

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

David N. Swain, Chair

Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr. Clerk

TEL: (978) 425-2600, x200

Fax: (978) 425-2602

Selectmen@shirley-ma.gov

BOARD OF SELECTMEN MINUTES of June 17, 2013 7:00pm TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, June 17, 2013 at the Town Offices with Chairman David N. Swain presiding, Selectmen Kendra J. Dumont and Robert E. Prescott and Executive Assistant Kathleen Rocco in attendance.

CALL TO ORDER

Chairman Swain called to Order the Board of Selectmen's Meeting at 7:00pm

Announcement: In addition to the SPACO audio and video taping of this meeting, the Board records the meeting with an audiotape player for the purpose of creating these minutes

TREASURY WARRANTS

Payroll warrant	# 0150	06/12/13	\$ 9,199.27
Payroll warrant	# 6150	06/12/13	\$ 23,660.14
Payroll warrant	# 9150	06/12/13	\$ 9,925.73
Payroll warrant	# 0151	06/19/13	\$ 6,445.36
Payroll warrant	# 6151	06/19/13	\$ 24,261.51
Payroll warrant	# 9151	06/19/13	\$ 9,464.51
Payable warrant	# 9413	04/15/13	\$ 112,890.62
Payable warrant	# 2503	06/12/13	\$ 119,832.18

Payable warrant	<u># 9483</u>	<u>06/13/13</u>	<u>\$ 1,500.00</u>
Payable warrant	<u># 9493</u>	<u>06/15/13</u>	<u>\$ 76,231.91</u>
Payable warrant	<u># 2513</u>	<u>06/19/13</u>	<u>\$ 109,873.45</u>

Selectman Dumont made the Motion to accept the following Treasury Warrants as presented. Seconded. Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

APPROVAL OF MINUTES

Selectman Dumont made the *Motion to accept the Minutes of June 3, 2013. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye and David N. Swain vote Aye.*

NEW BUSINESS

1. ASRD School Committee – Assessment Update

Superintendent Carl Mock and School Committee Member Joyce Reischutz came before the Board of Selectmen to explain the updated Assessment. (See Attached)

Mr. Mock noted that the Regional School District is working on decreasing the assessment, noting that the updated assessment is still premature on the numbers.

Chairman Swain asked the School make some more cuts, cautioning that using the monies from Stabilization Fund to cover those increases is not what the Town would like to see. Reminding all that the Stabilization Fund has taking a long time to build.

Selectman Dumont stated that she has a hard time asking the Town to take the money out of the stabilization fund, noting that Shirley has nothing left to cut from its budget.

Selectman Prescott responded by stating let the School Committee do their job and see what they come back with.

2. Guisti & Hingston & Company Contract - FY13-FY15

Chairman Swain asked this agenda item be held at this time.

3. Appointments

Selectman Dumont made the Motion to approve the Appointments as presented and the expiration dates as presented. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye and David N. Swain vote Aye. (See Attached)

4. Driveway Permits – 6 Gideon Lane; 68 Benjamin

Selectman Dumont made the Motion to approve the Driveway Permit for 6 Gideon Lane, provided all terms and conditions are met. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye and David N. Swain vote Aye.

Selectman Dumont made the Motion to approve the Driveway Permit for 68 Benjamin Road, provided all terms and conditions are met. Selectmen Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye and David N. Swain vote Aye.

5. Road Crossing & Payment Cut – 18 Mt Henry Road

Selectman Dumont made the Motion to approve the Road Crossing & Payment Cut for 18 Mt. Henry Road. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye and David N. Swain vote Aye.

6. Energy Committee Presentation

Energy Committee Chair, Bryan Dumont and Committee Member Kevin Johnston came before the Board to introduce ABM and review their findings and proposals on the seven town buildings, (Town Offices, Police Department, Library, Senior Center, War Memorial Building , Fire Department and Department of Public Works). *See Attached*

Mr. Dumont stated that they Energy Committee would like to have this proposal go before a Special Town Meeting as soon as possible, due to the increase in supplies as well as the Unions' increases. He is seeking the Selectmen's permission to have a Special Town Meeting this Summer, preferably in July. Chairman Swain stated that the Town will look into the availability of the Town Moderator and Town Clerk.

Selectman Prescott asked that the Energy Committee go before the Finance Committee with regard to their proposal, noting that the town has to follow procedures that involve Capital Projects.

7. Reorganization of Board

Selectman Prescott made the Motion to appoint Kendra Dumont as Chair. Selectman Swain Seconded. Kendra Dumont vote Aye, Robert E. Prescott vote Aye and David N. Swain vote Aye.

Selectman Dumont made the Motion to appoint Robert Prescott as Vice Chair. Selectman Swain Seconded. Kendra Dumont vote Aye, Robert E. Prescott vote Aye and David N. Swain vote Aye.

Selectman Dumont made the Motion to appoint David Swain as Clerk. Selectman Prescott Seconded. Kendra J. Dumont vote aye, Robert E. Prescott vote Aye and David N. Swain vote Aye.

8. BOS Summer Schedule

Selectmen reviewed their summer schedule. Chairman Swain noted that the meetings will be held every two weeks. Meetings will be held as follows:

- July 8th
- July 22nd
- August 5th
- August 19th
- September 9th and
- September 23rd

Selectman Dumont made the Motion to approve the Summer Schedule as presented. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye and David N. Swain vote Aye.

OLD BUSINESS

9. Town Administrator Search

Chairman Swain stated that the Selectmen's office had received several applicants for the Town Administrator Search Committee. After discussion, the Selectmen narrowed the list down to a five member Committee.

Selectman Dumont made the Motion to approve the appointments of Linda Vine, Stewart Cady, John Gallagher, Jonathan Greeno and William Badenhoff to the Town Administrator Search Committee. Selectman Prescott Seconded. Kendra J. Dumont vote Aye, Robert E. Prescott vote Aye and David N. Swain vote Aye.

Selectman Prescott instructed Executive Assistant Kathleen Rocco to notify all who were selected.

Executive Assistant Rocco explained that she will submit to MMA (Massachusetts Municipal Association), the ad for the Town Administrator, which will be published under the employment classified section. She noted that the ad will be on line for approximately one month.

PUBLIC COMMENTS - None


ANNOUNCEMENTS

Chairman Swain announced the new office hours for the Town Clerk.
State and Town Election will be held on Tuesday, June 25th from 7pm to 8pm at the Town Offices.
Special Town Meeting will be held on Wednesday, June 26th at 7:15pm at the Middle School Auditorium.

ADJOURNMENT

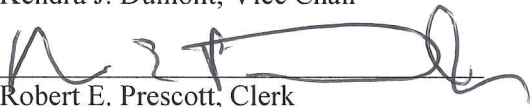
With no further business to discuss, **Motion and Seconded to adjourn at 8:35 p.m., Robert E. Prescott vote Aye, David N. Swain vote Aye, and Kendra J. Dumont vote Aye .**

Respectfully submitted,
Kathleen Rocco

Date Accepted: July 8th, 2013


David N. Swain, Chair


Kendra J. Dumont, Vice Chair


Robert E. Prescott, Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.