

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
COUNCIL ON AGING
JUNE 4, 2012
SENIOR CENTER- 26 COOK RD
WORKING MEETING
5:00 PM**

Board Members Present: David A. Smith, Jr., Chairman
Julie Hannum
Rene C. Wood

Council on Aging: Grace Campbell, Chairman
Jeff Browne
Anne Hyatt
Dorris Van Deusen
Richard Magenis
Carol Sica
Michelle Harwood
Dawn Massini
Kathy Staropoli

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator
John Arthur Miller- Senior Center Director
Barbara Fletcher- Assistant Senior Center Director
Claudia Martin, Friend of the Senior Center

Members of the Public: Janet Stanton

Selectman Smith called the meeting to order at 5:07 pm.

Discussion ensued regarding the draft questionnaire to be sent out to all residents, and wording. The Council on Aging will make changes to the questionnaire and send to Administrator LaBombard for approval.

Discussion ensued regarding the Director's hours and the responsibilities of the position.

Discussion ensued regarding the usage of the Senior Center. Administrator LaBombard will schedule a meeting between the Library Trustees, Council on Aging and the Board of Selectman.

Discussion ensued regarding the formation of a Senior Center Building Committee for the purpose of reviewing and updating plans to complete the lower level. The committee shall be made of 7 members. The Council on Aging (COA) will choose one member for the committee. One remaining member will be from the Board of Selectman, 5 members will be

appointed by the Board of Selectmen. Administrator LaBombard and John Arthur Miller will serve as Ex- Officio members.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 6:03 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator