

**TOWN OF SHEFFIELD
ZONING BOARD OF APPEALS
SEPTEMBER 11, 2014
UPSTAIRS MEETING ROOM
7:00 PM**

Board Members Present: Eric Carlson, Chairman
Trudy Weaver Miller
Stephen Leining
Mark Bachetti

Absent Board Members: Allison Lasso

Others Present: Jill Hughes, Recording Secretary
Members of the public (see sign in sheet)

Chairman E. Carlson called the meeting to order at 7:00 pm.

Approval of Minutes: The Board reviewed draft meeting minutes from August 14, 2014. *T. Weaver Miller motioned, with a second from M. Bachetti to approve the August 14, 2014 minutes as written. The motion passed 4-0.*

Vote to Release of Executive Session Minutes: The Primax issue has been settled and the Board has received a request for copies of those minutes and a discussion ensued. *T. Weaver Miller motioned, with a second from M. Bachetti to release the joint Zoning Board Executive Session minutes. The motion passed 4-0.*

T. Weaver Miller motioned, with a second from M. Bachetti to release the Zoning Board Executive Session minutes. The motion passed 4-0.

Review Mail: The Board reviewed and discussed a letter dated September 8, 2014 from the Butlers. The Board will send a letter of response to them.

The Board reviewed and discussed a letter dated August 29, 2014 and September 9, 2014 from the Building Commissioner about a zoning violation.

Bills Payable: There were no bills for the Board to approve.

M. Bachetti motioned, with a second from S. Leining to adjourn the meeting. The motion passed 4-0.

The meeting adjourned at 7:30 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet; Draft meeting minutes 8/14/14; 9/8/14 letter from the Butlers; 8/29/14 and 9/9/14 letter from the Building Commissioner.

Respectfully submitted by:


Jill Hughes
Recording Secretary