

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JUNE 17, 2013
TOWN HALL
7:00 PM**

Board Members Present: Julie M. Hannum
Rene C. Wood
Edwin J. Dobson

Others Present: Rhonda LaBombard, Town Administrator
Alicia Powers, Assistant to Town Administrator

Members of the public

Selectman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MEETING MINUTES:

Selectman Wood moved to approve the minutes from May 20, 2013 seconded by Chairman Hannum. Selectman Dobson abstained, the motion carried 2-0.

MODERATOR APPOINTMENT TO FINANCE COMMITTEE:

Moderator Bruce Person submitted a letter to reappoint David Macy to a three year term on the Finance Committee. Moderator Person stated that Judith Schnurr was not seeking reappointment to the Finance Committee and he has appointed Jennifer Goewey to a three year term on the Finance Committee. Selectman Wood moved to ratify the Moderator's appointments of Jennifer Goewey and David Macy for a three year term to the Finance Committee and send a letter of thanks to Judith Schnurr for her service on the Finance Committee, seconded by Selectman Dobson. The motion carried unanimously.

APPOINTMENTS:

Chairman Hannum read the following list of applicants and vacancies for FY 2014:

Agricultural Commission	4 vacancies	Bruce Howden, James Larkin, James Kelly
Agricultural Commission, Alternate	2 vacancies	
Animal Control Officer	1 vacancy	Martin Clark
Ashley Falls Historic District Comm.	4 vacancies	Sandra Preston, Robert Pasqualina
Board of Assessors	2 vacancies	Tammy Blackwell
BRPC Delegate, Alternate	1 vacancy	Rene C. Wood
Board of Health	3 vacancies	Rene C. Wood, David A. Smith Jr., Scott Smith, Priscilla Cote
Board of Registrars	1 vacancy	Marjorie Consolini
Conservation Commission	1 vacancy	
Constable	2 vacancies	Bruce Person, James McGarry
Council on Aging	4 vacancies	Kathleen Starapoli, David A. Smith Jr., Trudy Weaver-Miller, David A. Smith Jr.
Cultural Council	3 vacancies	Laura Grunfeld
Commission on Disabilities	4 vacancies	Richard Cappadona
Electrical Inspector	1 vacancy	
Asst. Electrical Inspector	1 vacancy	
Emergency Management Coordinator	1 vacancy	Edward McCormick

5 Town Cable Advisory	2 vacancies	
Gas & Piping Inspector	1 vacancy	Robert Krupski
Asst. Gas & Piping Inspector	1 vacancy	Robert Gennari
Health Inspector	1 vacancy	
Historical Commission	3 vacancies	Patricia Elsbach, Kathy Orlando, Jeff Waingrow
Housing Commission, Alternate	1 vacancy	
Local Emergency Planning Comm.	6 vacancies	
Park and Recreation Committee	6 vacancies	Kevin Joyce, Grace Campbell
Parking Clerk	1 vacancy	Felecie Joyce
Planning Board Assoc. Member	1 vacancy	Robert Pasqualina, Chris Tomich, Lynne Posner
Plumbing Inspector	1 vacancy	Robert Krupski
Asst. Plumbing Inspector	1 vacancy	Robert Gennari
Police Officer-Reserve/Interm.	4 vacancies	Justin Biasin, Daniel Hamill
Public Weigher	4 vacancies	
Recycling Coordinator	1 vacancy	David Steindler
Senior Center Director	1 vacancy	John Arthur Miller
S. Berk. Dist. Veterans Delegate	1 vacancy	Richard Kirchner
Town Counsel	1 vacancy	Kopelman and Paige
Town Counsel-Special	1 vacancy	D.M. Moschos
Tree Warden	1 vacancy	Edward Lord
Veteran's Agent	1 vacancy	Laurie Hils
Veteran's Grave Officer	1 vacancy	
Zoning Board of Appeals	2 vacancies	Trudy Weaver-Miller, David A. Smith Jr., Eric Carlson
Zoning Board of Appeals, Alter.	1 vacancy	Greig Siedor

Selectman Wood stated that she would like the applicants who applied for more than one position to list their priorities for the positions.

PROBATIONARY FIREFIGHTERS TO PERMANENT MEMBERS:

Chairman Hannum stated that a letter was received from Fire Chief Boardman requesting the appointment of Mark Robitaille, Stephen Hyer and Kyle Legeyt-McLoughlin as permanent members of the Sheffield Fire Department. Selectman Wood moved to appoint Mark Robitaille, Stephen Hyer and Kyle Legeyt-McLoughlin as permanent members of the Sheffield Fire Department, seconded by Selectman Dobson. The motion carried unanimously.

