

November 10, 2010

The Board of Finance held a special meeting on this date at the Town Hall meeting room. Members present were Glenn Frishman, Chairman; Andrew Rines, Secretary; John O'Brien; Bryan Bentz and Sandy Grimes. Also present Maryanna Stevens, Director of Finance; Joe Bragaw, Director of Public Works and Leslie Packer, Clerk.

Dudley Wheeler was absent.

Mr. Frishman called the meeting to order at 7:00 p.m.

#### **Previous minutes**

Mr. Grimes made a motion to accept the minutes of the October meeting.

Mr. O'Brien seconded the motion and voting was unanimous.

#### **Director of Finance – Bond refunding**

Mrs. Stevens had provided for the members a memo stating the potential savings to the Town for previous bond issues that would qualify for refunding. She added that the Board of Selectmen approved the refunding of bonds however she is not going ahead at this time. She plans to watch the market for more favorable interest rates. She is doing a negotiated sale working with an underwriter.

#### **Additional Appropriations/Bid Waivers**

Public Works – Mr. Bragaw came before the Board regarding the Pawcatuck Neighborhood Center. The two items that require immediate attention are as follows: hooking the remaining portion of the PNC to natural gas (\$13,350) and the fire suppression hood (\$2275) in the PNC kitchen area. Mr. Bragaw mentioned that he has been working with the Pawcatuck Fire Marshall Kevin Burns. Cirrito Mechanical was the lowest bid. Mr. Bragaw added that just this past Saturday the alarm went off at the PNC. No one could be reached at the Alarm company, ITS. Mr. Bragaw wished to inform the members that he has received a proposal from Rugh for (\$4292) and plans to go ahead to be more consistent with other systems in Town. Mr. Bentz made a motion to approve the additional appropriation of \$19,917.50 for hookup of the remaining portion of the PNC to natural gas and the fire suppression hood in the PNC kitchen area, as well as to fix the proprietary circuit board of the alarm system at the PNC. The motion included approval of the bid waiver for Cirrito Mechanical for the natural gas hookup. Mr. Grimes seconded the motion and voting was unanimous pending approval from the Board of Selectmen.

Mr. Bragaw also informed the members of a recent safety issue on Kidds Way. The 200 feet wood railing on a curve with a steep drop is termite infested. He is concerned about waiting for the installation of a metal beam rail. He has looked at the State bid list and contacted PGP Group for prices. There are funds available but he would require a bid waiver to go forward. Mr. Rines made a motion to approve the bid waiver to PGP Group for the new railing. Mr. Grimes seconded the motion and voting was unanimous.

### **Subcommittee reports**

Mr. Frishman informed that members that he was contacted by Blunt White, Chairman of the Economic Development Committee. Mr. White had asked Mr. Frishman to attend an EDC meeting and explain the budget process. Mr. Frishman and Mr. Rines attended the meeting at which there were many outside agencies present.

Mr. Bentz stated that he does not agree with the Town making decisions for taxpayers about funding for nonprofit organizations. Mr. O'Brien stated that he disagrees with Mr. Bentz particularly when it comes to libraries.


At this time, Mr. Rines stated that he had seen the new Director of Administrative Services job description and salary range. It appears to be the same duties currently performed by George Sylvestre; Mr. Rines added that based on an informal discussion he had with Mr. Frishman and First Selectman Haberek that there would be changes, most particularly to the duties performed. Members proceeded to discuss the salary range being offered. It was determined that a letter be sent to the First Selectman stating the Boards unwillingness to approve the high salary range. They suggested discussing further with the First Selectman and possibly conducting a competitive salary analysis using similar or equivalent duties in the same size towns.

### **Correspondence**

Members determined the meeting schedule for 2011 would remain the same as the first Wednesday of the month at 7:30 p.m. at the Police Department meeting room.

There being no further business to come before the Board, Mr. Grimes made a motion to adjourn. Mr. Bentz seconded the motion and the meeting was unanimously adjourned at 7:52 p.m.

Signed,

  
Andrew W. Rines  
Secretary

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