

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
JULY 16, 2012  
TOWN HALL  
7:00 PM**

Board Members Present: David A. Smith Jr, Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Jennifer Goewey, Assistant to Town Administrator

Members of the public

Chairman Smith called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Wood moved to approve the minutes from the June 18, 2012 meetings and defer the June 26, 2012 minutes to the next meeting, seconded by Selectman Hannum. The motion carried unanimously.

**SOUTHERN BERKSHIRE REGIONAL SCHOOL LIGHTING UPDATE:**

Catherine Miller, from the Southern Berkshire Regional School District was present and gave an overview regarding the request to transfer \$250,000.00 form Excess and Deficiency for the lighting efficiency project at the Sheffield campus. Selectman Wood moved to approve the transfer of \$250,000.00 from Excess and Deficiency with the provision that the rebate when received by National Grid be deposited into the Excess and Deficiency account, seconded by Selectman Hannum. The motion carried unanimously.

**RESIGNATIONS:**

A letter of resignation was received from Grace Campbell, from the Council on Aging. Selectman Hannum moved to accept the resignation from Grace Campbell and send her a letter of thanks, seconded by Selectmen Wood. The motion carried unanimously.

A letter of resignation was received from Jeffrey Briggs, from the Fire Department. Selectman Hannum moved to accept the resignation from Jeffrey Briggs and send him a letter of thanks, seconded by Selectmen Wood. The motion carried unanimously.

**BERKSHIRE REGIONAL TRANSIT AUTHORITY REPRESENTATIVE:**

Discussion ensued regarding the appointment of the Berkshire Regional Transit Authority representative. Selectman Wood moved to appoint Selectman Hannum as the representative to the Berkshire Regional Transit Authority, seconded by Chairman Smith. The motion carried unanimously.

**METAL RECYCLING:**

JTC and Sons Inc. have submitted a proposal for the metal recycling box at the Transfer Station. Selectman Hannum moved to accept the proposal of \$160.00 per pull for metal recycling at the Transfer Station, seconded by Selectman Wood. The motion carried unanimously.

**ANTIQUA AND SECOND HAND GOODS LICENSE APPLICATION:**

Lisa White and Norma Kimmel have submitted an application for an Antiqua and Second Hands Goods License to operate Magpies Closet at 1840 North Main Street. Selectman Hannum moved to grant the Antiques and Second Hands Goods License to Lisa White and Norma Kimmel, seconded by Selectman Wood. The motion carried unanimously.

**FY2013 ANNOUNCEMENTS:**

Administrator LaBombard read the following list of applicants and vacancies for FY 2013:

Housing Commission	1 vacancy	Kathy Orlando
Commission on Disabilities	4 vacancies	Claudia Martin
Cultural Council	1 vacancy	David Reed

Action on the above appointments will take place at the next meeting.

**FY 2013 APPOINTEMENTS:**

Selectman Hannum moved to appoint:

James T. Collingwood Sr. and Howard Chezar to three year terms to the Conservation Commission

James M. McGarry to a one year term as Constable

James M. McGarry to a one year term as Emergency Management Director

James M. McGarry, Richard M. Boardman, David Smith Jr., Rhonda LaBombard to one year terms to the Local Emergency Planning Committee

Scott Farrell to a three year term as Reserve Intermittent Police Officer seconded by Selectman Wood. The motion carried unanimously.

Selectman Hannum moved to appoint Richard Cappadona to a one year term as Electrical Inspector, seconded by Selectman Wood. The motion carried unanimously.

**SELECTMEN’S ITEMS:**

Selectman Hannum stated that any business in Town interested in becoming a member of the Southern Berkshire Chamber of Commerce may join her as a guest at the next “After Hours” chamber event.

Selectman Wood moved to declare Tuesday, July 31, 2012 as “Chief James M. McGarry Day”, seconded by Selectman Hannum. The motion carried unanimously.

**TOWN ADMINISTRATOR ITEMS:**

Administrator LaBombard announced that there will be a Celebration of Police Chief James M. McGarry’s retirement on July 29, 2012 at the Sheffield Town Park from 2-4.

**PUBLIC COMMENTS:**

Catherine Miller inquired about installing a trash receptacle in the parking lot at the Town Hall. Discussion ensued regarding the location of the receptacles. It was consensus of the Board to take under advisement.

Susan Butler was present to inquire about the location of cabins through out the town, and submitted a letter to the Board.

**OTHER BUSINESS:**

The Friends of the Senior Center have requested to have a Craft Fair at the Senior Center on December 2, 2012. It was the consensus of the Board to approve the request.

Discussion ensued regarding the purchase of an amplification system for the town. It was the consensus of the Board to have Sam Sorentini, from Cutting Edge Audio/Video come to a working session and present the different options.

Administrator LaBombard received a letter from citizens on Bow Wow Road regarding the intersection of Cook Road, Miller Avenue and Bow Wow Road. Discussion ensued and it was the consensus of the Board to install dangerous intersection signs, and send a letter to the resident regarding the shrubs needing to be trimmed.

Administrator LaBombard stated that there is still a need for residents to serve on the committee to finish the basement of the Senior Center. Anyone wishing to serve on the committee should submit a letter of interest by August 1, 2012.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:30 pm.

Respectfully submitted:

Jennifer Goewey  
Assistant to Town Administrator