

October 7, 2009

The Board of Finance held a regular meeting on this date at the Police Department meeting room. Members present were Glenn Frishman, Chairman; Andrew Rines, Secretary; Dudley Wheeler; John O'Brien; Bryan Bentz and Kevin Burns. Also present Maryanna Stevens, Director of Finance; First Selectman Edward Haberek and Town of Stonington staff and residents.

Mr. Frishman called the meeting to order at 7:30 p.m.

Previous minutes

Mr. Wheeler made a motion to accept the minutes of the previous meeting.

Mr. Rines seconded the motion and voting was unanimous.

Bid Waiver – Members received a bid waiver request from the First Selectman for the fire alarm system at Edythe K. Richmond facility. Mr. Wheeler mentioned that he was aware the Town engineer was working on this and asked for a cost estimate. First Selectman Haberek replied that he did not have this information at this time. Mr. Wheeler made a motion to approve the bid waiver subject to final approval based on cost. Mr. Bentz seconded the motion and voting was unanimous.

Director of Finance

Mrs. Stevens had provided for the members a draft copy of the General Fund-Fund Balance policy; which states that it is necessary to maintain an adequate unreserved/undesignated fund balance for the General Fund in order to provide for a sound financial base for the present and future budgets. Mrs. Stevens stated that this policy is not an obligation just a guideline for the future. After discussing, members made a few changes. Mr. O'Brien made a motion to accept and adopt the Fund Balance policy with the changes discussed. Mr. Burns seconded the motion and voting was unanimous.

Old Business

IT Operating budget-Jason Jones, IT Manager had provided at the members request a detailed accounting of the department 2008-2009 FY line item overages. Mr. Rines questioned the high figure for cell phone expenses due to lost and broken cell phones. Members suggested a policy for all users to help minimize these losses. Mr. Burns reiterated that he would prefer to be notified before these overages got so high. Mr. Wheeler asked what policy was in place to prevent pornography. Mr. Jones replied that it is hard to manage but that there was a **Computer Systems, Internet, and Remote Access Policy** in place. Mr. Wheeler asked for a copy of this policy. Mr. Burns made a motion to approve the budget transfer presented at the September meeting. Mr. Rines seconded and voting was unanimous.

New Business**Reappointment of Assessor**

The Board commended Mrs. Marsha Standish for her service to the Town. Mr. Rines made a motion to reappoint Mrs. Standish as Town of Stonington Tax Assessor. Mr. Bentz seconded the motion and voting was unanimous.

Correspondence

Members received copies of the July and August 2009 activities from the Sanitarian. They briefly discussed the future of Health services in the state. First Selectman Haberek stated that he has written to the State for a stop to any policy changes.

Mrs. Stevens provided for the members a copy of the *Legislative Update* from CCM. She added that she is working with Judy Samokar at the BOE with regard to the ECS grant money.

Members received a copy of a petition for emergency and permanent repair of the Meadow Avenue storm drains. Members confirmed that this was the first notification that any of them received with regard to this issue. Resident Bob Sundman spoke for the others present that he has been in contact with the First Selectman and other Town staff for many months for a solution to this serious problem. First Selectman Haberek read a judgment from the Town Attorney and stated that the Director of Public Works is working on calculations for CIP. Members asked that the First Selectman keep them informed of this situation.

Subcommittee reports

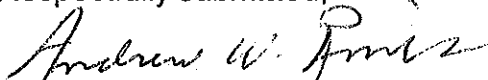
Mr. Rines mentioned that he would soon be going into discussions for CIP. Mr. Frishman advised him to prioritize carefully.

The Board received no response from BOE Chair Gail MacDonald or Building committee Chair Paul Sartor regarding completion of the High School renovation.

Mr. Frishman stated that he, Mrs. Stevens and Mr., Rines have met with Gail MacDonald, BOE Chair to discuss finance consolidation. First Selectman Haberek asked to be included in these discussions.

There being no further business to come before the Board, Mr. O'Brien made a motion to adjourn. Mr. Wheeler seconded the motion and the meeting was unanimously adjourned at 8:40 p.m.

Respectfully submitted,


Andrew W. Rines
Secretary

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