

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
JUNE 30, 2015
TOWN HALL
9:00 AM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Jill Hughes, Recording Secretary
Pat Levine, Library Trustee
Francis Roth, Library Trustee
Betty LeGeyt, Library Trustee
Karen Lindquist, Library Director

Chairman Hawver called the meeting to order at 9:00 AM.

Chairman Hawver stated the reason for this meeting was to discuss concerns about the recent resignations of library employees and about Town Counsel's recommendation for holding Executive Session meetings. Discussion ensued regarding the Executive Sessions recommended by Town Counsel. The Trustees have held two Executive Session meetings with employees, but have not had one with the Library Director. Pat Levine stated they want to have the third Executive Session meeting when they do the Library Director's evaluation. Administrator LaBombard stated that employee evaluations need to be conducted in an Open Session.

Discussion continued regarding the memo that the Library Director sent to employees and the recent resignations of three employees. Chairman Hawver asked if the Trustees conducted exit interviews with the employees that resigned. Pat Levine responded that they did not conduct exit interviews. Chairman Hawver stated that she asked Administrator LaBombard to reach out to the three employees who recently resigned for exit interviews. Two of them responded and came to discuss their resignations with Administrator LaBombard, who shared some of their comments. Chairman Hawver continued that she felt the last memo that was sent regarding the team building workshop was too strong and asked if the Trustees reviewed it prior to sending. Pat Levine stated they did not. Discussion continued.

Selectman Petersen stated that there was a need for better communication and mentioned the issue with the previous meeting. Pat Levine apologized for the misunderstanding regarding the posting for the last meeting. Chairman Hawver spoke about the need for better communication between the Library Director and the Trustees and offered the Town Administrator's services if needed.

The Library Trustees and Director left the meeting at 9:25 am.

Administrator LaBombard stated that the Town received a citizen's petition to overturn the vote that was taken at Town Meeting to make the Finance Committee an elected position and that a Special Town Meeting will have to be held per that petition. She suggested Monday, August 3, 2015 as the date to meet the deadline. The warrant needs to be posted two weeks prior. A discussion ensued regarding additional warrant articles on the Special Town Meeting Warrant. Selectman Smith moved to set the date for Special Town Meeting for Monday, August 3, 2015, seconded by Selectman Petersen. The motion carried unanimously.

Administrator LaBombard explained that with the Electrical Inspector out on sick leave the Assistant Electrical Inspector need a back up inspector and that Dick Aloisi was interested in being appointed as an Assistant Electrical Inspector. Discussion ensued. Selectman Smith moved to appoint Dick Aloisi as Assistant Wiring Inspector, seconded by Selectman Petersen. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 9:31 AM

Respectfully submitted:

Jill Hughes
Recording Secretary

Documents reviewed at this meeting: