

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

David N. Swain, Chair

Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr., Clerk

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BOARD OF SELECTMEN

MINUTES

April 6, 2015
6:45 pm

TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, April 6, 2015 at the Town Offices, Meeting Rooms A & B, Chairman David N. Swain presiding, with Selectmen Kendra J. Dumont, Robert E. Prescott, Jr., Town Administrator Patrice Garvin in attendance.

CALL TO ORDER

Chairman Swain called to Order the Board of Selectmen's Meeting at 6:45 pm

EXECUTIVE SESSION

Selectman Dumont moved under M.G.L. c.30A, Sec. 21 (2) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and reconvene in open session at 7:00 pm. Selectman Prescott Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

TOWN ADMINISTRATOR REPORT

Town Administrator Patrice Garvin gave her weekly report to the Board of Selectmen.

TA reported that she met with the Finance Subcommittee at Nashoba Tech last Wednesday evening, and with support from the majority of the Towns in the district, requested that Nashoba Tech redirect money intended for their Stabilization Fund back to the Towns. The argument that was put forth; was that the majority of Towns are facing large deficits, as well as all the district Towns have snow and ice deficits. Also, she stated that the money being diverted would not impact the students or programs. The Subcommittee voted and supported that the request be brought to the entire Nashoba Valley Regional School Committee. The meeting is set for Tuesday, April 14th. She will be sending an email next week to all area Towns to send a representative to attend the meeting.

The Regional Dispatch Committee met to discuss costs involved for regionalizing dispatch with the Town of Ayer. Garvin noted that there are many moving parts to this proposal and it will take some time to coordinate. She does not believe, given some constraints, it will be instituted in FY16. Therefore, she will

need to adjust the dispatch number for FY16 total budget. E stated that is can be discussed during the budget article on the Warrant. There could also mean negotiations would need to begin with the Regional Dispatch Union for a year. Garvin will update the Selectmen, once she has a conversation with the regional Dispatch.

TA noted that she is meeting with the Police Union on Many, April 6th. She informed them that the contract has to be signed by the April 13th meeting with the Selectmen.

The Town has received the engineering report for the Main Street Bridge. The total estimated costs to repair the bridge is over \$600K. Garvin spoke to the DPW Foreman regarding the estimate. They had decided to go for another MassWorks grant to see if the state could fund a portion of the repairs; this grant is open in May. If unsuccessful, they the Town can look at its Chapter 90 monies and bid out the project to see if the Town can get a lower estimate. She has attached the report for their review.

The final three candidates for the Police Officer will be brought before the Selectmen on Monday, April 13th. The TA included their resumes for the Selectmen's review.

Garvin noted that included in the Selectmen's packet is the House Number 1257, which restores the MCI Mitigation funds. Currently this bill remains in committee. When or if it does come up for hearing, the Town of Shirley should have some presence. Garvin will track the progress of the bill and update the Selectmen on any potential hearing dates.

TREASURY WARRANTS

Payroll warrant	<u># 0141</u>	<u>04/08/15</u>	<u>\$ 5,354.01</u>
Payroll warrant	<u># 6141</u>	<u>07/08/15</u>	<u>\$ 33,020.20</u>
Payroll warrant	<u># 9141</u>	<u>04/08/15</u>	<u>\$ 1,884.73</u>
Payable warrant	<u># 2415</u>	<u>04/08/15</u>	<u>\$ 89,526.94</u>
Payable warrant	<u># 9435</u>	<u>04/03/15</u>	<u>\$ 477,481.58</u>

Selectman Dumont moved to accept the following Treasury Warrants as presented. Selectman Prescott Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye, and Kendra J. Dumont vote Aye..

APPROVAL OF MINUTES

Selectman Dumont made the Motion to accept the Minutes of March 23, 2015. Selectman Prescott Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye and Kendra J. Dumont vote Aye.

OLD BUSINESS

1. Energy Committee Update - Tabled

NEW BUSINESS

2. 7:05 Public Hearing: Wage and Salary Classification

Chairman Swain opened the Meeting 7:05, asked Selectman Dumont to read the Legal Notice into the Minutes:

The Shirley Personnel Board and Board of Selectmen will hold a Public Hearing on Monday, April 6, 2015 at 7:05 p.m. at the Town Offices, 7 Keady Way, to discuss the proposed Wage Scale and Salary Classification Plan for Fiscal Year 2016. Copies of the proposed Wage Scale and Salary Classification Plan may be obtained at the Selectmen's Office or the Town's website, www.shirley-ma.gov. Persons unable to attend the public hearing, may forward their comments in writing to the Board of Selectmen, 7 Keady Way, Shirley, MA 01464 prior to the hearing.

