

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Enrico C. Cappucci, Chair

Holly J. Haase., Vice Chair

James D. Wilson, Clerk

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BOARD OF SELECTMEN

MINUTES

May 22, 2017

TOWN OFFICES

The Board of Selectmen re-convened its meeting in open session on Monday, May 22, 2017 at the Town Offices, Meeting Rooms A & B. Members present were Chair Enrico Cappucci, Holly Haase, James Wilson and Town Administrator Patrice Garvin.

TOWN ADMINISTRATORS REPORT

Now that Town Meeting has concluded I will be able to focus on finalizing union contracts. It is my hope to have the majority of the union contracts wrapped up by July 1st. As the Board knows any changes to the contracts agreed upon after July 1st will be retroactive to July 1st.

I happy to report that our consultant on Aggregation GridSmart was able to secure the Town an additional \$15,000 of unanticipated revenue. This is due to the fact that Shirley gets its net metering credits from a project that it does not host, and the Town has capacity to host. GridSmart recently developed a relationship with Lake Street Development to have Shirley host a project for them in which they agreed to pay the Town \$15,000. This is generous in that most entities do not receive any additional compensation to host. This does not cost the Town any money; it's simply one-time revenue for utilizing its hosting capacity that would otherwise provide no additional benefit to the Town.

I recently held a Department Head meeting to discuss the Annual Town Meeting and the recently approved Financial Policies of the Town. These meetings are very productive and our next meeting will be scheduled for some time in late June.

Finally, I recently met with the Board of Health to discuss a matter regarding the work done by Altus to secure Phase III of the Landfill. I am working with the Board of Health to solve the extra costs incurred by Altus to meet state regulations in regards to the cap on the Landfill. I bring this to your attention due to the conversations that will continue in regards to this issue. We can discuss this more on Monday evening, to summarize the crux of the issue at hand.

TREASURY WARRANTS

Selectman Haase moved to accept the weekly treasury warrants. Selectmen Wilson Seconded Selectmen Wilson Seconded. All in favor. Motion Passed.

| Warrant # | Warrant Date | Warrant Type | Warrant Amount | | | | |
|-----------|--------------|-------------------------------|--------------------|--|--|--|--|
| 2467 | 5/19/2017 | Payable Warrant | \$51,710.06 | | | | |
| | | Total Payable Warrants | \$51,710.06 | | | | |
| | | Total Warrants | \$51,710.06 | | | | |
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APPROVAL OF MINUTES

Selectman Haase moved to accept the minutes of the 4/27/2017 Board of Selectmen's Meeting as presented. Selectmen Wilson Seconded Selectmen Wilson Seconded. All in favor. Motion Passed.

Selectman Haase moved to accept the minutes of the 5/1/2017 Board of Selectmen's Meeting as presented. Selectmen Wilson Seconded. All in favor. Motion Passed.

1. Regional Dispatch

The Board discussed that fact that our dispatch station is currently running with two (2) full time dispatchers and a handful of part time employees. Both the Fire and Police Chiefs are concerned with our ability to keep the dispatch station consistently opened. When there is no one available the Town of Ayer is our back up provider, but there is a lag time (usually approximately nine rings) before a call is sent to the Ayer Dispatch Center. The Board requested that we check the status on joining the Deven's Regional Dispatch Center.

2. Aggregation

The aggregation plan is currently being held up with the State. The board will bring it up with Representative Benson and Senator Elderidge during their visit at the next meeting.

3. Granting of License Agreement to Altus, 28-A-2.12, Vote May Be Taken

Town Administrator Garvin states that Altus's only issue is providing a bond. There is a significant amount of erosion and something is about to give. If they go on the property without a bond and cause damage, the town may seek reparations legally.

Mr. Tim Hatch spoke regarding his knowledge of the ever increasing erosion on the Towns property. Stating that there is now a ditch over four feet deep.

Selectmen Wilson stated that he would be comfortable letter Altus go on the property as long as they have protection from workplace injury.

Selectmen Haase expressed her desire for Altus to provide a bond.

Selectman Wilson moved to grant the easement to Altus providing they provide workers compensation insurance. Selectmen Haase Seconded. Cappucci votes Aye. Wilson votes Aye. Haase votes no. Motion Passed

Selectman Haase moved to rescind the previous vote regarding Altus Power. Selectmen Wilson Seconded. All in favor. Motion Passed.

