

**TOWN OF SHEFFIELD
BOARD OF HEALTH
APRIL 11, 2016
DOWNSTAIRS MEETING ROOM
6:00 PM**

Board Members Present: Priscilla B. Cote, Chairman
Scott Smith
Sarah Gulotta
David A. Smith, Jr.
David Lewis

Others Present: Jill Hughes, Board Secretary
Members of the public (see sign in sheet)

Chairman Cote called the meeting to order at 6:00 pm.

Hearing: Variance Request for Septic System Upgrade at 1257 Sheffield Egremont Road. The Board received a variance request from Mike Parsons of Kelly, Granger, Parsons & Associates on behalf of the property owner. The request is for a 1-foot variance from 4-foot to 3-foot separation of the bottom of the SAS to estimated seasonal high ground water. **S. Smith motioned, with a second from D. Smith to grant the variance request for septic system upgrade at 1257 Sheffield Egremont Road. The motion passed 5-0.** Septic plans were reviewed and signed by the Board.

Welcome New Board Member: The Board welcomed their new member David Lewis.

Minutes: The Board reviewed draft meeting minutes from March 14, 2016. **D. Smith, Jr. motioned, with a second from S. Gulotta to approve the March 14, 2016 minutes as written. The motion passed 5-0.**

Update 730 South Main Street: S. Gulotta and D. Smith, Jr. conducted an inspection with the Receiver in March. The Board reviewed and discussed the email from Julie Dattres, Assistant Attorney General dated 3/30/16. Chairman Cote informed the Board that she spoke to Julie recently and that the project should be finished by the end of May. The next court date will be in June and a final inspection will be conducted. S. Smith mentioned that a Title V inspection will also have to be done on the property and a discussion ensued.

Complaint on Home Road: The Board read a copy of the call log from the Police Department regarding a neighbor complaint. It was in reference to a hearing the Board held back in October regarding camping on a property. A discussion ensued. **S. Smith motioned, with a second from S. Gulotta to send a letter to the property owner reminding them that there is no overnight camping allowed and to also send a letter to the neighbors. The motion passed 5-0.**

Upcoming Conferences/Mail: The Board reviewed upcoming conferences. Chairman Cote informed the Board that she plans on attending the BCBOHA Spring Dinner on April 27th.

Berkshire Public Health Alliance: Chairman Cote informed the Board that the next meeting is in June.

Clerk's Report: The Board reviewed and discussed an email from Food Inspector Sally Munson regarding cooking classes at the Library. **D. Lewis motioned, with a second from S. Smith to send a letter to Karen Lindquist, Library Director regarding the need to issue a food license and have the kitchen inspected twice a year. The license and inspection fees will be waived. The motion passed 5-0.**

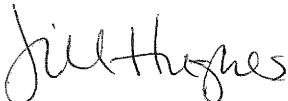
D. Smith, Jr. expressed his concern to Chairman Cote about her attending a Selectmen's meeting and supporting the appointment of an applicant for the Board. His concern was that the Board of Health had not discussed or endorsed either applicant. Chairman Cote accepted his criticism, but stands by her statement.

D. Smith, Jr. motioned, with a second from S. Smith to adjourn the meeting. The motion passed 5-0.

The meeting adjourned at 6:26 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; 3/14/16 draft meeting minutes; Application for Local Upgrade Approval from Kelly, Granger, Parsons & Associates; 3/30/16 email from Julie Datres; 4/4/16 police call log, BCBOHA spring dinner invitation.

Respectfully submitted by:



Jill Hughes
Board Secretary