Selectman Dumont moved to open the public hearing at 7:10pm. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Paul Przybyla, Chairman of the Personnel Board presented the proposed Wage Scale and Salary Classification Plan for FY2016. Mr. Przybyla noted that there are some changes in the Salary Classification Plan. He recommends the following changes with a 2% COLA in the Wage Scale.

Assistant Collector	Deleted
Assistant Collector/Treasurer	New
Assistant Treasurer	Deleted
Planning Administrator	Deleted
Ambulance Billing Clerk	New
Land Use Clerk	New
Recreation Secretary	New
ZBA Secretary	Deleted
Council on Aging Dispatcher	New
Council on Aging Mart Driver	New
Recycling Clerk	New

Seeing no comments, Selectman Dumont moved to close the Hearing at 7:14pm. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Selectman Dumont moved to adopt the Salary Classification Schedule and Wage Scale for FY16. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

3. War Memorial Trustees - Tabled

4. Appointments: Reserve Officers & Part Time Dispatchers

Selectman Dumont moved to appoint Mark Lafferty Jr, as a Part Time Dispatcher and Reserve Officer, terms to expire June 30, 2015. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Selectman Dumont moved to appoint William McGuinness II as a Part Time Dispatcher and Reserve Officer, terms to expire June 30, 2015. Seconded. Robert E. Prescott, Jr., vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Selectman Dumont moved to appoint David Lange as a Reserve Police Officer, term to expire June 30, 2015. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Selectman Dumont moved to appoint Sarah Brodmerkle as a Reserve Police Officer, term to expire June 30, 2015. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Selectman Dumont moved to appoint Robert Richards as a Reserve Police Officer, term to expire June 30, 2015. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

5. Annual Town Meeting Warrant – Take Positions

Town Administrator Garvin asked that the Board of Selectmen take position on the Articles as presented on the Annual Town Meeting Warrant for FY16.

Article 1: Accept Annual Town Report

Selectman Dumont moved to recommend favorable action on Article 1. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 2: Prior Year Bills

Selectmen will take action at Town Meeting.

Article 3: Supplemental Appropriation of Funds for fiscal Year 2015

Selectmen will take action at Town Meeting.

Article 4: Accept Salary Classification Plan, FY2016 Wage Scale

Selectman Dumont moved to recommend favorable action on Article 4. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 5: Elected Officials' Compensation

Selectman Dumont moved to recommend favorable action on Article 5. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 6: Appropriate Omnibus Operating Budget for FY2016 (see Appendix)

Selectman Dumont moved to recommend favorable action on Article 6. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 7: Appropriate Sewer Commissioner's Budget for FY2016 - Hold

Article 8: Appropriate Ambulance Department Budget for FY2016

Selectman Dumont moved to recommend favorable action on Article 8. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 9: Appropriate Curbside Solid Waste/Recycling Budget for FY2016

Selectman Dumont moved to recommend favorable action on Article 9. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 10: Approve Five-Year Capital Improvement Plan & Capital Budget for FY2016

Selectman Dumont moved to recommend favorable action on Article 10. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 11: Repurpose Previous Capital Funds

Selectman Dumont moved to recommend favorable action on Article 11. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 12: Appropriate Capital Item for FY2016

Selectman Dumont moved to recommend favorable action on Article 12. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 13: Re-establish departmental Revolving Funds

Selectman Dumont moved to recommend favorable action on Article 13. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 14: Additional Property Tax Exemption

Selectman Dumont moved to recommend favorable action on Article 14. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 15: Transfer to the General Stabilization Fund

Selectman Dumont moved to recommend favorable action on Article 15. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 16: Transfer to the Capital Stabilization Fund

Selectman Dumont moved to recommend favorable action on Article 16. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 17: Discontinue a Portion of Town Meeting Road

Selectman Dumont moved to recommend favorable action on Article 17. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 18: Insert Article 1.8 "Electronic Copies" of Plans

Selectman Dumont moved to recommend favorable action on Article 18. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Article 19 Solar Tax Agreement -

Selectmen will take action at Town Meeting.

PUBLIC COMMENTS

ANNOUNCEMENTS

ADJOURNMENT

With no further business to discuss, *Motion and Seconded to adjourn at 7:32pm. Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye, and David N. Swain, vote Aye.*

Respectfully submitted,
Kathleen Rocco, Executive Assistant

Date Accepted: April 27, 2015

David N. Swain, Chair

Kendra J. Dumont
Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr.
Robert E. Prescott, Jr., Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.