

December 3, 2008

The Board of Finance held a regular joint meeting on this date at the Police Department meeting room. Members present were Glenn Frishman, Chairman; Andrew Rines, Secretary; Dudley Wheeler; John O'Brien; Bryan Bentz and Kevin Burns. Also present Maryanna Stevens, Director of Finance; First Selectman Edward Haberek and Selectman Peter Balestracci; Larry Sullivan, Town Engineer; Chief Darren Stewart and Lt. Bruce Smith; Marsha Standish, Town Assessor and Town residents.

Mr. Frishman called the meeting to order at 7:30 p.m.

First Selectman Haberek called the Board of Selectmen meeting to order at 7:34 p.m.

Contract discussion/revision

Mr. Frishman welcomed Town Attorney Thomas J. Londregan to discuss the Board of Education contract provisions with regard to Medical insurance. Mr. Londregan referred to the Town Charter Section 9-1 and Section 9-6E. stating that funds budgeted are for the ensuing fiscal year and no Board shall involve the Town in any obligation to spend money for any purpose in excess of amount appropriated. Mr. Londregan stated that the contract provision providing medical insurance beyond the dates of employment apply to the current Superintendent Michael McKee and the previous Assistant Superintendent Claudia Albert who is currently receiving the coverage. Attorney Richard O'Connor has said that this is done often in other towns. Mr. Londregan's advice is to open the lines of communication between the Boards, as litigation can be expensive. All members agreed that it is necessary to keep discussion open regarding future Superintendent contracts to prevent this issue from continuing. Mr. Burns mentioned the GASB45 requirement of complete information needed for all potential liability. Mr. Rines made a motion to send another letter to the Board of Education suggesting a meeting with the subcommittee from the Board of Finance to resolve this matter and draft a memorandum of understanding for future contracts. This motion was seconded by Mr. Wheeler and was unanimously passed.

Additional Appropriation

Chief Stewart was present to inform the Board of the possible need for an additional appropriation to replace the police cruiser totaled September 28, 2008. He mentioned that they have not yet gone out to bid on new cars. Members thanked the Chief and Lt. Smith for the information.

Bid Waiver

Larry Sullivan, Town Engineer spoke to the Board of the request for a waiver for an RFP to purchase a portable climate controlled storage container to store documents. This is due to the lack of space within town hall and this relocation of documents will free up vital space to provide public/private meeting areas. He added that LoCIP funds can be used for the purchase of the storage unit and any associated site and utility work required. A bid waiver will expedite the purchase and delivery process. Mr. Burns made a motion to approve the Bid waiver to purchase a storage unit from Cassione Trailer and Container Co. for \$13,300 with a maximum total expenditure of \$20,000, and regular progress reports on the status of placement, etc. Mr. O'Brien seconded the motion and voting was unanimous.

Director of Finance

Mrs. Stevens provided for the members a FY08/09 Revenue/Expenditure projections sheet, a Debt Service schedule and a Fund Balance summary.

Previous minutes

Mr. Wheeler made a motion to accept the minutes of the November meeting as presented. Mr. O'Brien seconded the motion and voting was unanimous.

Correspondence

Judith E. Samokar, BOE Finance Manage submitted a list of transfers greater than \$1000 approved at the 13 November Board of Education meeting.

Marsha L. Standish, Assessor submitted a 2007 Supplemental Motor vehicle update.

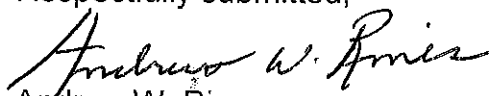
Subcommittee reports

Mr. Rines reported that he met with the Captial Improvement committee and was pleased to see the limited requests rated mostly as urgent.

Mr. O'Brien reported that the High School contracts should be closed out by Monday.

There being no further business to come before the Board, Mr. Burns made a motion to adjourn. Mr. O'Brien seconded the motion and the meeting was unanimously adjourned at 8:32 p.m.

Respectfully submitted,


Andrew W. Rines
Secretary

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