

STONINGTON HOUSING AUTHORITY  
EDYTHE K. RICHMOND  
COMMUNITY BUILDING  
August 14, 2007

Paul Huard called to order, the regular monthly meeting of the Stonington Housing Authority at 4:00 p.m. Those in attendance were Paul Huard, Jean Cahill, Beth Sullivan, Tom Reynolds, Alex Bazydlo, Diana Shugrue.

The minutes for July 10, 2007 meeting were read, and a motion by Jean Cahill to accept them as corrected was seconded and accepted by all.

**Treasurer's Report**

Tom Reynolds presented the treasurer's report, a motion to accept with corrections by Beth Sullivan, was seconded and accepted by all.

**Old Business**

**Alarm System**

Alex Bazydlo reported that he received a quote from AES for the alarm system. Alex Bazydlo and Paul Huard will schedule a meeting with the First Selectman to discuss how to proceed with the upgrading of the fire alarm and call for aid systems.

**COS-P training**

The course material was reviewed and it was decided that this course is not applicable to the needs of this site.

**Smoke free site**

Alex Bazydlo said that signage must be installed around the site stating "no smoking in buildings" and the notice regarding this change will be revised.

**Energy bidding**

After meeting with Joe Bragaw and review of the information provided, it was decided at this time the Authority will not seek another electric supplier.

## **Refrigerators**

Alex Bazydlo reported that thru the CL&P Weatherization program he has been informed that they will permit the Authority to purchase fifteen refrigerators thru this program.

## **Tenant Commissioner Report**

Jean Cahill reported that the tenants have received a rebate check for the new copier they purchased for the community room and have decided to use the proceeds to hold a free ice cream social for the tenants. The ice cream social is scheduled for August 29<sup>th</sup> at 2p.m.

## **New Business**

### **Contract bidding lawn mowing, landscaping and snow removal**

Alex Bazydlo requested that this matter be tabled at this time.

### **Approval of job descriptions and appointment of Executive Director and Office Manager**

Beth Sullivan made a motion approving the job description of Executive Director / Facilities Manager and appointment of Alex Bazydlo to the position of Executive Director/ Facilities Manager. A vote was taken, all were in favor and motion was approved.

Beth Sullivan made a motion approving the job description of Office Manager and appointment of Diana Shugrue to the position of Office Manager. A vote was taken, all were in favor and the motion was approved.

## **Vacancy Report**

One vacant unit.

### **Correspondence**

A letter was received from an applicant requesting a hearing with the board. Diana Shugrue is to speak further with applicant regarding information on the application.

A motion was made by Jean Cahill to adjourn at 4.35 p.m. seconded and the meeting adjourned at this time.

Respectfully submitted,

Diana Shugrue  
Recording Secretary