Chair Cappucci requests a meeting with an Altus representative at a future meeting.

4. Lawton Road, No Commercial Truck Signs - Tabled

NEW BUSINESS

5. Shirley Charitable Foundation, Update

Kevin Johnson gave an update on the Shirley Charitable Foundation and their 14th Annual Summer Concert Series.

Selectman Haase moved to allow the Shirley Charitable Foundation use of the Town Common for their Friday Night Summer Concert Series. Selectmen Wilson Seconded. All in favor. Motion Passed.

6. Appointments

Selectmen Cappucci announced that Patrick Curtin has resigned and will not be accepting the position of COA Director. Ann Towne has volunteered to step in as Interim COA Director

Selectman Haase motioned to appoint Ann Towne to the position of Interim COA Director effective June 2nd 2017 with a term to expire when a full time Director is found. Selectmen Wilson Seconded. All in favor. Motion Passed.

Selectman Haase motioned to appoint James Quinty, Kristen Denocore, Darren O'hanlon, Samuel Santiago, James Wilson, and Patrice Garvin to the Police Search Committee with a term to expire 6/30/2017. Selectmen Wilson Seconded. All in favor. Motion Passed.

Selectman Wilson motioned to appoint Catherine Lahouse to the Cemetery Committee with a term to expire 6/30/2020. Selectmen Haase Seconded. All in favor. Motion Passed.

7. Building Access Policy, Vote Not To Be Taken

Town Administrator Garvin states that policy currently states that only the Chairperson of a committee or commission will have a key card and access to the main and office door.

Selectman Wilson motioned to table this issue for 2 weeks. Selectmen Haase Seconded. All in favor. Motion Passed.

8. Credit Card Request – Recreation Commission, Vote May Be Taken

Selectman Wilson motioned to issue a Credit Card to the Recreation Commission in the name of Chair Keith Begun in accordance with the Shirley Credit Card Policy. Selectmen Haase Seconded. All in favor. Motion Passed.

9. Summer Schedule

The Board of Selectmen will enter into their Summer Schedule.

Selectman Wilson motioned to accept the summer schedule as presented with an additional meeting on June 26, 2017. Selectmen Haase Seconded. All in favor. Motion Passed.

10. Abandoned Property request from Historical Commission, discussion

Chair of the Historical Commission Paul Przybyla spoke regarding his letter to the Board of Selectmen regarding abandoned properties located on Parker Road. At this time no one is able to locate the owner of the property. One is presently in Tax Title and the foreclosure process can begin. The second is behind in taxes and we can place a tax lien on the property. The Historical Commission would like some direction from the Board of Selectmen in how to proceed. The properties need to be boarded up and the Historical Commissions asked if the Board of Health could check the property for Code Violations. Chair Cappucci asked the Town Administrator Garvin to check with the Board of Health.

11. Driveway Permit

Selectman Haase motioned to approve the driveway permit for 20 Chapel Street. Selectmen Wilson Seconded. All in favor. Motion Passed.

Selectman Haase motioned to approve the driveway permit for Lot 9A Andrea Terrace. Selectmen Wilson Seconded. All in favor. Motion Passed.

SELECTMEN REPORTS

Selectmen Haase read a letter of appreciation from MCI Shirley thanking the Town DPW for their assistance in fixing the access road to their water facility.

PUBLIC COMMENTS

Keith Begun came forward asking how he goes about being reimbursed for parts he purchased totaling \$100.90 for repair of equipment for the Recreation Commission. He wanted to make sure he followed proper procedure. He will submit a request to the Town Accountant with copies of the receipts.

Barbara Yocum requested that the Board of Selectmen seek another legal opinion other than KP Law regarding the lease agreement on Patterson Road with Solar City.

ANNOUNCEMENTS


Next Meeting 6/5/17 at 7:00pm

ADJOURNMENT

With no further business to discuss, Ms. Haase moved to adjourn the meeting at **8:56p.m.** Mr. Wilson seconded the motion. Unanimously in favor. Motion Passed.

Respectfully submitted,
Nathan Boudreau, Executive Assistant

Date Accepted: _____


Enrico C. Cappucci, Chair


Holly J. Haase, Vice Chair

James D. Wilson, Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.

| | Documents used |
|---|---|
| 1 | Town of Shirley – Building Access Policy |
| 2 | Letter regarding abandoned property – Paul Przybyla |
| 3 | |
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