

# Town of Shirley

## BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

*Robert E. Prescott, Jr., Chair*

*David N. Swain, Vice Chair*

*Kendra J. Dumont, Clerk*

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## BOARD OF SELECTMEN MINUTES December 7, 2015 7:00 pm TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, December 7, 2015 at the Town Offices, Meeting Rooms A & B, Chairman Robert E. Prescott, Jr. presiding, with Selectmen Kendra J. Dumont, and Town Administrator Patrice Garvin in attendance.

### EXECUTIVE SESSION

Selectman Swain moved to go into Executive Session under *M.G.L. c.30A, Sec. 21 (2)* To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and reconvene in open session. Selectman Dumont Seconded. Kendra J. Dumont vote Aye and Robert E. Prescott, Jr. vote Aye.

### TOWN ADMINISTRATOR REPORT

The Town Administrator gave her weekly report.

Garvin spoke on the recent break down of a DPW Sidewalk Plow. The plow will need to be funded by this year's operating budget and it will cost between 15,000 – 20,000 dollars. All local communities are having issues with aging equipment and Shirley is in great company.

TA Garvin sat in on a call with Governor Baker to speak about the upcoming winter and when FEMA funds from last winter will be available.

Garvin will be heading into Boston on 12/19 to meet with Secretary Ash to discuss the failed MassWorks application and what to do to have greater results next year.

The Board of Assessors has hired William Conor to be the new Principal Assessor. William has over 3 years' experience as an Assistant Assessor in the City of Worcester. He will start on 12/17/15 and work 40 hours per week.

## TREASURY WARRANTS

Selectman Dumont moved to accept the following Treasury Warrants as presented. Selectman Prescott Seconded. Kendra J. Dumont vote Aye and Robert E. Prescott, Jr. vote Aye.

## OLD BUSINESS

1. Energy Committee Update
2. Budget Coordinating Committee Update

## NEW BUSINESS

3. Renewal Earth Removal Permit – 7:05

Selectmen Dumont read the public hearing notice and opened the hearing at 7:05 seconded by Chairmen Prescott.

After no public input Selectmen Dumont moved to close the public hearing at 7:06p.m. Seconded by Chairmen Prescott.

Selectman Dumont moved to approve an earth removal permit for Anita Haines of Townsend Road per the attached orders of conditions. Selectman Prescott Second. Kendra J. Dumont vote aye and Robert E. Prescott, Jr. vote Aye.

Selectman Dumont moved to approve an earth removal permit for Robert Hart, with the one provision that the property he co-owns must be taken out of tax title and he follows the attached provisions. Selectman Prescott Seconded. Kendra J. Dumont vote Aye and Robert E. Prescott, Jr. vote Aye.

4. Renewal of Class II and III Motor Vehicle Dealers Licenses

Selectmen Dumont made the following motions. Seconded by Chairmen Prescott. Kendra J. Dumont vote Aye and Robert E. Prescott, Jr. vote Aye.

Motion to approve the Used Car Dealer's License – Class II – to buy and sell second-hand motor vehicles, for David Warila dba/Warila's Auto Repair & Sales, at 200 Ayer Road, term to expire January 1, 2015, subject to all laws of the Commonwealth and the By-Laws of the Town of Shirley

Motion to approve a Used Car Dealer's License, Class II, to buy and sell second-hand vehicles, for Mohawk Village Motors, Inc., subject to the attached order of conditions and the Town's By-Laws, term to expire January 1, 2015.

Motion to approve a Used Car Dealer's License, Class II, to buy and sell second-hand vehicles, for Shirley Garage, Inc., 130 Lancaster Road, subject to the attached order of conditions and the Town's By-Laws, term to expire January 1, 2015 .

Motion to approve a Motor Vehicle Junk License, Class III, for Shirley Garage, Inc., 130 Lancaster Road, subject to the attached order of conditions and the Town's By-Laws, term to expire January 1, 2015

.Motion to approve a Used Car Dealer's License, Class II, to buy and sell second-hand vehicles, for Insurance Auto Auctions, Corp., 2 Going Road, subject to the attached order of conditions and the Town's By-Laws, term to expire January 1, 2015.

