

# Town of Shirley

## BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

*Robert E. Prescott, Jr., Chair*

*David N. Swain, Vice Chair*

*Kendra J. Dumont, Clerk*

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### BOARD OF SELECTMEN MINUTES

**January 25th, 2016**

**7:00 pm**

**TOWN OFFICES**

The Board of Selectmen convened its meeting on Monday, January 25<sup>th</sup>, 2016 at the Town Offices, Meeting Rooms A & B, Chairman Robert E. Prescott, Jr. presiding, with Selectmen Kendra J. Dumont, David N. Swain, Town Administrator Patrice Garvin in attendance.

#### CALL TO ORDER

Chairman Prescott called to Order the Board of Selectmen's Meeting at 7:00 pm.

#### TOWN ADMINISTRATOR REPORT

The Town Administrator gave her weekly report.

Garvin states a Super Town Meeting is being discussed for the spring to determine zoning ordinances from the fall Super Town Meeting.

Garvin stated Town Accountant Bobbi Jo Colburn and Sewer Administrative Assistant Vikki Blaifer have resigned. Both will be missed and were a tremendous value to the town.

Garvin stated that budget season is upon us and department head meetings have begun. Garvin states her goal is to have the FY17 Purposed Operating Budget in the hands of the Finance Committee by February 16<sup>th</sup>.

TA Garvin attended the Nashoba Tech breakfast and budget presentation and announces that Shirley will be looking at about a 7% increase in FY17.

Garvin stated that Shirley was approved for a Community Compact with the Governor's Office and there will be a signing in Ayer on February 4<sup>th</sup>. All are welcome.

Town Administrator Garvin concluded her report.

#### TREASURY WARRANTS

Selectman Swain *Motioned to accept the following Treasury Warrants as presented. Selectman Dumont Seconded. David N. Swain vote Aye, Kendra J. Dumont vote Aye and Robert E. Prescott, Jr. vote Aye.*

#### **APPROVAL OF MINUTES**

Selectman Swain *Moves to accept the Executive Session Minutes of August 10, 2015. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.*

Selectman Swain *Moves to accept the Executive Session Minutes of September 14, 2015. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.*

Selectman Swain *Moves to accept the Executive Session Minutes of September 28th, 2015. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.*

Selectman Swain *Moves to accept the Executive Session Minutes of October 19th, 2015. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.*

Selectman Swain *Moves to accept the Executive Session Minutes of December 7th, 2015. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.*

#### **OLD BUSINESS**

1. Energy Committee Update

#### **NEW BUSINESS**

2. National Grid Public Tree Hearing 7:10pm – Groton Road

Selectmen Swain read the Public Notice for the Tree Hear and Opens the Hearing

Chairman Prescott says he spoke with all necessary department heads and they have no problems with these trees being trimmed.

*Selectman Swain Moves to close the Public Hearing. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.*

*Selectman Swain Moves to allow National Grid to do the tree cutting as listed in the public notice. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.*

3. Ray Farrar – Certificate

Selectmen Swain spoke on long time Shirley resident Raymond Farrar and his turning 90. The selectmen will bring a certificate to his birthday party on February 13<sup>th</sup>. All are welcome.

4. Appointment of Full Time Police Officers

TA Garvin announced that she had received a recommendation from Police Chief Goulden recommending William McGuiness, Joseph Santiago, and Sarah Brodmerkle to be appointed new full time Shirley Police Officers.

Selectmen Swain states he is extremely pleased with all candidates that came forward for these positions and that all three of the Chiefs recommended candidates will be wonderful Officers.

Selectmen Dumont states she looks forward to Candidates McGuiness and Brodmerkle bringing back the DARE program and having an active role within the school system.

Selectman Swain *Motions to appoint William McGuiness to the position of Full Time Police Officer for a term to expire June 30, 2016. Selectman Dumont Seconds the Motion. David N. Swain vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye.*

Selectman Swain *Motions to appoint Joseph Santiago to the position of Full Time Police Officer for a term to expire June 30, 2016. Selectman Dumont Seconds the Motion. David N. Swain vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye.*

Selectman Swain *Motions to appoint Sarah Brodmerkle to the position of Full Time Police Officer for a term to expire June 30, 2016. Selectman Dumont Seconds the Motion. David N. Swain vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye.*

5. Appointment of Reserve Police Officers

Selectmen Swain states these three officers have wonderful credentials and come highly recommended from Chief Thomas Goulden.

Selectman Swain *Motions to appoint Ryan Strianese to the position of Reserve Police Officer for a term to expire June 30, 2016. Selectman Dumont Seconds the Motion. David N. Swain vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye.*

Selectman Swain *Motions to appoint Alan Rice to the position of Reserve Police Officer for a term to expire June 30, 2016. Selectman Dumont Seconds the Motion. David N. Swain vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye.*

Selectman Swain *Motions to appoint Ian Brown to the position of Reserve Police Officer for a term to expire June 30, 2016. Selectman Dumont Seconds the Motion. David N. Swain vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye.*

6. Appointment of Interim Town Accountant – Sheryl Wright

Town Administrator Garvin spoke on Sheryl Wright and her many years of successful municipal accounting in Lowell, Lawrence, Middleboro, and other communities. If appointed Sheryl would stay on through budget season and until a new full time Town Accountant can be hired.

Selectman Swain Motions to appoint Sheryl Wright to the position of Interim Town Accountant for a term to expire upon securing a full time Town Accountant. Selectman Dumont Seconds the Motion. David N. Swain vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye.

7. War Memorial Lease Discussion

Town Administrator Garvin states that over the past few years there has been back and forth discussion between the Trustees and Selectmen about who should sign the War Memorial Lease and if it was truly a "Memorial". Garvin states that by M.G.L. it states that a Board of Selectmen Member should be on the Board of Trustees to sign the lease and represent the Board of Selectmen. Garvin seeks a vote from the selectmen to authorize a lease for the War Memorial Building.

Selectmen Dumont asked if it was the same lease that has been presented previously and if the Board could view it and gives time for Town Counsel to review.

Chairmen Prescott states that this would solve many problems the War Memorial Trustees have brought forward over the last few years.

Selectman Swain *Motions to authorize the Board of Selectmen Chairperson to sign War Memorial Building leases and represent the Board. Selectman. Dumont Seconds the Motion. David N. Swain vote Aye. Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye.*

8. Assessors FY16 Request

Town Administrator Garvin states the after speaking with Assessor Bill Connor it was determined that the office could use more clerical assistance. Garvin offered Executive Assistant Nathan Boudreau to work 8 hours on Friday. Garvin believes that correspondence should be sent to the Board of Assessors laying out the proposal.

Board of Assessors member Paulette spoke positively on the proposal and would look to move forward as soon as possible.

9. FY2016 Town Meeting Draft Warrant

Town Administrator Garvin released her Draft Warrant for the 2016 Annual Town Meeting Including:

- Accept the Annual Town Report
- Prior Year Bills - None
- Supplemental Appropriations – None
- Accept salary and classification plan
- Elected Officials Compensation
- Appropriate FY17 Budget
- Capital Improvement Plan
- Capital Items
- Sewer Commissioner Budget
- Ambulance Department Budget
- Solid Waste / Recycling Budget
- Reestablishment of Revolving Funds

**PUBLIC COMMENTS**

**ANNOUNCEMENTS**

1. Next scheduled meeting is on Monday February 1st at 7 p.m.

**ADJOURNMENT**

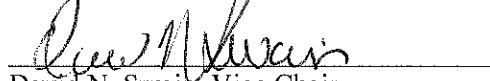
With no further business to discuss, *Motion and Seconded to adjourn at 7:37 p.m., Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye, and David N. Swain, vote Aye.*

Respectfully submitted,  
Nathan Boudreau, Executive Assistant

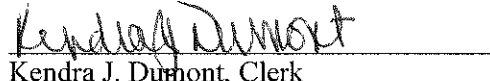
Date Accepted: March 14, 2016

  
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Robert E. Prescott, Jr., Chair

  
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David N. Swain, Vice Chair

  
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Kendra J. Dumont, Clerk

*Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.*