

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
SEPTEMBER 17, 2012  
TOWN HALL  
7:00 PM**

Board Members Present: David A. Smith Jr, Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Jennifer Goewey, Assistant to Town Administrator  
Jeff Browne, Council on Aging Chairman  
Michelle Harwood, Council on Aging

Members of the public

Chairman Smith called the meeting to order at 7:00 pm.

**MINUTES:**

Selectman Wood moved to approve the minutes from the August 20, August 29, August 30, and September 10, 2012 meetings, seconded by Chairman Smith. The motion carried unanimously.  
Selectmen Hannum abstained because she was not present at the meetings.

**ICLEI:**

Discussion ensued regarding ICLEI and Selectman Wood stated that she has researched ICLEI further and met with the instructor at Berkshire School and reported that ICLEI has proven to be well established. Selectman Wood moved to engage with Berkshire School with ICLEI for climate change adaptation, seconded by Selectman Hannum. The motion carried unanimously.

**SENIOR CENTER USAGE:**

Discussion ensued regarding the Senior Center building usage. It was consensus of the Board to recommend to the Council on Aging to adopt a policy that would allow Town sponsored boards or any board which supports the Council on Aging.

**TEMPORARY ROADSIDE EVENT PERMIT:**

The Christ Church Episcopal & Trinity Lutheran Church has submitted a Temporary Roadside Event Sign Permit to be erected on the Village Green for a silent auction to be held on October 6, 2012. The sign would be erected on September 21, 2012 and removed on October 6, 2012. Selectmen Hannum moved to approve the Temporary Roadside Event Sign Permit to the Christ Church Episcopal & Trinity Lutheran Church for a silent auction event to be held on October 6, 2012, seconded by Selectman Wood. The motion carried unanimously.

**RESIGNATION:**

A letter of resignation was received from Barbara Fletcher, as Assistant Senior Center Director. Selectman Hannum moved to accept the resignation from Barbara Fletcher and send her a letter of thanks, seconded by Selectmen Wood. The motion carried unanimously.

**POLICE CHIEF TITLE:**

Discussion ensued regarding the Acting Chief title and the definition of such title. Selectmen Wood moved to change the title from Acting Chief to Interim Chief, seconded by Selectmen Hannum. The motion carried unanimously.

**SELECTMEN'S ITEMS:**

Selectman Hannum stated it was great to be back and thanked Administrator LaBombard for keeping her updated.

Selectmen Wood welcomed Selectman Hannum back.

Selectman Wood stated that all Board of Selectmen agenda's and minutes are posted on the Town website as a courtesy and that you may subscribe by going on to the Town Website.

Selectmen Smith welcomed Julie back as well.

**TOWN ADMINISTRATOR ITEMS:**

Administrator LaBombard announced that the Highway Department has received their new backhoe.

Selectmen Hannum moved to enter into Executive Session at 7:15 for the purpose of contract negotiation and return to Open Session, seconded by Selectman Wood. The roll call vote was as follows:

Chairman Smith-aye

Selectmen Hannum-aye

Selectmen Wood-aye

The Board returned to open session at 7:24 pm.

Selectman Hannum moved to approve the employment contract for Interim Police Chief, Eric Munson III, seconded by Selectman Wood. The motion carried unanimously.

Selectman Wood moved to adjourn the meeting, seconded by Selectmen Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:26 pm.

Respectfully submitted:

Jennifer Goewey  
Assistant to Town Administrator