

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

David N. Swain, Chair

Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr., Clerk

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BOARD OF SELECTMEN

MINUTES

July 14, 2014

7:00pm

TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, July 14, 2014 at the Town Offices, Meeting Rooms A & B, with Chairman David N. Swain presiding, with Selectmen Kendra J. Dumont, Robert E. Prescott, and Town Administrator Patrice Garvin in attendance.

CALL TO ORDER

Chairman Swain called to Order the Board of Selectmen's Meeting at 7:00pm

TOWN ADMINISTRATOR REPORT

Town Administrator Patrice Garvin gave her weekly report. She stated that she met with Superintendent Malone and stressed the need to meet sometime in August to address crucial issues between the Towns and the District. She will inform the Board once the Meeting is scheduled.

TA reported that she met with Rosemary Scrivens, Regional Director of the Massachusetts Office of Business Development, along with members of the Economic Development Committee. Ms. Scrivens was very helpful and informed her of the many ways to promote economic development in the Town of Shirley. Ms. Scrivens suggested designating 43D sites and Economic Opportunity Areas as ways to make the Town more business friendly. The Committee will continue working with Ms. Scrivens and will be bringing something forward at the November Town Meeting.

Garvin stated that she met with a potential engineering firm, Bayside Engineering out of Worcester, in regards to the Main Street Bridge. They will be submitting a plan design estimate. Once this estimate has been received, she will sit down with the DPW Foreman to determine the next steps.

Garvin informed the Selectmen that she will be on vacation from Monday, August 4th through Friday, August 8th.

The first round of interviews for the new Police Chief has been completed on Friday, July 11th. Police Chief Search Committee would like to schedule the finalists to go before the Board of Selectmen. The Board of Selectmen has no problem scheduling the interviews over two nights.

Finally, TA Garvin asked that the Board of Selectmen approve the transfer of money in the Ambulance Department Wage line, as the wages went over budget.

Selectman Dumont moved to transfer to the Ambulance On-Call Wages the amount \$181.73 from the Ambulance Reserve Fund. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott, Jr. vote Aye and David N. Swain vote Aye.

TREASURY WARRANTS

Payroll warrant # <u>9101</u>	<u>07/02/14</u>	<u>\$ 11,039.25</u>
Payroll warrant # <u>0102</u>	<u>07/09/14</u>	<u>\$ 14,188.34</u>
Payroll warrant # <u>6102</u>	<u>07/09/14</u>	<u>\$ 31,154.61</u>
Payroll warrant # <u>9102</u>	<u>07/09/14</u>	<u>\$ 14,747.96</u>
Payable warrant# <u>9554</u>	<u>06/20/14</u>	<u>\$ 31,413.00</u>
Payable warrant# <u>2544</u>	<u>06/30/14</u>	<u>\$ 30,257.20</u>
Payable warrant# <u>2564</u>	<u>06/30/14</u>	<u>\$ 35,719.94</u>
Payable warrant# <u>2025</u>	<u>07/09/14</u>	<u>\$ 1,203.33</u>
Payable warrant# <u>9035</u>	<u>07/14/14</u>	<u>\$ 19.88</u>
Payable warrant# <u>9045</u>	<u>07/15/14</u>	<u>\$ 593,285.41</u>
Payable warrant# <u>2035</u>	<u>07/16/14</u>	<u>\$ 5,058.67</u>

Selectman Dumont moved to accept the following Treasury Warrants as presented. Selectman Prescott Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye, and David N. Swain vote Aye.

APPROVAL OF MINUTES

Selectman Dumont made the Motion to accept the Minutes of June 30, 2014. Selectman Prescott Seconded. Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye, and David N. Swain vote Aye.

OLD BUSINESS

1. Energy Committee Update – Awarding of the RFP

Bryan Dumont, Chair of the Energy Committee, updated the Board of Selectmen with regard to the recent RFP. He noted that they received 6 proposals and interviewed the top 3. The Energy Committee selected NexSun Energy and has asked the Board of Selectmen to allow them to enter into Contract Negotiations.

Selectman Dumont move to allow the Energy Committee to enter into contract negotiations regarding the landfill with NexSun. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott, Jr. vote Aye and David N. Swain vote Aye.

Bryan Dumont discussed the potential of future development on the Bartkus property. He noted that NexSun Energy would be looking into a full build out on that property.

Selectman Dumont moved to allow the Energy Committee to continue having discussions with NexSun Energy for the Bartkus property. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott, Jr. vote Aye and David N. Swain vote Aye.

