

**2014 Plan of Conservation and Development Subcommittee
Special Meeting Minutes
July 16, 2012**

The 2014 Plan of Conservation and Development Subcommittee of the Planning and Zoning Commission held its July 16, 2012 Special Meeting at 7:00PM in the Stonington Human Services Building meeting room at 166 South Broad Street, Pawcatuck, CT. Attending were members Bob Birmingham, Wendy Bury, Walter Grant, Jim Kelley, Sara Lathrop, Bill Lyman, Robert Mohr, Alisa Morrison and John Prue. Town Planner / Interim Director of Planning, Keith A. Brynes was also in attendance.

The meeting was called to order at 7:00PM. Subcommittee members introduced themselves. The Subcommittee decided to elect its officers at a future meeting. Consensus of the members was that future meetings should be recorded.

Future meeting dates were discussed with the 1st and 3rd Mondays of the month being the best dates for members. Members discussed the possibility of having the 1st Monday of the month be a full Subcommittee meeting with the 3rd Monday of the month used for subgroup meetings. The next meeting will be scheduled for Monday August 6, 2012, 7:00PM at a location to be determined.

Mr. Prue suggested beginning with a general framework of the 2014 Plan which can be filled in by the Subcommittee as time goes on. Ms. Lathrop recommended sharing good examples from other CT towns for reference. Ms. Bury stated the Subcommittee should meet with various local commissions to get their input and buy in to the Plan. Ms. Lathrop suggested getting feedback on the current plan from the Planning and Zoning Commission and other boards. The PZC did not institute an Annual Update Program as recommended in the Plan.

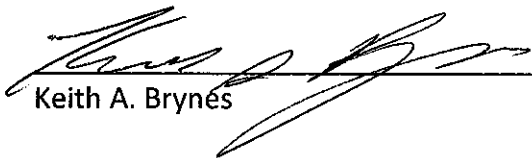
Ms. Lathrop stated that the 2004 Plan was largely written by the consulting firm and described the public input sessions held for the 2004 Plan. The 2014 revision would be written in house by staff or Subcommittee members. Subgroups would be more effective than the full Subcommittee at writing text. Ms. Morrison stated that she can perform any GIS analysis. Ms. Bury suggested an on-line survey to assist with public input. Mr. Birmingham felt that the current plan was over-ambitious with the number and scope of its strategies. Mr. Kelley stated that university interns might be called upon to assist with some items including updating demographic data.

Mr. Brynes presented a summary of the POCD adoption process, a preliminary timeline for adoption, CT General Statutes and a list of several related local and regional plans. Also presented were the 2004 Plan's Implementation Schedule with notes on completion and a POCD Implementation Committee Progress Report from 2010. The Subcommittee asked staff to update progress on the Implementation Schedule prior to the next meeting. Consensus of the Subcommittee was that more time was needed prior to the initial public input session.

Ms. Bury stated that the list of responsible parties in the 2004 Implementation Schedule should be used to develop a list of liaisons with other boards and groups. Members will each join a "Google Docs" group to share other municipal plans. Possible grant funding and Regional Planning Agency assistance were discussed. Prior to the next meeting, staff will provide a framework of the 2004 Plan.

Mr. Prue motioned to adjourn the meeting at 8:45PM, seconded by Mr. Birmingham. The motion was approved unanimously.

Respectfully submitted,



Keith A. Brynés