

**TOWN OF SHEFFIELD
BOARD OF HEALTH
SEPTEMBER 14, 2015
DOWNSTAIRS MEETING ROOM
6:00 PM**

Board Members Present: Priscilla B. Cote, Chairman
Scott Smith
Fred Panitz
Sarah Gulotta
David A. Smith, Jr.

Others Present: Jill Hughes, Board Secretary
Members of the public (see sign in sheet)

Chairman P. Cote called the meeting to order at 6:00 pm.

Minutes: The Board reviewed draft meeting minutes from August 10, 2015. *F. Panitz motioned, with a second from S. Gulotta to approve the August 10, 2015 minutes as written. The motion passed 4-0.*

At 6:05 pm David Smith, Jr. entered the meeting.

Inspection on Home Road: S. Smith informed the Board that he accompanied Scott Krzanik, BPHA Health Inspector on the August 11th inspection of the property. Scott Krzanik wrote the Order to Correct, which the Board reviewed and a discussion ensued. S. Smith recommended sending a letter to the owner of the property to cease and desist all activities until the violations have been corrected. *S. Gulotta motioned, with a second from F. Panitz for S. Smith to work with the Board secretary and the Town Administrator on drafting the cease and desist letter to the owner. The motion passed 5-0.*

Update Attorney General's Abandoned Housing Initiative: Chairman Cote updated the Board on the current status. She attended the court hearing on September 2, 2015. The Judge signed off on the Appointment of a Receiver. An inspection of the house and property will be conducted before October 1st with Julie Datres, Assistant Attorney General, the Receiver and Chairman Cote. A court date of October 14th is set to review the report of the Receiver. A letter from the Board about the observations of the inspection will be submitted to the Court for the October 14th hearing.

October Meeting Schedule: The Board's next meeting is October 12th, which is Columbus Day. Since Town Hall is closed for the holiday the Board decided to move the meeting date to Monday, October 19, 2015 @ 6pm.

Update on Sharps: Chairman Cote informed the Board that the free sharps containers are now available for pick-up in the Board of Health office. The Board discussed putting up a

shelf above the sharps kiosk for the containers. Chairman Cote will speak to the Town Administrator about it.

Upcoming Conferences/Mail: Chairman Cote encouraged new members of the Board to attend the BOH Orientation Training that BCBOHA is offering on September 29th and 30th.

Berkshire Public Health Alliance: Chairman Cote stated that the meeting on September 10th was cancelled and is rescheduled for September 24th. She is planning on attending.

Clerk's Report: The clerk informed the Board about a phone call from the Dept. of Agriculture. They have suspended Twin Rivers Farm's license to sell raw milk due to a high coliform test. The Board will receive a formal letter shortly.

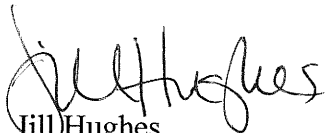
The clerk informed the Board that the ice cream machine at PJ's Convenience Store was inspected and tested. The report from the laboratory showed there was no bacteria present. A Frozen Dessert license still needs to be issued.

F. Panitz motioned, with a second from D. Smith, Jr. to adjourn the meeting. The motion passed 5-0.

The meeting adjourned at 6:26 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; 8/10/15 draft meeting minutes; Order to Correct-Home Rd inspection.

Respectfully submitted by:


Jill Hughes
Board Secretary