

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING MEETING
MARCH 17, 2014
TOWN HALL
6:15 PM**

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Chairman Hannum called the meeting to order at 6:15 PM

Administrator LaBombard presented the Board with the FY15 Board of Selectmen budget. Administrator LaBombard explained that she added \$1,500 for a Zoning Bylaw Review Committee secretary. Selectman Wood moved to recommend the FY15 Board of Selectmen budget in the amount of \$194,728, seconded by Selectman Smith. The motion carried unanimously.

The Board reviewed a list of new equipment that Fire Chief Richard Boardman has requested for the Fire Department. Administrator LaBombard explained that she removed the \$7,300 from the Fire Department budget that was requested for EMS supplies and added it to the list of equipment that would be purchased with Berkshire School gift money. She also stated that Chief Boardman has requested a defibrillator. Administrator LaBombard recommended asking the Kiwanis for the \$1,300 to purchase the defibrillator. Selectman Wood moved to authorize the Town Administrator to expend \$51,400 from the Berkshire School account to purchase the new equipment for the Fire Department as presented, seconded by Selectman Smith. The motion carried unanimously. Selectman Smith stated that he thinks that the Berkshire School account should also be used to get to computers and printers for the Town. Chairman Hannum and Selectman Wood agreed. Selectman Wood stated that it would be a good idea to get someone to come and assess the Town's needs regarding new computers and printers first.

Administrator LaBombard asked if a decision would be made at the Selectmen's meeting on the East Stahl Road solar project. Selectman Wood stated that she would like to see what the actual taxes on the project would be. Administrator LaBombard stated that she would get the actual tax numbers from the Assessor's Office.

Administrator LaBombard stated that a few Boards have missed the deadline for warrant articles for the Annual Town Meeting and asked the Board how they would like to handle this. Discussion ensued. It was the consensus of the Board that Administrator LaBombard extend the deadline to March 28th for the Planning Board warrant article.

Administrator LaBombard stated that Laura Grunfeld from the Commission on Disabilities has submitted quotes for assistive listening devices for the Town. Discussion ensued regarding the purchase of this equipment. Selectman Wood asked if the school had any that the Town could borrow if they were needed. Administrator LaBombard stated that she would contact the school to ask.

Administrator LaBombard asked the Board if they were prepared to talk about John Arthur Miller's request for a handicapped parking space in front of the Post Office/Bank. It was the consensus of the Board to discuss the request at their next meeting.

Administrator LaBombard stated that Selectman Wood drafted the two letters to Peter Niles from MassDOT requesting that the sidewalks to the Senior Center be redone and the need for the sidewalks to accommodate pedestrians, bikers and be ADA compliant. Selectman Wood suggested adding Sonya Gray's name to the letter. It was the consensus of the Board to add Ms. Gray's name to both letters to MassDOT. Selectman Wood moved to approve the two MassDOT letters as amended, seconded by Selectman Smith. The motion carried unanimously.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Smith. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 6:55 PM.

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:
Board of Selectmen FY15 Budget
List of requested Fire Department Equipment
Assistive Listening Device Quotes
Handicapped Parking Space Request
2 Draft Letters to MassDOT