Motion to approve a Motor Vehicle Junk License, Class III, for Insurance Auto Auctions, Corp., 2 Going Road, subject to the attached order of conditions and the Town's By-Laws, term to expire January 1, 2015.

Motion to approve a Used Car Dealer's License, Class II, to buy and sell second-hand vehicles, for Warila Enterprises, Inc, dba/Burlington Auto Parts, 127 Hazen Road, subject to the attached order of conditions and the Town's By-Laws, term to expire January 1, 2015.

Motion to approve a Motor Vehicle Junk License, Class III, for Warila Enterprises, Inc, dba/Burlington Auto Parts, 127 Hazen Road, subject to the attached order of conditions and the Town's By-Laws, term to expire January 1, 2015.

Motion to approve a Motor Vehicle Junk License, Class III, for Landry Brother's Garage, Inc., 280 Great Road, subject to the attached order of conditions and the Town's By-Laws, term to expire January 1, 2015

5. Appointment of Nathan Boudreau to the position of Parking Hearing Officer term to expire 6/30/16

Selectman Dumont moved to appoint Nathan Boudreau to the position of Parking Hearing Officer, term to expire June 30, 2016, Selectman Prescott Seconded. Kendra J. Dumont vote Aye and Robert E. Prescott, Jr. vote Aye.

6. Appointment of Seasonal Employees for term to expire 6/30/2016

Selectman Dumont moved to appoint Joe Hawthorne, Bill Callahan, Mary Coke, Derek Ranno to the position of Seasonal Plow Driver, term to expire June 30, 2016, Selectman Prescott Seconded. Kendra J. Dumont vote Aye and Robert E. Prescott, Jr. vote Aye.

7. Driveway Permits:

Selectman Dumont moved to approve a new driveway permit for 6, 8, 10, and 12 Pond View Circle per the attached orders of conditions. Selectman Prescott Seconded. Kendra J. Dumont vote aye and Robert E. Prescott, Jr. vote Aye.

8. Ratification of Dispatcher and DPW MOU'S

TA Garvin stated that she sent a memo to all unions indicating her intent to switch the Town of Shirley to a bi-weekly pay cycle. To do that you must enter collective bargaining with all unions. For this the dispatchers asked for a 2% raise. The DPW asked for a \$175 boot allowance. The Town agreed to both terms for the acceptance of bi-weekly pay roll.

Selectman Dumont moved to ratify the Dispatcher and DPW Memorandum of Understanding. Selectman Prescott Seconded. Kendra J. Dumont vote aye and Robert E. Prescott, Jr. vote Aye.

9. Draft Master Plan

The MRPC will need more time with the master plan and have asked for an extension until February.

10. Declaring Surplus Property

Selectman Dumont moved to declare the 1999 International as surplus property. Chairmen Prescott Seconded. Kendra J. Dumont vote aye and Robert E. Prescott, Jr. vote Aye.

**PUBLIC COMMENTS**

**ANNOUNCEMENTS**

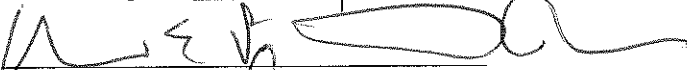
Next Meeting 12/14/15 at 7:00


**ADJOURNMENT**

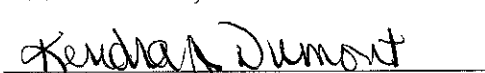
With no further business to discuss, *Motion and Seconded to adjourn at 7:33 p.m., Robert E. Prescott vote Aye , Kendra J. Dumont vote Aye.*

Respectfully submitted,  
Nathan Boudreau, Executive Assistant

Date Accepted: Jan 11, 2016

  
Robert E. Prescott, Jr., Chair

  
David N. Swain, Vice Chair

  
Kendra J. Dumont, Clerk

Board of Selectmen  
Minutes of December 7, 2015

*Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.*