

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 1, 2012
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith Jr, Chairman
Julie M. Hannum
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator
Jeff Browne, Council on Aging Chairman
David Steindler, Recycling Coordinator

Members of the public

Chairman Smith called the meeting to order at 7:00 pm.

MINUTES:

Selectman Wood moved to approve the minutes from the September 13, September 17, September 18 and September 24, 2012 meetings, seconded by Selectmen Hannum. The motion carried unanimously.

GOODWILL COLLECTIONS:

Frank Engles from the Goodwill was present to discuss installing a Goodwill Collection container at the Transfer Station, discussion ensued. Details for the box will be worked out between Mr. Engles and Administrator LaBombard. Selectmen Wood moved to enter into a collection program with Goodwill and to install a collection box at the Transfer Station, seconded by Selectman Hannum. The motion carried unanimously.

HAZARD MITIGATION:

Discussion ensued regarding the Natural Hazard Risk Assessment for Hazard Mitigation from Berkshire Regional Planning Commission. Selectman Wood moved to approve the Hazardous Risk Assessment for Hazard Mitigation as presented, seconded by Selectman Hannum. The motion carried unanimously.

SOUTH COUNTY ASSIST-MEMORANDUM OF UNDERSTANDING:

Community Health Program Inc. has asked the Town of Sheffield to enter into a Memorandum of Understanding to participate in South County Assist, a program to make available a list of resources for residents. Selectmen Wood moved to enter into agreement with Community Health Programs to participate in South County Assist, seconded by Selectman Hannum. The motion carried unanimously.

SENIOR CENTER ELEVATOR:

Discussion ensued regarding the maintenance agreement for the elevator at the Senior Center. Selectman Hannum moved to add the Senior Center elevator to the existing service contract with ThyssenKrupp and authorize the Administrator to sign the agreement, seconded by Selectman Wood. The motion carried unanimously.

SBRSD SUPERINTENDANT SCREENING COMMITTEE:

The Southern Berkshire Regional School District School Committee is forming a Superintendent Screening Committee. Selectman Wood moved to nominate Selectman Hannum to serve as the representative, seconded by Chairman Smith. The motion carried unanimously.

STAFF TRAINING:

On October 10, 2012 from 10:30-12 pm Jane de Colgyll from All One Health Care who partners with MIIA, will be providing training on “Coping with Conflict”. The Town Hall will be closed for the duration of the training so that all employees may attend.

TEMPORARY ROADSIDE EVENT PERMIT:

The Sheffield Friendly Union Library Association has submitted a Temporary Roadside Event Sign Permit to be erected on the Village Green for a chamber music concert to be held on October 6, 2012. The sign would be erected on October 2, 2012 and removed on October 7, 2012. Selectmen Hannum moved to approve the Temporary Roadside Event Sign Permit to the Sheffield Friendly Union Library Association for a chamber music concert to be held on October 6, 2012, seconded by Selectman Wood. The motion carried unanimously.

HALLOWEEN TRICK OR TREAT HOURS:

Trick or Treat hours will be on October 31, 2012 from 5:30 pm-7:30 pm.

SELECTMEN’S ITEMS:

Selectman Hannum stated that she has contacted the Undermountain Elementary Principal regarding the Annual Massachusetts Municipal Association’s (MMA) 6th Grade Essay Contest.

Selectman Hannum announced that the MMA is holding a calendar photo contest. Fliers with details will be posted at the Town Hall, Library and Senior Center. All photos must be submitted by October 22, 2012.

Selectman Hannum recognized Barbara Fletcher for her 17 years of service to the Town. There will be a lunch celebration in her honor on Tuesday October 9, 2012.

Selectman Wood stated that the Southern Berkshire Elementary task force will be presenting information and taking input from the public on Sunday, October 17, 2012 at 7:30 pm at Dewey Hall.

Selectman Wood stated that Kathy Roth will be doing a presentation on the Community Preservation Act on October 15, 2012 at 5:30 pm at the Town Hall.

PUBLIC COMMENT:

Jeff Browne, Council on Aging Chairman, was present and discussion ensued regarding the purchase of a new sign for the Senior Center. Mr. Browne stated the Friends of the Senior Center have agreed to purchase the sign.

Mr. Browne also stated that the Council on Aging Board met and agreed that the usage of the Senior Center should be limited to Town sponsored boards or boards that directly support the Council on Aging.

OTHER BUSINESS:

The Friends of the Sheffield Library has submitted a Temporary Roadside Event Sign Permit to be erected at the entrance of the library for a book sale to be held on October 26, October 27, and October 28, 2012. The sign would be erected on October 26, 2012 and removed on October 28, 2012. Selectmen Hannum moved to approve the Temporary Roadside Event Sign Permit to the Friends of the Sheffield Library for a book sale to be held on October 26-28, 2012, seconded by Selectman Wood. The motion carried unanimously.

Discussion ensued regarding the purchase of a reverse 911 system from Blackboard Connect. Selectman Wood moved to authorize the Administrator to sign the contract with Blackboard Connect for the purchase of a reverse 911 system, seconded by Selectman Hannum. The motion carried unanimously.

Administrator LaBombard announced that Officer Ryan Kresiak has been appointed as Patrol Sergeant pending contract approval.

Selectmen Hannum moved to enter into Executive Session at 7:45 pm for the purpose of contract negotiation and not return to Open Session, seconded by Selectman Wood. The roll call vote was as follows:

Chairman Smith-aye

Selectmen Hannum-aye

Selectmen Wood-aye

Chairman Smith adjourned the meeting at 7:45 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator