

**2014 Plan of Conservation and Development Subcommittee
Special Meeting Minutes
October 1, 2012**

The 2014 Plan of Conservation and Development Subcommittee of the Planning and Zoning Commission held its October 1, 2012 Special Meeting at 7:00PM at the Stonington Police Station meeting room at 173 South Broad Street, Pawcatuck, CT. Attending were members Wendy Bury, Walter Grant, Sara Lathrop, Bill Lyman, Robert Mohr, and John Prue. Members Jim Kelly, Alisa Morrison and Bob Birmingham were absent. Town Planner Keith A. Brynes was also in attendance.

The meeting was called to order at 7:00PM.

Ms. Bury motioned to approve the draft minutes of the 8/6/12 meeting with one correction. The motion was seconded by Mr. Lyman and was approved unanimously.

The Subcommittee discussed dates and locations for an initial public input session. Monday October 29th was agreed upon as a new target date due to the High School not being available on the 25th. The Subcommittee discussed the format and agenda for the public input session. Consensus was to focus on maximizing chances for the public to speak rather than the Town presenting information or group exercises. Enlistment of an outside moderator was discussed. Mr. Brynes will contact potential moderators. The Subcommittee discussed ways to advertise the meeting including press releases, signs and a presence on the Town website. Several large maps will be printed for display.

Mr. Brynes distributed a draft of a public input questionnaire. Ms. Bury stated that the questionnaire could easily be made into an online survey.

The Subcommittee set its next meeting date for 7:00PM Monday October 15th at a location to be determined. The focus of this meeting will be preparation for the public input session and completion of the questionnaire.

Prior to the next meeting Mr. Lyman and Mr. Brynes will work on refining the public input session agenda, Ms. Bury and Mr. Brynes will work on finalizing the questionnaire, Ms. Lathrop will work on the public input session introduction, and Mr. Prue will work on the large maps. Ms. Morrison will be contacted regarding preparation of updated GIS maps.

Mr. Prue motioned to adjourn the meeting, Ms. Bury seconded. The motion was unanimously approved and the meeting adjourned at 9:26PM.

Respectfully submitted,


Keith A. Brynes

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CYNTHIA LADWIG
TOWN CLERK