

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
MARCH 3, 2014
TOWN HALL
7:00 PM**

Board Members Present: Rene C. Wood, Clerk
David A. Smith Jr.

Members Absent: Julie M. Hannum, Chairman

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Members of the Public

Selectman Wood called the meeting to order at 7:00 PM

APPROVAL OF MINUTES:

Tabled until Chairman Hannum is in attendance.

ELECTRIC AGGREGATION SIGNATORY:

Administrator LaBombard explained that Sheffield and 14 other towns have joined a municipal aggregation and we are currently waiting for the Department of Public Utilities to issue an order for the municipal aggregation petition, once a bid is accepted an Energy Supply Agreement (ESA) will need to be signed by the individual communities. She stated that once the ESA contract will need to be signed within four hours of it being received. Administrator LaBombard recommended designating a signatory for this process. Selectman Smith moved to authorize Chairman Hannum first, Administrator LaBombard second and Selectman Wood third as the designated signatories for the Energy Supply Agreement, seconded by Selectman Wood. The motion carried unanimously.

TOWN BUILDING EXTERIOR PAINTING:

Administrator LaBombard stated that the bid package for the exterior painting of the Town Hall, Library and Police Department is ready. She stated that there would be a mandatory pre-bid meeting held on March 18, 2014 at 10:00 AM and the bid opening would be held on April 3, 2014 at 2:00 PM. Administrator LaBombard thanked Building Inspector Thomas Carmody for getting all of the specs for the project together. Selectman Wood also thanked Mr. Carmody for his leadership in this area.

LETTER OF COMMENTS FOR PASSENGER RAIL LOCATIONS:

Selectman Wood explained that after the Passenger Rail Presentation a letter was drafted to Berkshire Regional Planning Commission in which residents concerns and comments have been included. It was the consensus of the Board to read the draft letter and discuss any changes with the Administrator LaBombard.

**ACCREDITED ONLINE COLLEGES REQUEST FOR INCLUSION ON TOWN WEBSITE:
SELECTMEN'S ITEMS:**

Administrator LaBombard stated that a request has been received to include a link to AccreditedOnlineColleges.org on the Town website. Selectman Smith stated that he has no preference on this issue one way or the other. Selectman Wood stated that unless we are willing to welcome all links she would not recommend putting this link on the Town website but asked Administrator LaBombard to suggest some other appropriate places for their link such as the school.

CSC TECHNICAL SUPPORT PROGRAM:

Administrator LaBombard explained that the Town of Washington has received a grant to develop a Remote IT Director Program and they are looking for other Towns to sign on for sharing IT services. She stated that there are two phases. Phase one is a design and evaluation phase and phase two is the full implementation phase. Administrator LaBombard explained what will be included in each phase. Discussion ensued. Selectman Smith moved to join the design phase of the Remote IT Director Program and reevaluate in one year, seconded by Selectman Wood. The motion carried unanimously.

TRUCK TRAFFIC ON SALISBURY ROAD:

Administrator LaBombard explained that a letter had been received from a resident asking that “no through trucking” signs be placed on Salisbury Road because of the concern that the trucks take up two lanes on the road and hit tree branches along the Road. Discussion ensued. It was the consensus of the Board that Administrator LaBombard speak with Sheffield Plastics to find out where the trucks may be traveling to next and possible discuss an alternate route.

HISTORICAL COMMISSION DEMOLITION DELAY BYLAW SUBMISSION:

Dennis Sears and Michael King from the Historical Commission were present to ask the Board to support the Demolition Delay Bylaw. Mr. Sears explained that the new bylaw would be for the purpose of protecting and preserving significant structures which constitute or reflect distinctive features of the history, architecture, and/or the character of the Town of Sheffield. Mr. Sears stated that he would like the Board to support the Demolition Delay Bylaw. It was the consensus of the Board to discuss the Demolition Delay Bylaw at the next meeting so that the new Board member can have time to read the bylaw. Selectman Wood thanked the Historical Commission for the work they have done on the bylaw.

SELECTMEN’S ITEMS:

Selectman Wood explained that there is a lack of school funding from the State and stated that she would like to draft letters to the legislature requesting funding.

PUBLIC COMMENT:

David West asked if the money that was earmarked for the Rest of River legal fees has been paid yet. Selectman Wood stated that some of that money has been paid but not the entire amount that was earmarked.

Nadine Hawver stated that in regards to the truck traffic on Salisbury Road quite often tucks have no other option and they are not all coming from Sheffield Plastics, many are local deliveries.

Selectman Smith moved to recess the meeting at 7:40 PM, seconded by Selectman Wood. The motion carried unanimously.

Chairman Hannum arrived at 8:00 PM and reconvened the meeting.

Selectman Smith moved to enter Executive Session for the purpose of litigation strategies regarding Primax Properties and not return to Open Session, seconded by Selectman Wood. The motion carried as follows:

Chairman Hannum-Aye

Selectman Wood-Aye

Selectman Smith-Aye

Chairman Hannum adjourned the meeting at 9:12 PM.

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:
E-mail from Colonial Power Group
Invitation to Bid for Town Building Exterior Painting
Letter of Comments for Passenger Rail Locations
E-mail from Accredited Online Colleges
Memo Regarding Shared IT Services
Letter Regarding Truck Traffic on Salisbury Road
Draft Demolition Delay Bylaw