NEW BUSINESS

2. Joint Election – Planning Board Member –TABLED

3. Town Treasurer Kevin Johnston

Kevin Johnston's formal resignation as Treasurer for the Town of Shirley, effective July 27, 2014, was accepted by the Board of Selectmen. Kevin Johnston as accepted a job in the Town of Ayer. Chairman Swain and Selectman Dumont remarked about the history Kevin brought to the Town, noting that this is Shirley's loss and the Town of Ayer's gain.

4. Shirley Playgroup – "Movie Under The Stars"

Chairman Swain congratulated the Shirley Play Board as the Town of Shirley once again was selected as a "Playful City" by Kaboom.

Sue Heinz of Shirley Play Board came before the Board of Selectmen to seek permission to hold a movie under the stars at the LAW School. She noted that they will be allowing concession stands for groups trying to fund raise for their causes. Heinz stated that event is a Community Building Event. The movie will start at dusk and is free to the public.

The Board of Selectmen had no problem with this request.

5. Appointments

TA Garvin noted that she internally posted the job for Acting Town Treasurer. The Assistant Treasurer, Janet Poitras submitted her resume for consideration for the job.

Selectman Dumont moved to appoint Janet Poitras as Acting Town Treasurer, effective on July 28, 2014, term to expire on June 30, 2015. Seconded. Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

TA Garvin stated that the Electric Wiring Inspector Opening was advertised in the local paper. The Town received 3 applications for the position. Town Administrator, the Building Inspector and local resident Bill Badenhoff, conducted the interviews and majority recommended Mark Prokowiew for the position.

Chairman Swain stated that he had a concern, as he felt Jim Thibault has been the Wiring Inspector, and feels it was a benefit to have him close by at Thibault's place of business, therefore he will not be supporting the recommendation.

Selectman Dumont moved to appoint Mark Prokowiew as the Electrical Wiring Inspector, term to expire on June 30, 2015. Selectman Prescott Seconded. Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote No. Motion passes.

Selectman Dumont moved to appoint Nancy Collins as the MART Dispatcher/Administrative Support, term to expire on June 30, 2015. Selectman Prescott Seconded. Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

6. MRPC - DLTA Award

TA Garvin noted that the Agreement By and Between the Town of Shirley and Montachusett Regional Planning Commission (MRPC) for the planning services for the purpose of completing certain tasks related to District Local Technical Assistance (DLTA) will need to be executed by the Chairman of the Board of Selectmen.

7. Temporary Liquor License – St. Anthony's Annual Bazaar

Selectman Dumont moved to approve the Special License for the Sale of Wines and Malt Beverages only, to be Drunk on the Premises Under Chapter 138, Section 14, of the Liquor Control Act for St. Anthony's Bazaar, to be held on August 1st and August 2nd, 2014 from 5:00pm to 9:00pm. Seconded. Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

8. Conservation Commission Open Space – **TABLED**

9. Update on JBOS

Chairman Swain reported that he and Selectman Prescott attended the JBOS meeting and stated that there will be a Super Town Meeting in November regarding 4 zoning changes as follows:

- Senior Living
- Health Care uses
- Zoning – Adams Circle
- Additional Commercial Use on Grant Road

Selectman Dumont moved to have David Swain be the Shirley Representative to JBOS. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott, Jr. vote Aye and David N. Swain vote Aye.

Selectman Dumont moved to have Robert E. Prescott, Jr. be alternate Representative to JBOS. Chairman Swain Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott, Jr. vote Aye and David N. Swain vote Aye.

OTHER BUSINESS

Selectman Dumont spoke about the recent Police Chief Search and noted that there were 2 internals that did not make the cut for said position, due to the fact they did not meet the criteria. Dumont stated that in the future she would like to bring back the position of Lieutenant to the Police Department.

Selectman Prescott stated that he would like to see the new Chief's thoughts regarding that position. Selectman Dumont noted that position is under the purview of the Selectmen.

Chairman Swain stated that he is in favor of another level of supervision in the Police Department, but would want input from the new Chief, and possibly have this as a warrant article in November STM.

PUBLIC COMMENTS - NONE

ANNOUNCEMENTS

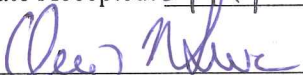
Next Selectmen's meeting is Monday, July 28, 2014.

ADJOURNMENT


With no further business to discuss, *Motion and Seconded to adjourn at 7:55 p.m., Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye, and David N. Swain, vote Aye.*

Respectfully submitted,
Kathleen Rocco

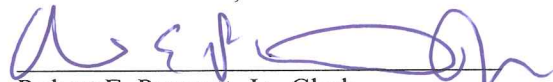
Date Accepted: 8/11/2014



David N. Swain, Chair



Kendra J. Dumont, Vice Chair



Robert E. Prescott, Jr., Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.