



# TOWN OF STONINGTON

CAPITAL IMPROVEMENT COMMITTEE  
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December 1, 2011

The Long-Range Capital Improvement Advisory Committee held a Special Meeting on this date at 1:00 p.m. at the Town Hall Meeting room. Members present were Vincent Pacileo III, Maryanna Stevens, Chief Darren Stewart, Captain Jerry Desmond, Keith Brynes, Beth-Ann Stewart, Roger Kizer, John Phetteplace, Larry Sullivan, Joe Bragaw and First Selectman Ed Haberek.

The purpose of the meeting was to prioritize the Capital requests received in order to present a final product to the Board of Selectmen. Each request was reviewed and rated by the CIP Advisory Committee.

The following items were discussed:

Clarification of possible confusion between the Advisory committee, Board of Selectmen and Board of Finance regarding departmental priority categorizing.

The following categories are presently in use:

- A. Committed: Projects which the Town has already agreed to undertake and funded in the previous year.
- B. Urgent: Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services.
- C. Needed: Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services.
- D. Acceptable: Projects which are fully planned, but implementation can wait until funds are available.
- E. Deferrable: Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred.

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TOWN CLERK

Mr. Pacileo stated that as long as the Advisory committee agreed as a whole on the definitions above which are a ranking of the importance of the project that is how the Capital Improvements would be presented to the Board of Finance. Members also clarified that the priority ranking (A-E) does not preclude any line item from monetary adjustments.

Committee members also decided on keeping **D** ranked items in the submission to the Board of Finance.

The Committee made the following changes:

- Mobile Data Terminal Replacement from B to A.
- Marine Police Boat changed from an A to B.
- Scene Reconstruction Software from B to C.
- Plan of Conservation and Development update from C to A.
- Electronic Requisition/Document Imaging from C to A.
- Drainage Town wide from B to A.

There being no further business to come before the Committee, the meeting was adjourned at 2:15 p.m.

Respectfully submitted,



Leslie Packer, Clerk