

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Kendra J. Dumont, Chair

Robert E. Prescott, Vice Chair

Enrico C. Cappucci, Clerk

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BOARD OF SELECTMEN MINUTES November 28th, 2016 7:00 pm TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, November 28th, 2016 at the Town Offices, Meeting Rooms A & B, Chairman Kendra J. Dumont presiding, with Selectmen Robert E. Prescott, Enrico C. Cappucci, and Town Administrator Patrice Garvin in attendance.

CALL TO ORDER

Chair Dumont called to Order the Board of Selectmen's Meeting at 7:00 pm.

Selectmen Cappucci announced that he would be recording the meeting on his own personal voice recorder.

TOWN ADMINISTRATOR REPORT

Garvin states she met with representatives from the school in regards to their request for a feasibility study to be done to get a turf field. Any interested parties should contact the Superintendent's Office.

Garvin passed out a memo (attached) from Principal Assessor William Connor to describe in better detail the Solar Tax Agreements from the November 21st meeting.

Garvin states that the Town received the October legal bill and to date the re-call has cost over \$13,000.

Garvin ends her report.

TREASURY WARRANTS

Selectman Prescott *Motioned to accept the Treasury Warrants as presented. Selectman Dumont Seconded. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye and Robert E. Prescott, Jr. vote Aye.*

APPROVAL OF MINUTES

Selectman Prescott Moves to accept the minutes of the Board of Selectmen Executive Session of January 5th 2015 as presented. Selectmen Dumont Seconds. Kendra J. Dumont vote Aye, Enrico C. Cappucci vote Abstains and Robert E. Prescott, Jr. vote Aye. Motion Passes.

OLD BUSINESS

1. Energy Committee Update

NEW BUSINESS

2. Public Hearing 7:05pm: CDBG Grant; FY17 Application. Vote may be taken

Selectmen Prescott read the following:

The Shirley Board of Selectmen will conduct a Public Hearing on Monday, November 28th, 2016 at 7:05 p.m. at the Town Offices, 7 Keady Way, Shirley MA 01464 to receive comment from the public on Shirley's application to the FY17 Massachusetts Community Development Block Grant (CDBG) program. Applications can be for up to \$800,000 for eligible activities as follows: housing rehabilitation, infrastructure improvements, public facilities, public services, and planning services. Interested persons and organizations are encouraged to attend, and will have the opportunity to comment and be heard on the proposed application. Reasonable accommodation will be attempted upon written request to the Selectmen's Office prior to the meeting. The meeting room is handicapped accessible.

Selectman Prescott Motions to open the public hearing at 7:12pm. Selectmen Cappucci, Seconds. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott votes Aye. Motion Passes.

Brian Keating from the Montachusett Regional Planning Commission came forward to speak about the 2017 CDBG process. Keating states that the MRPC is happy to help the Town of Shirley with this application at no cost to the Town. This year's applications will be due on March 10th and will be filled as a single community. As a single community Shirley is eligible to attempt to receive up to \$800,000.00 in CDBG funding. Shirley has received the needs score of 30 which is competitive, but there is a change this year as the score will only be used in the instance of a tie. The actual application has not been released yet. The proposed activity for this funding would be housing rehab. Keating states that there will

need to be numerous public forums before the application can be submitted, so that as much of the community will be aware of the grant as humanly possible.

Selectmen Prescott asked if the Public Forums could be in different locations around Town to reach a broader audience. Keating agreed that this would be a good way to go about it. Chair Dumont states that the grant being on SPACO will also be a good avenue.

Selectman Prescott Motions to move forward with the CDBG Grant process for 2017 using the MRPC as a facilitator. Selectmen Cappucci, Seconds. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott votes Aye. Motion Passes.

Keating announced that there will be no target area this year, just low to moderate income based.

Selectman Prescott Motions to close the public hearing at 7:27pm. Selectmen Cappucci, Seconds. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott votes Aye. Motion Passes.

3. Appoint Interim Town Clerk, Vote may be taken

TA Garvin announced that Town Clerk Amy MacDougall has resigned for a position in Harvard. Amy has suggested Denise MacAloney who has over 30 years' experience in Westminister MA. The interim would stay on through the Town Election and assist the new elected clerk in their transition.

Selectman Prescott Motions to appoint Denise MacAloney as Interim Town Clerk with a term to expire 6/30/2017. Selectmen Cappucci, Seconds. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott votes Aye. Motion Passes.

4. Driveway Permits

Selectman Prescott Motions to approve the Driveway Permit for 7 Pamela Drive. Selectmen Cappucci, Seconds. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott votes Aye. Motion Passes.

5. Financial Policies Draft Discussion

Chair Dumont states that a group of Town Employees and Board Members has been meeting with the Collins Center for a few months to go over financial policies and that this document is the result of that. She requests a joint meeting with the Finance Committee where the Collins Center goes over their proposal.

Selectmen Prescott states a lot of this has already been implemented, but this will make them official policy.

6. National Grid Easement(s)- Votes May Be Taken

Chair asks for more time on this item.

PUBLIC COMMENTS

ANNOUNCEMENTS

1. Next Meeting: Monday 12/5/16 at 7:00 p.m.

ADJOURNMENT

With no further business to discuss, *Selectmen Prescott motioned to adjourn at 8:32pm. Selectmen Cappucci Seconded ., Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye, and Enrico C. Cappucci, vote Aye.*

Respectfully submitted,
Nathan Boudreau, Executive Assistant

Date Accepted: Jan 3, 2017

Kendra J. Dumont
Kendra J. Dumont, Chair

Robert E. Prescott, Jr.
Robert E. Prescott, Jr., Vice Chair

Enrico C. Cappucci
Enrico C. Cappucci, Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.