

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
FEBRUARY 25, 2014
TOWN HALL
7:00 PM**

Board Members Present: Rene C. Wood, Clerk
David A. Smith Jr.

Members Absent: Julie M. Hannum, Chairman

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Members of the Public

Selectman Wood called the meeting to order at 7:00 PM

Selectman Wood welcomed new Board member David A. Smith Jr. and congratulated him on winning the Special Election.

APPROVAL OF MINUTES:

Selectman Wood explained that Chairman Hannum had surgery and was not able to attend the meeting. She stated that the meeting minutes would be tabled until Chairman Hannum is back.

FY 15 BUDGET REVIEW AND POSSIBLE ACTION:

Administrator LaBombard stated that there are still a few changes that she needs to make to the FY15 Board of Selectmen budget. She stated that she hopes to have it ready for the next meeting.

ANNOUNCEMENT OF VOTE FROM FEBRUARY 18TH MEETING:

Selectman Wood explained that a vote was taken at the last Board meeting to accept the resignation of John Downie but because of time restraints was not on the agenda. She stated that they would like to take that vote again now that it has been properly posted on the agenda. Selectman Smith moved to accept John Downie's resignation from Library Trustee and to send him a letter of thanks, seconded by Selectman Wood. The motion carried unanimously.

PICTURES FOR TOWN REPORT COVER:

Administrator LaBombard stated that any residents interested in submitting photographs of Sheffield for the Annual Town Report cover can e-mail them to her at rlabombard@sheffieldma.gov.

SELECTMEN'S ITEMS:

Selectman Smith thanked the voters of Sheffield for having confidence in him and thanked Martin Mitsoff for a great race.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard explained that Thomas Ingersoll has filled out the Tree City USA annual renewal application for Sheffield and stated that it requires the Board's signature. Selectman Smith moved to approve and submit the Tree City USA application as presented and authorize the Board Clerk, Selectman Wood to sign, seconded by Selectman Wood. The motion carried unanimously.

Administrator LaBombard stated that a check was received from the Material Recycling Facility (MRF) in the amount of \$2,211.09 for Sheffield's recyclable materials. Administrator LaBombard thanked the residents of Sheffield for their continued recycling and use of the Transfer Station.

PUBLIC COMMENT:

David West asked if there was an update on the Primax Properties Appeal. Selectman Wood stated that there was no new information to report since the last Board meeting.

Selectman Smith moved to enter Executive Session for the purpose of litigation strategies regarding Primax Properties and contract negotiations for the Town Administrator and not return to Open Session, seconded by Selectman Wood. The motion carried as follows:

Selectman Wood-Aye

Selectman Smith-Aye

Selectman Wood adjourned the meeting at 7:44 PM.

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:
Letter of Resignation from Library Trustee – John Downie
Tree City USA Application
MRF Letter