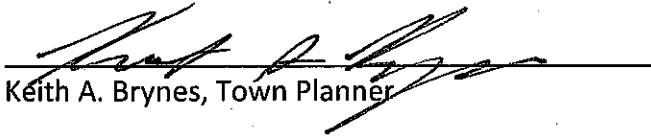
On next meeting on 8/19/13 the Subcommittee will review the outlines for chapters 3 (Coastal Resources), 4 (Agriculture) and 5 (Natural Resources). These outlines should be updated by their authors in accordance with the format discussed tonight and provided for review the

week before. All members should review the updated outlines for discussion on 8/19 and come with any specific comments or suggestions.

Ms. Lathrop discussed the Planning and Zoning Commission's request for her to discuss the Subcommittee's thought's on the Economic Development Commission's proposed Heritage Mill District at the Planning and Zoning Commission's 8/20/13 meeting. The Subcommittee can briefly discuss the issue again at their next meeting on 8/19/13.

Mr. Prue motioned to adjourn; seconded by Mr. Grant. The meeting adjourned at 9:28PM.

Respectfully submitted,

  
Keith A. Brynes, Town Planner