

June 2, 2010

The Board of Finance held a special meeting on this date at the Police Department meeting room. Members present were Glenn Frishman, Chairman; Andrew Rines, Secretary; Dudley Wheeler; John O'Brien and Sandy Grimes. Also present Maryanna Stevens, Director of Finance; Leslie Packer, Clerk and Town of Stonington staff and residents.

Mr. Frishman called the meeting to order at 7:00 p.m.

**Previous minutes**

Mr. Wheeler made a motion to accept the minutes of the May 6 meeting.

Mr. Grimes seconded the motion and voting was unanimous.

**Highway Department –**

*Y/E Budget update*

Public Works Director Joe Bragaw had provided for the members information of the latest end of year projections. Significant overages were in the Highway Department Labor Salaries, Road Maintenance and Snow removal labor lines. Also provided, a breakdown of costs incurred on the two major storms of the past year, ( 07/01/09 and 3/30-3/31/10) and possible FEMA reimbursements for the 2010 storm. Mr. Bragaw showed these numbers as \$32,570.89 for Road maintenance and \$15,627.79 for Highway Overtime. Mr. Frishman asked Mrs. Stevens how the request for reimbursements were proceeding. She replied that the bottom line is the Town will receive just 75%, no more. Budget transfers will be necessary with the FEMA monies credited against the accounts.

Mr. Wheeler asked Mr. Bragaw and Highway Supervisor Lou Dicesare if there has been any resolution to Meadow Avenue. Mr. Bragaw replied that it is not going well. Members discussed possible options to release the Town of any liability. The two catch basins could be removed or covered. Mrs. Stevens added that the bids are set to be opened June 8<sup>th</sup>.

*Subcontracting procedures*

This item was tabled.

## **Bid Waiver**

### *BOE Daylight Harvesting project*

Bill King, SPS Operation Manager was present to request a bid waiver for the daylight harvest project that is funded by the ARRA-EECBG grant as well as CL&P. He stated that the main focus would be to install daylight harvesting in the Deans Mill School building which is 100% electric, and to include 10 classrooms, the gymnasium, four lavatories and the library. Mr. King would prefer to go with the lower quote of two received being that the other quote is geared more toward residential applications that could mean more roof penetrations. Mr. Wheeler made a motion to approve the bid waiver for SUNPORT Daylighting Systems @ \$93,665. Mr. Rines seconded the motion and voting was unanimous.

### *Pavement Treatments and Line painting*

Mr. Bragaw requests a bid waiver using the State Department of Administrative Services and Capitol Region Council of Governments contracts on paving and line painting. As was done last summer, they would prefer to use Wescon who has agreed to match the state price for bituminous. Atlantic Pavement Markings of CRCOG is the low bid for double yellow lines, which constitutes the bulk of the work to be done. Mr. Wheeler made a motion to approve the bid waiver for Wescon for the Bituminous In-Place paving and Atlantic Pavement Markings for traffic guidelines. Mr. Grimes seconded the motion and voting was unanimous.

## **Correspondence**

Jason Jones, IT Manager sent a memo regarding the Ortho Photography. He reminded the members of the previously approved multi-year CIP funding for a cooperative OP project with the towns of Ledyard, Groton and Waterford. He added that the final payment of \$36,790 is due to Sanborn. There is currently \$22,570 available in CIP and effective July 1, 2010 \$15,000 funding will be available. He has requested to overdraw the CIP account to pay the invoice in full. Members were in unanimous agreement with this course of action.

## **Finance Director**

Mrs. Stevens informed the members of the following possible upcoming budget transfers: Retirement-Police, Snow removal, Police Overtime (w/ partial FEMA reimb.), Reproduction and Printing-Judge of Probate (state mandate), Building maintenance (Animal Control), Professional and Technical, Board of Assessment, Consumable Supplies- Finance and Telecommunications- IT.

Members discussed with Mr. Jones changes to the Telecommunications contracts and policies to reduce these annual overages.


Mr. Rines asked if there has been any resolution to the Police Contract. This information was not known.

**Subcommittee reports**

Nothing to report.

There being no further business to come before the Board, Mr. Wheeler made a motion to adjourn. Mr. Burns seconded the motion and the meeting was unanimously adjourned at 7:40 p.m.

Signed,

A handwritten signature in cursive script that reads "Andrew W. Rines".

Andrew W. Rines  
Secretary

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