

**TOWN OF SHEFFIELD
BOARD OF HEALTH
FEBRUARY 13, 2017
FIRST FLOOR MEETING ROOM
6:00 PM**

Board Members Present: David A. Smith, Jr., Vice Chairman
Eileen Clarke
David Lewis

Board Members Not Present: Sarah Gulotta, Chairman
Walter Hewins III

Others Present: Jill Hughes, Board Secretary
Scott Smith, Sanitation Inspector
Members of the public (see sign in sheet)

Vice Chairman, D. Smith, Jr. called the meeting to order at 6:00 pm.

Hearing: Variance Request for Septic System Upgrade at 52 Cedar Street: The Board received a variance request from Mike Parsons of Kelly, Granger, Parsons & Associates on behalf of the property owners. Scott Smith, Sanitation Inspector explained that the variance is requested for a reduction in setback and a reduction in separation between the SAS and high groundwater. *D. Lewis motioned, with a second from E. Clarke to grant the variance request for septic system upgrade at 52 Cedar Street. The motion passed 3-0.*

Hearing: Variance Request for Septic System Upgrade at 1548 South Undermountain Road: The Board received a variance request from Mike Parsons of Kelly, Granger, Parsons & Associates on behalf of the property owner. Scott Smith, Sanitation Inspector explained that the variance is requested for a reduction in separation between the SAS and high groundwater. *D. Lewis motioned, with a second from E. Clarke to grant the variance request for septic system upgrade at 1548 South Undermountain Road. The motion passed 3-0.*

Review and Approval of Septic Plans for 58 Davis Lane, 1548 South Undermountain Road, 52 Cedar Street and 38 Elm Court: The Board reviewed the septic plans with Scott Smith, Sanitation Inspector. *D. Lewis motioned, with a second from E. Clarke to approve the septic plans for the above mentioned properties. The motion passed 3-0.* The septic plans were signed by the Board.

Approval of Minutes: The Board reviewed draft meeting minutes from January 9, 2017. *E. Clarke motioned, with a second from D. Lewis to approve the January 9, 2017 minutes as written. The motion passed 3-0.*

Update on 665 North Main Street: D. Smith, Jr. informed the Board that he and Sarah Gulotta conducted an inspection of the property. All of the issues have been fixed and the place looks good.

Update on 730 South Main Street: The Board reviewed an email dated 1/30/17 from the Attorney General's Office stating that the Receiver will be going back to court on February 15th. We will receive another update after the hearing.

Upcoming Conferences/Mail: The Board reviewed two memos regarding recent complaints that were received.

Berkshire Public Health Alliance: The Board is not aware of any upcoming meetings.

Clerk's Report: The clerk reminded Board members to please come in the office to review mail on a regular basis.

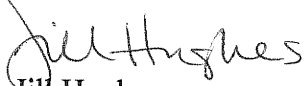
Scott Smith, Sanitation Inspector talked to the Board about properties that have failed Title V inspections. A failed system must be upgraded within two years. A discussion ensued about sending a letter to a property owner who is in need of upgrading within a few months. The Board decided to have the clerk send a letter.

D. Lewis motioned, with a second from E. Clarke to adjourn the meeting. The motion passed 3-0.

The meeting adjourned at 6:15 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft minutes from 1/9/17, Variance requests, Septic plans for 58 Davis Lane, 1548 S. Undermountain Rd, 52 Cedar St and 38 Elm Court, complaint memos, 1/30/17 email from the Attorney General's Office.

Respectfully submitted by:


Jill Hughes
Board Secretary

Board of Health

Date: February 13, 2017

Name – PLEASE PRINT	Street, Town
1. Scott Smith Mike PARSONS	312 Main St. Cot. Barre.
2. SCOTT SMITH	582 BOARDMAN ST. STAFF
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
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14. _____	_____