

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
OCTOBER 1, 2012  
TOWN HALL  
WORKING MEETING  
5:30 PM**

Board Members Present: David Smith, Jr., Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Jennifer Goewey, Assistant to Town Administrator

Chairman Smith called the meeting to order at 5:30 pm.

Discussion ensued regarding Transfer Station improvements. It was consensus of the Board to form a committee to look at expansion and usage at the Transfer Station.

Discussion ensued regarding Berkshire Regional Transportation Authority (BRTA) and the possibility of applying for a DTLA grant to provide services to the Town of Sheffield. The current stopping point is the Claire Teague Center in Gt. Barrington. Selectman Hannum agreed to contact BRTA.

Discussion ensued regarding the Senior Center Committee charge. Selectmen Wood moved to adopt the charge as presented for the Senior Center Committee pending final review, seconded by Selectmen Hannum. The motion carried unanimously.

The Board discussed and scheduled upcoming meetings. The Board will meet on October 9, October 11 and October 15, 2012.

Discussion ensued regarding scheduling a meeting with the Library Trustees and the possibility of drafting a memorandum of understanding to clearly define the responsibilities between the Library Trustees and the Board of Selectmen/Town Administrator.

Administrator LaBombard stated that Janet Hogelin, Transfer Station Attendant, returned on September 30, 2012.

Discussion ensued regarding the Assistant Senior Center Director job description. It was the consensus of the Board that the Town Administrator will work with the Senior Center Director on drafting the description.

Discussion ensued regarding coverage for the Electrical Inspector who is currently unavailable to perform inspections due to health issues.

Discussion ensued regarding an issue at the recent Zoning Board of Appeals hearing. Chairman Smith will discuss the issue with the appropriate Board member.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 6:45pm.

Respectfully submitted:

Jennifer Goewey  
Assistant to Town Administrator