

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
AUGUST 20, 2012
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith Jr, Chairman
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator

Members of the public

Chairman Smith called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Wood moved to approve the minutes from the July 23, July 24, and August 6, 2012 meetings, seconded by Chairman Smith. The motion carried unanimously.

BRPC HAZARD MITIGATION:

Lindsey Erichetto from Berkshire Regional Planning Commission was present to ask the Board to accept the Hazard Mitigation Plan. The Board will take under advisement and make a decision at the next meeting.

HOUSATONIC REST OF RIVER UPDATE AND ACTION:

Nat Karns Executive Director, Berkshire Regional Planning Commission, was present to give an update on the "Rest of River" cleanup and presented a letter for the Boards signature to the Environmental Protection Agency, Region 1 Regional Administrator Curt Spaulding regarding the cleanup of the Housatonic River Socioeconomic Impact Study. Selectman Wood moved to sign the letter as drafted, seconded by Chairman Smith. The motion carried unanimously.

ACTING CHIEF MUNSON:

The Board introduced Eric R. Munson III as the Acting Police Chief. Chief Munson spoke and thanked the Board for their support and invited the residents to stop in and introduce themselves.

APPOINTMENT OF RESERVE INTERMITTENT OFFICERS:

Chief Munson has recommended Tricia Wilkinson, Shaun Reagan and Christopher Jackson as Reserve Intermittent Police Officers for a three year term. Selectman Wood moved to appoint Tricia Wilkinson, Shaun Reagan and Christopher Jackson as Reserve Intermittent Police Officers for three year terms, seconded by Chairman Smith. The motion carried unanimously.

PERSONNEL POLICY UPDATE:

Discussion ensued regarding updating the personnel policy regarding personal time for regular part time employees. Selectman Wood moved to update the personnel policy to state that all regular part time employees shall be credited with four days personal leave with pay on July 1st of every Fiscal Year, seconded by Chairman Smith. The motion carried unanimously.

THANK YOU LETTERS:

Selectmen Wood presented letters drafted to Governor Patrick, Geoffrey Beckwith, Executive Director of the Massachusetts Municipal Association, Representative Pignatelli, Senator Downing, thanking them for their legislative accomplishments. Selectmen Wood moved to sign the letters as drafted, seconded by Chairman Smith. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENT:

Administrator LaBombard announced that Chris Tomich has requested to be appointed as an alternate to the Planning Board. Action on the appointment will take place at the next meeting.

APPOINTEMENTS:

Selectman Wood moved to appoint Helen Johnston to a three year term on the Council on Aging, Thomas Carmody to a one year term on the Local Emergency Planning Committee, and Katherine Ness and Wendy Casey to three year terms on the Cultural Council, seconded by Chairman Smith. The motion carried unanimously.

RESIGNATIONS:

A letter of resignation was received from Robert Weitz, from the Board of Assessors. Selectman Wood moved to accept the resignation from Robert Weitz and send him a letter of thanks, seconded by Chairman Smith. The motion carried unanimously.

A letter of resignation was received from Joseph Gulotta, from the Fire Department. Selectman Wood moved to accept the resignation from Joseph Gulotta and send him a letter of thanks, seconded by Chairman Smith. The motion carried unanimously.

TEMPORARY ROADSIDE EVENT PERMIT:

The Sheffield Kiwanis Club has submitted a Temporary Roadside Event Sign Permit to be erected on the Village Green for their Annual Harvest Brunch to be held on October 28, 2012. The sign would be erected on October 19, 2012 and removed on October 28, 2012. Selectmen Wood moved to approve the Temporary Roadside Event Sign Permit to the Sheffield Kiwanis Club for their Annual Harvest Brunch event to be held on October 28, 2012, seconded by Chairman Smith. The motion carried unanimously.

The Sheffield Kiwanis Club has submitted a Temporary Roadside Event Sign Permit to be erected on the Village Green for their Annual Steak Roast to be held on August 25, 2012. The sign would be erected on August 18, 2012 and removed on August 26, 2012. Selectmen Wood moved to approve the Temporary Roadside Event Sign Permit to the Sheffield Kiwanis Club for their Annual Steak Roast event to be held on August 26, 2012, seconded by Chairman Smith. The motion carried unanimously.

Priscilla Cote from the Sheffield Friendly Union has submitted a Temporary Roadside Event Sign Permit to be erected on the Village Green for a concert to be held on September 8, 2012. The sign would be erected on September 1, 2012 and removed on September 9, 2012. Selectmen Wood moved to approve the Temporary Roadside Event Sign Permit to the Sheffield Friendly Union for a concert to be held on September 8, 2012, seconded by Chairman Smith. The motion carried unanimously.

SELECTMEN'S ITEMS:

Selectman Wood stated that two members from the Massachusetts Municipal Association came to Sheffield and she gave them a tour familiarizing them with the area.

Selectmen Wood stated that Berkshire Regional Planning Commission has a team that studies traffic planning.

Chairman Smith welcomed Eric Munson III as Acting Police Chief and congratulated him.

Chairman Smith extended well wishes to Selectmen Julie Hannum who is recovering from a recent injury.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard announced that Ryan Shimmons and Tom Reynolds from the Highway Department placed second place in the Berkshire County Snowplow Rodeo, sponsored by Mass Highway and will be traveling to Fitchberg for the state competition in September.

PUBLIC COMMENTS:

Marilyn Wightman, 368 Bow Wow Road, was present to discuss the intersection of Cook Road, Miller Avenue, and Bow Wow Road and submitted a letter to the Board written by Scutter Graybiel. Discussion ensued. Chief Munson has placed patrols in the area and will continue to do so.

Dennis Sears, 928 Boardman Street, was present to discuss the intersection of Cook Road, Miller Avenue and Bow Wow Road.

Trudy Weaver-Miller, 104 Main Street, was present to inquire about trash receptacles being placed along the village green. Ms. Weaver-Miller also inquired about the Board's decision regarding the Sheffield Associations request for funds for the mailing of the Annual Town Meeting Warrant.

OTHER BUSINESS:

The Sheffield Association has submitted a Temporary Roadside Event Sign Permit to be erected on the Village Green for the Annual Sheffield in Celebration Event to be held on September 8, 2012. The sign would be erected on September 1, 2012 and removed on September 9, 2012. Selectmen Wood moved to approve the Temporary Roadside Event Sign Permit to the Sheffield Association for an event to be held on September 8, 2012, pending Police Chief approval, seconded by Chairman Smith. The motion carried unanimously.

Selectman Wood moved to adjourn the meeting, seconded by Chairman Smith. The motion carried unanimously.

Chairman Smith adjourned the meeting at 8:15 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator