

**2014 Plan of Conservation and Development Subcommittee
Special Meeting Minutes
January 22, 2013**

The 2014 Plan of Conservation and Development Subcommittee of the Planning and Zoning Commission held its January 22, 2013 Special Meeting at 7:00PM at the Mystic Fire District Meeting Room - 34 Broadway Ave., Mystic, CT. Attending were members Bob Birmingham, Wendy Bury, Walter Grant, Jim Kelley, Sara Lathrop, Bill Lyman and Robert Mohr. Members Alisa Morrison and John Prue were absent. Town Planner Keith A. Brynes was also in attendance.

The meeting was called to order at 7:05PM.

Mr. Birmingham motioned to nominate Sara Lathrop and Chair and Wendy Bury as Vice Chair; seconded by Mr. Grant. Mr. Kelley recommended forming a nominating committee to solicit interest in the officer positions with elections at the next meeting. Mr. Lyman recommended co-chairs.

Mr. Birmingham amended his motion to nominate Sara Lathrop as Interim Chair for 2 weeks and appoint a nominating committee consisting of Jim Kelley to solicit interest prior to the next meeting; seconded by Mr. Grant. The motion passed unanimously.

Ms. Bury motioned to accept the draft minutes of the 1/7/13 meeting; seconded by Mr. Birmingham. The motion passed unanimously.

Mr. Lyman presented his proposed process for creating the first draft. The assigned team leader will present their recommended changes to the 2004 strategies at designated meetings. Discussion with the chairs of various local boards and commissions is also scheduled to coincide with different topics. Team leaders will coordinate with these chairs. After these meetings, team leaders will work on amending the related text in the POCD. "Comment Sessions" are scheduled later in the year for the entire Subcommittee to discuss the revised text.

Mr. Lyman presented his proposed meeting schedule to discuss POCD objectives. Consensus of the Subcommittee was to combine both February meetings into one on 2/4 due to scheduling conflicts. A second February meeting may be held if necessary. Mr. Mohr will coordinate with the chair of the Town's new Bicycle/Pedestrian Advisory Committee. Ms. Bury will coordinate with members of the previous Mystic Mobility Task Force.

The Subcommittee discussed how the POCD should address Board of Education issues. Consensus was to get input from the Board of Education but limit the Plan's objectives to those dealing with school facilities rather than policy.

Ms. Bury presented an executive summary of questionnaire responses to date. The Subcommittee recommended revisions to clarify what issues the Plan covers. The revised executive summary will be sent to various commission chairs.

Mr. Kelley motioned to adjourn; seconded by Ms. Lathrop. The meeting was adjourned at 9:05.

Respectfully submitted,



Keith A. Brynes, Town Planner