

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
SEPTEMBER 23, 2013
TOWN HALL
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MEETING MINUTES:

Selectman Wood moved to approve the minutes from the September 12, 2013 meetings, seconded by Chairman Hannum. The motion carried unanimously.

Chairman Hannum stated that Selectman Dobson has a prior engagement, and would not be present.

CHIEF MUNSON:

Tabled until next meeting.

ADA TRAINING:

Administrator LaBombard reminded residents that there would be an ADA training on Monday, October 21, 2013 from 9:30 AM to Noon at the Sheffield Senior Center. She stated that the training is free and open to the public and suggested closing the Town Hall so that Town employees could attend. She stated that anyone who is interested should contact Laura Grunfeld at EveryonesInvited.com or (413) 717-0183. Selectman Wood asked if CTSB might be available to record the training. Administrator LaBombard stated that she would contact Laura Grunfeld to see if it was possible. Selectman Wood moved to close the Town Hall on Monday October 21, 2013 from 9AM to 12:30 PM to allow Town employees to attend the ADA training at the Senior Center, seconded by Chairman Hannum. The motion carried unanimously.

CONSERVATION RESTRICTION:

Tabled until next meeting

TOWN PARK EVENT:

Lauren Hyde, owner of Purple Dress Events of the Berkshires asked for the Board's approval to hold an event at the Town Park. Ms. Hyde explained that it would be an adult field day in which beer would be incorporated into some of the games. Ms. Hyde distributed a list of games that would be played at the Town Park event along with two alternate names for the event. It was the consensus of the Board that this type of event was not appropriate for the Town Park.

REST OF RIVER INTERGOVERNMENTAL AGREEMENT:

Selectman Wood stated that the agreement is still being reviewed by the towns involved.

TRANSFER STATION AND LANDFILL MODIFICATION:

Administrator LaBombard read the following list of improvements and modifications that have been approved by the DEP for the Transfer Station.

Relocation of Goodwill storage unit to a paved surface, repaving, expansion of paved area, relocation, repair and/or replacement of existing sheds and storage units, drainage improvements, reuse of road sweeping to fill low spots of landfill cap, updated signage, electrical service modifications, cutting of existing woody vegetation and trees near or within limits of existing landfill cap and repair or replacement of steps and retaining wall. Selectman Wood moved to engage White Engineering to oversee the modifications and improvements at the Transfer Station, seconded by Chairman Hannum. The motion carried unanimously. Administrator LaBombard stated that the paving should be done by the end of the year.

UPDATE ON PRIMAX PROPERTIES APPEAL:

Chairman Hannum stated that the Zoning Board of Appeals voted to enter into mediation with Primax Properties last week and that the Board of Selectmen voted at their September 4th meeting to enter into mediation with Primax Properties.

SPECIAL TOWN MEETING DATE:

Administrator LaBombard stated that a date has not been set for the Special Town Meeting but they hope to set one for sometime in October.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard gave an update on the Senior Center Building Committee. She stated that everyone who was previously on the Committee has expressed interest as well as Nadine Hawver who is the Senior Center Assistant. Administrator LaBombard suggested that Ms. Hawver serve as an ex-officio member on the Committee.

PUBLIC COMMENT:

David West asked the Board if any progress had been made on an Assistant for the Building Inspector. Chairman Hannum stated that no progress had been made.

Susan Butler read a letter to the Board requesting to meet with the Board of Selectmen, Administrator LaBombard and Thomas Carmody, Building Inspector/Zoning Enforcement Officer regarding noncompliance. Ms. Butler also requested that a handbook be written on the zoning enforcement process.

Selectman Wood moved to enter Executive Session for the purpose of discussing litigation strategy concerning Primax Properties and not return to Open Session, seconded by Chairman Hannum. The motion carried as follows:

Chairman Hannum-Aye

Selectman Wood-Aye

Selectman Wood moved to adjourn the meeting, seconded by Chairman Hannum. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:55 PM.

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:

ADA Training Memo

E-mail from Lauren Hyde regarding Town Park event