

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
FEBRUARY 11, 2013  
TOWN HALL  
WORKING MEETING  
5:30 PM**

Board Members Present: David Smith, Jr., Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Powers, Assistant to Town Administrator

Chairman Smith opened the meeting at 5:30 p.m.

The Board met with Interim Police Chief Eric Munson. Discussion ensued regarding a few incidents that have taken place. It was the consensus of the Board that these incidents were handled appropriately. Selectman Wood suggested that the Police Department create a list of important phone numbers to have on hand to give to a resident when requested.

Administrator Labombard informed the Board and Chief Munson of a suggestion that she received from Pat Levine regarding the creation of a Citizen Advisory Committee for the Police Department. Discussion ensued about the need for a Citizen Advisory Committee. It was the consensus of the Board that there is not a need for a Citizen Advisory Committee but citizen suggestions are always welcome. Administrator LaBombard suggested that when the Town's website is redesigned a suggestion box could be added for citizens to submit their suggestions.

Discussion ensued about the meeting schedule for the remainder of February.

Discussion ensued regarding possibly changing the local Election Day. It was the consensus of the Board that the local Election Day should remain the same.

Discussion ensued regarding the Transfer Station being closed on Saturday February 9, 2013 due to a snowstorm, and whether the Transfer Station employees should be paid for that day. It was the consensus of the Board that they would be paid for that day. The Board also suggested that Administrator LaBombard issue a memo regarding the policy for paying employees when the Transfer Station is closed due to weather.

Administrator LaBombard stated that she received an e-mail requesting a change in the date of the approved craft fair at the Senior Center from April 27<sup>th</sup> to May 4<sup>th</sup>. It was the consensus of the Board to approve the date change.

Administrator LaBombard stated that there was a Facebook page titled Sheffield, Massachusetts which includes links directly to the Town of Sheffield's website. There is concern that residents will think that this is operated by the Town. Discussion ensued regarding what can be done to find out who is operating this sight and also, to let residents know that the Facebook page is not operated by the town. Selectman Wood suggested putting a disclaimer on the Town of Sheffield

website stating that the Facebook page is not sanctioned by the Town of Sheffield. Administrator LaBombard stated that she would continue to look into the issue.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Smith adjourned the meeting at 6:30 pm.

Respectfully submitted:

Alicia Powers  
Assistant to Town Administrator