

**TOWN OF SHEFFIELD  
BOARD OF HEALTH  
JANUARY 13, 2014  
CARLTON FRENCH MEETING ROOM  
5:30 PM**

Board Members Present: Scott Smith, Vice Chairman  
Rene Wood  
Joel Weiss  
Fred Panitz

Others Present: Jill Hughes, Board Secretary

Members of the public (see sign in sheet)

Vice Chairman S. Smith called the meeting to order at 5:34 pm.

The Board reviewed draft minutes for the December 9, 2013 meeting. *R. Wood motioned, with a second from F. Panitz to accept and approve the December 9, 2013 minutes as written. The motion passed 3-0. R. Wood abstained because she was present for only part of that meeting.*

Scientific Alliance for Education: Nina Anderson was present to speak to the Board about her concerns about the health hazards with regards to Smart Meters. Ms. Anderson provided the Board with some written information and invited everyone to a free showing of a movie "Take Back Your Power" at the Sheffield Library. A discussion ensued regarding the possible health effects. The Board requested more documentation from Ms. Anderson. The Board will review the information and Ms. Anderson will speak to the Board at their next meeting.

Moon in the Pond Farm: Dominic Palumbo was invited to attend the Board meeting, but was not present. The Board discussed the December 19, 2013 letter to Mr. Palumbo requesting an update regarding poultry processing at his farm. Mr. Palumbo has not responded to the letter. A discussion ensued over what type of action the Board should take. *R. Wood motioned, with a second from F. Panitz for the Board to authorize R. Wood to draft a stronger letter to Mr. Palumbo with final approval by Vice Chairman, Scott Smith and have the Board secretary contact Kim Foley at the State to find out what our options are. The motion passed 4-0.*

FY2015 Budget Preparation: The Board reviewed and discussed the information sent from the Berkshire Public Health Alliance. There was discussion about inspections and the need for back-up in case our Sanitation Inspector is unavailable and about the revolving fund. *R. Wood motioned, with a second from J. Weiss for the Board to authorize R. Wood to draft a letter to the Town Administrator and the Board of Selectmen about the non-working revolving fund and permit fees for the Board of Health with final approval by Vice Chairman, Scott Smith. The motion passed 4-0.*

A discussion ensued about the need for more time to complete the budget. *R. Wood motioned, with a second from F. Panitz for the Vice Chairman, Scott Smith to speak to the Town Administrator and ask for an extension so the Board can finalize the budget. The motion passed 4-0.*

Policy for Sanitation Inspector: The Board reviewed a letter from the Town Administrator dated January 6, 2014 and a discussion ensued. **R. Wood motioned, with a second from F. Panitz for the Board to authorize the Vice Chairman and the Board secretary to rewrite the qualifications for the Sanitation Inspector policy. The motion passed 4-0.**

Update 730 South Main Street: The Board reviewed the Order of Condemnation and the email they received from Charlie Kaniecki, District Health Officer and a discussion ensued. On January 6, 2014 the Board sent a letter to the Board of Selectmen asking to have the matter sent to Town Counsel for disposition. Vice Chairman Smith had a discussion with the Town Administrator about the lack of funds for legal matters. R. Wood will call Charlie Kaniecki and discuss our options and report back to the Board secretary.

Update Hulett Hill Septic: Vice Chairman Smith spoke about a conversation he had with the Town Administrator who received a call from the owner's daughter requesting reimbursement for the fees that were paid and a discussion ensued. **R. Wood motioned, with a second from F. Panitz to take no action per this request. The motion passed 4-0.**

R. Wood left the meeting at 6:45 pm to attend the Selectmen's meeting.

Berkshire Public Health Alliance: No new business to discuss.

Clerk's Report: The clerk had no new business to discuss.


Other Business:

- The Board reviewed the mail and signed two sets of septic plans.

**A motion to adjourn was made by J. Weiss, with a second from F. Panitz. The motion passed 3-0 and the meeting adjourned at 6:53 pm.**

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; December 9, 2013 Draft meeting minutes; Information from Scientific Alliance for Education; December 19, 2013 letter to Moon in the Pond Farm; Budget information; January 10, 2014 email from BPHA; January 6, 2014 letter from Town Administrator re: qualifications for Sanitation Inspector; January 10, 2014 email from Charlie Kaniecki; January 6, 2014 letter to the Board of Selectmen re: 730 South Main Street.

Respectfully submitted by:



Jill Hughes  
Board of Health Secretary

**Board of Health**

Date: January 13, 2014

**Name – PLEASE PRINT**

**Street, Town**

1. Nina Anderson Shunpike Shefford

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

14. \_\_\_\_\_