TRANSFER STATION PERMIT FEE FOR FY 2014:

Administrator LaBombard recommended that the Board set the Transfer Station Sticker fee for FY 2014 at \$175.00 for a regular permit, \$120.00 for senior citizens, \$10.00 for a second sticker and \$40 for a recycling sticker. These prices are the same as the current year. Administrator LaBombard explained the following improvements that will be made at the Transfer Station: repaving the entrance road, drainage, updated signage, shed repairs, relocation of the Goodwill Box and covers over containers. Selectman Wood moved to set the Transfer Station permit fees for FY 2014 as recommended by Administrator LaBombard, seconded by Selectman Dobson. The motion carried unanimously.

CROSSWALK LOCATIONS ON MAIN STREET – ROUTE 7

Administrator LaBombard stated the MassDOT has requested an answer on which crosswalk on Main Street will be eliminated when the Route 7 resurfacing project begins. The Board decided that the crosswalks should be numbered from north to south. Berkshire Regional Planning Commission reviewed the crosswalks and suggested eliminating crosswalk #2. Discussion ensued. Selectman

Wood moved to eliminate crosswalk #2 as noted on the plan , seconded by Selectman Dobson. The motion carried unanimously.

ONE DAY ALCOHOLIC BEVERAGE LICENSE:

Winthrop Barrett has requested a one day Wine and Malt license for an event to be held on July 13, 2013 at the Sheffield Town Park located on Frederick Lane. Payment and insurance certificate have been received. Selectman Wood moved to grant a one day Wine and Malt license to Winthrop Barrett for an event to be held on July 13, 2013 at the Sheffield Town Park, and extend congratulations to Ashley Barrett on her graduation, seconded by Selectman Dobson. The motion carried unanimously.

SELECTMEN'S ITEMS:

Selectman Wood congratulated the Mount Everett Girls Softball Team for winning the Western Mass District Championship.

Selectman Wood stated that she attended an event on June 11, 2013 at Mount Everett Regional High School in which the President of The UN General Assembly visited. She commented on the wonderful program and congratulated the program organizers.

Selectman Wood encouraged people to vote in the Special Election on June 25, 2013 and stated that the polls would be from 7:00 am to 8:00 pm at the Senior Center on Cook Road.

Selectman Dobson stated that the Select Board has a lot of work ahead of it regarding Primax Properties and how to move forward.

Chairman Hannum stated that the American Community Survey has contacted two households in Town and explained that this survey is a follow up to the last census that was conducted.

PUBLIC COMMENT:

Catherine Miller requested that signage be put up to warn motorists of the crosswalks on Main Street. Administrator LaBombard stated that the Mass DOT would make them stand out without the use of signage.

Bruce Person asked if the Goodwill box located at the Transfer Station could be accessed without a Transfer Station sticker. Administrator LaBombard stated that the Goodwill box could be accessed without a Transfer Station sticker.

Susan Butler read and submitted a letter regarding her concerns over zoning violations and the Building Inspector obtaining access to Town Counsel to resolve the matter. Chairman Hannum stated that the Board would answer Ms. Butler's questions in writing.

David West asked Selectman Wood if she was acting as a Selectman or a private citizen at the Zoning Board of Appeals meeting held on June 13, 2013. Selectman Wood stated that she attended the meeting as a private citizen but then acted in her capacity as a Board of Selectman member when attempting to contact Town Counsel.

Kathy Orlando stated that she had just attended a presentation by Berkshire Regional Planning Commission discussing the lack of affordable housing in Sheffield and expressed her concern over the loss of housing units on the site of the proposed Primax Property. Ms. Orlando asked if the property would require a permit for demolition. Administrator LaBombard stated that a demolition permit is required.

OTHER BUSINESS:

Administrator LaBombard stated that an e-mail was received from the Girl Scouts requesting permission to camp over night at the Old Covered Bridge. Discussion ensued. It was the consensus of the Board not to allow the Girl Scouts to camp overnight at the Old Covered Bridge because of the lack of sanitary facilities. Discussion ensued regarding overnight camping at the Town Park. The Girl Scouts will be contacted for the proposed date of their trip.

Selectman Wood moved to approve the curb cut application submitted by Thomas Reynolds for a second driveway at 115 Pike Road West, seconded by Selectman Dobson. The motion carried unanimously.

Administrator LaBombard asked the Selectmen for a vote to approve the Electric Aggregation Plan so Sheffield can proceed with the fourteen other towns. Selectman Wood moved to approve the Electric Aggregation Plan as presented by Colonial Powers Group Inc., seconded by Chairman Hannum. The motion carried unanimously.

Selectman Dobson moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Selectman Hannum adjourned the meeting at 7:53 pm.

Respectfully submitted:

Alicia Powers
Assistant to Town Administrator

Documents reviewed at this meeting:

List of FY 2014 Appointments
Letter for Fire Chief Boardman re: Permanent Fire Fighters
Letter from BRPC re: crosswalk elimination
One Day Alcoholic Beverage License Application
E-mail from Pam Brunelle re: Girl Scouts camping at Old Covered Bridge
Curb Cut Application
MassDOT Aerial Map for Crosswalk Locations