

**TOWN OF SHEFFIELD
ZONING BOARD OF APPEALS
AUGUST 14, 2014
UPSTAIRS MEETING ROOM
7:00 PM**

Board Members Present: Eric Carlson, Chairman
Allison Lasso
Trudy Weaver Miller
Stephen Leining
Mark Bachetti

Others Present: Jill Hughes, Recording Secretary
Members of the public (see sign in sheet)

Chairman E. Carlson called the meeting to order at 7:04 pm.

Approval of Minutes: The Board reviewed draft meeting minutes from January 10, 2014. *A. Lasso motioned, with a second from T. Weaver Miller to approve the January 10, 2014 minutes as written. The motion passed 3-0. M. Bachetti and S. Leining abstained as they were not on the Board at that time.*

The Board reviewed draft meeting minutes from February 3, 2014. *T. Weaver Miller motioned, with a second from A. Lasso to approve the February 3, 2014 minutes as written. The motion passed 3-0. M. Bachetti and S. Leining abstained as they were not on the Board at that time.*

The Board reviewed draft Executive Session meeting minutes from March 31, 2014. *T. Weaver Miller motioned, with a second from A. Lasso to approve the March 31, 2014 Executive Session minutes as written. The motion passed 3-0. M. Bachetti and S. Leining abstained as they were not on the Board at that time.*

The Board reviewed draft meeting minutes from July 30, 2014. *T. Weaver Miller motioned, with a second from M. Bachetti to approve the July 30, 2014 minutes as amended. The motion passed 4-0. A. Lasso abstained as she was not present at the meeting.*

Review Mail: Chairman E. Carlson informed the Board about a phone conversation he had with Susan Butler concerning the building permit that was issued for the Harvey property on Shunpike Road and a discussion ensued.

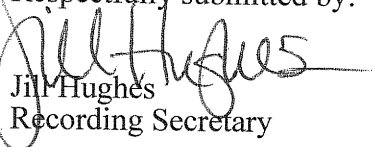
T. Weaver Miller handed out copies of the sections of Bobrowski's book regarding Variances and Special Permits. She also spoke about the training for ZBA and Planning Board members that many of the ZBA attended on 7/31/14 and a discussion ensued.

M. Bachetti motioned, with a second from T. Weaver Miller to adjourn the meeting. The motion passed 5-0.

The meeting adjourned at 7:40 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet; Draft meeting minutes 1/10/14, 2/3/14, 3/31/14 Executive Session and 7/30/14.

Respectfully submitted by:


Jill Hughes
Recording Secretary