

**Architectural Design Review Board
Meeting Minutes
Wednesday, August 19, 2009**

The first meeting of the Architectural Design Review Board (ADRB) was held on Wednesday, August 19, 2009, at 5 PM at the Chamber of Commerce Meeting Room, 14 Holmes Street, Mystic. Present were Robert Birmingham, Charles Canavan, Mark Comeau, Susan Cullen, Mary Thacher, Christopher Thorp, and Planning Director William Haase.

A letter was read from Mollie Burton, expressing her interest in becoming a member of this board. She is an architectural designer, with tile and stone stores in Rochester, NY and Nantucket, MA. Ms. Burton has served on the Nantucket Historic Commission and the Nantucket Historic Structures Advisory Board.

On 07/22/09, the Board of Selectmen abolished the temporary Architectural Design Review Advisory Board and made the following appointments to the permanent ADRB:

<u>NAME</u>	<u>TERM</u>	<u>EXPIRATION</u>
Robert Birmingham	3 years	06/30/2012
Charles Canavan	2 years	06/30/2011
Mark Comeau	3 years	06/30/2012
Susan Cullen	3 years	06/30/2012
Mary Thacher	1 year	06/30/2010
Christopher Thorp	2 years	06/30/2011
-- Vacancy --	1 year	06/30/2010

After the 1st term, all future appointments are for three years. ADRB members have received a formal letter of appointment from the First Selectman, in which they were asked to visit Town Hall to be formally sworn in by the Town Clerk.

The following officers were elected unanimously by the ADRB: Mark Comeau – Chairman; Robert Birmingham -- Vice Chairman; and Mary Thacher -- Secretary.

After discussion, the draft *Architectural Design Review Board Bylaws* dated 8/19/2009 was approved unanimously by the ADRB.

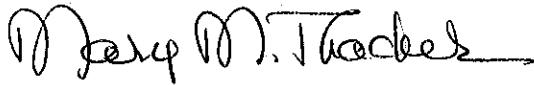
The *Design Review Guidelines* booklet spearheaded by Mark Comeau was discussed at length, with revisions made to the text and choice of photographs. There was discussion of additional text focusing on landscaping (vegetation and lighting) and parking. Christopher Thorp will submit comments to be included in the *Design Review Guidelines*. It was unanimously voted that the *Design Review Guidelines* be adopted subject to agreed upon revisions, with the understanding that it will be treated as an organic document which may be added to in the future.

It was agreed that the ADRB will continue meet the third Wednesday of each month at 5 PM, and that such meetings will be held in the Chamber of Commerce Room, 14 Holmes Street.

William Haase announced a public hearing on Tuesday, 09/15/09 at 7:30 PM at Mistuxet Middle School, at which the Planning & Zoning Commission will consider proposed amendments to Stonington's zoning regulations, intended to implement architectural design review. Board members were asked to attend.

The meeting adjourned at 6:15 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary M. Thacher". The signature is written in black ink and includes a horizontal line at the end.

Mary M. Thacher