

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Enrico C. Cappucci, Chair

Holly J. Haase., Vice Chair

James D. Wilson, Clerk

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BOARD OF SELECTMEN

MINUTES

March 6th, 2017

TOWN OFFICES

The Board of Selectmen re-convened its meeting in open session on Monday, March 6th 2017 at the Town Offices, Meeting Rooms A & B, Chair Enrico Cappucci, Selectmen Holly Haase, Selectmen James Wilson and Town Administrator Patrice Garvin in attendance.

TOWN ADMINISTRATOR REPORT

Town Administrator Patrice Garvin gave her weekly report:

I spoke to K&P regarding an Open Meeting Law Training for Boards and Committees. Gregg Corbo, of K&P can come Tuesday, March 28th at 7pm to conduct training. We can post a notice on the website and on Facebook as well as send a memo out to all Boards and Committees.

The Finance Committee met on Tuesday, February 28th. I gave the committee a brief overview of the budget and we are scheduling meeting dates and times with various committees, boards and departments. The Finance Committee also asked about the annual joint meeting with the Finance Committee and the Selectmen to review department/board budgets more intensely. Please let me know if the Board is interested in holding this joint meeting with the selectmen.

TREASURY WARRANTS

Selectman Haase motioned to accept the treasury warrants as presented. Selectman Wilson Seconded. Enrico C. Cappucci vote Aye, Holly J. Haase vote Aye, James D. Wilson vote Aye. Motion Passes.

APPROVAL OF MINUTES

Selectman Haase motioned to accept the minutes of the 1/23/2017 Board of Selectmen's Meeting at this current time. Selectmen Wilson Seconded. Enrico C. Cappucci vote Aye, Holly Haase vote Abstains, Jim Wilson Abstains. Motion Passes.

Selectman Haase motioned to accept the minutes of the 2/13/2017 Board of Selectmen's Meeting at this current time. Selectmen Wilson Seconded. Enrico C. Cappucci vote Aye, Holly Haase vote Aye, Jim Wilson vote Aye. Motion Passes.

Selectman Haase motioned to accept the minutes of the 2/27/2017 Board of Selectmen's Meeting at this current time. Selectmen Wilson Seconded. Enrico C. Cappucci vote Aye. Holly Haase vote Aye. Jim Wilson vote Aye. Motion Passes.

Chair Cappucci requests more time in regards to the April 6th 2016 Executive Session Minutes.

OLD BUSINESS

1. Annual Town Meeting Warrant

Town Administrator Garvin announced that the warrant closed today.

Betsy Colburn Mirkovic spoke in regard to the Shirley Master Plan getting on the Annual Town Meeting Warrant. Mrs. Colburn requests putting this on the Draft Warrant as a place holder to give the Planning Board more time.

TA Garvin states she will add this as a place holder on the Draft Annual Town Meeting Warrant.

2. Town Communication Committee

Selectman Haase motioned to appoint Scott Bulger, Melissa Lynch, Gaynor Bigelbach, Alexandra Begun, Marian Cardillo, Jocelyn McCaffrey and Hailey Nogler to the Communications Committee with a term to expire 6/30/2017. Selectmen Wilson Seconded. Enrico C. Cappucci vote Aye. Holly Haase vote Aye. Jim Wilson vote Aye. Motion Passes.

3. Regional Dispatch - Will meet with the Selectmen on 3/20/2017

4. Aggregation Presentation – Will meet with the Selectmen on 3/13/2017

5. Devens MBTA Assessment – Will meet with the Selectmen on 3/13/2017

6. Control Audit Recreation Commission

7. COA Director Position

Selectman Wilson motioned to appoint Patrick Curtin to the position of Interim COA Director with a term to expire 6/30/2017. Selectmen Wilson Seconded. Enrico C. Cappucci vote Aye. Holly Haase vote Aye. Jim Wilson vote Aye. Motion Passes.

NEW BUSINESS

8. Open Meeting Law Complaint

Chair Cappucci read the Open Meeting Law Complaint from Bryan Dumont.

Selectman Haase motioned to authorize Town Counsel to review and respond regarding this issue. Selectmen Wilson Seconded. Enrico C. Cappucci vote Aye. Holly Haase vote Aye. Jim Wilson vote Aye. Motion Passes.

9. Appointment of Alternate Representative to Wild and Scenic River Study Committee

Selectman Haase motioned to appoint Betsy Colburn Mirkovic to the Wild and Scenic River Study Committee as an Alternate Representative with a term to expire 6/30/2017. Selectmen Wilson Seconded. Enrico C. Cappucci vote Aye. Holly Haase vote Aye. Jim Wilson vote Aye. Motion Passes.

10. Fiscal Year 2018 Proposed Budget Presentation

Town Administrator Garvin presented her 2018 Proposed Budget **Presentation Attached*

Town Administrator Garvin, The Board of Selectmen, and the public in attendance discussed different items that contained within the 2018 proposed budget including staffing increases, conservation and planning efforts, and visibility of budgetary documents online.

SELECTMEN REPORTS

PUBLIC COMMENTS

Keith Begun spoke regarding some of Shirley's Basketball teams qualifying for a state basketball tournament. Mr. Begun would like to use the Town Credit Card to pay for the application and registration fee for this event as they qualified yesterday and cannot be invoiced due to time constraints.

Mr. Begun was instructed to bring all documentation to the Treasurer Collector to have this paid via Credit Card.

ANNOUNCEMENTS

Next Meeting 3/7/17 at 7:00

ADJOURNMENT

With no further business to discuss, *Motion made and seconded to adjourn at 8:40 p.m. All in favor. Motion Passes.*

Respectfully submitted,
Nathan Boudreau, Executive Assistant

Date Accepted:

3-20-17


Enrico C. Cappucci, Chair


Holly J. Haase, Vice Chair

James D. Wilson, Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.

	Documents used
1	2018 Proposed Budget Presentation – Town Administrator Patrice Garvin
2	Open Meeting Law Complaint – Bryan Dumont
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