

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
SEPTEMBER 6, 2011
CARLTON FRENCH MEETING ROOM
7:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum, Clerk
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
James McGarry, Chief of Police

Members of the public

Chairman Wood called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Hannum moved to approve the minutes from the August 1, 2011 meetings and the August 8, 2011 meeting seconded by Selectman Smith. The motion carried unanimously.

UPDATE OF TROPICAL STORM IRENE:

Administrator LaBombard said that the Board of Selectmen declared a State of Emergency during an emergency preparedness meeting, in anticipation of Hurricane Irene, held on August 26, 2011 at the Police Station. The Board thanked everyone that participated in that meeting. Some town roads were closed due to flooding and several trees that had to be removed from the roadways.

GRACE CAMPBELL – SENIOR CENTER:

This discussion was canceled.

ZONING ENFORCEMENT UPDATE:

Administrator LaBombard said that there is no new information regarding this issue.

ONE DAY WINE AND MALT LICENSE – FRIENDS OF THE LIBRARY:

Susan Young has applied for a one day Wine and Malt license for the opening of the annual book sale to be held at the Bushnell Sage Library on October 21, 2011. Selectman Hannum moved to grant the one day Wine and Malt License to the Friends of the Library for the opening of the annual book sale to be held on October 21, 2011 from 6:00 pm to 8:00 pm, pending receipt of certificate of insurance stating alcohol liability, seconded by Selectman Smith. The motion carried unanimously.

TEMPORARY ROADSIDE EVENT SIGN:

Susan Young has requested a Temporary Roadside Event Sign Permit for the annual book sale to be held on October 21-23, 2011 at the Bushnell Sage Library. The sign would be placed in the Village Green on October 7, 2011 and removed on October 23, 2011. Discussion on this issue was tabled until the next meeting.

BYLAW REVIEW COMMITTEE APPOINTMENTS:

Chairman Wood read the following list of names of applicants for the Bylaw Review Committee:
David A. Smith Sr.
Christopher Tomich

Anthony Gulotta
David West
Peter Cherneff
Eric Carlson

Selectman Hannum moved to appoint David A. Smith Sr, Christopher Tomich, Anthony Gulotta, Peter Cherneff and Eric Carlson to the Bylaw Review Committee, seconded by Chairman Wood. The motion passed 2-0, Selectman Smith abstained from the vote.

TOWN COUNSEL SELECTION:

Three candidates were interviewed for the position of Town Counsel. Discussion ensued. Selectman Smith moved to appoint Kopelman and Paige P.C. as Town Council for FY12, seconded by Selectman Hannum. The motion carried 2-1. It was the consensus of the Board to continue to use Mirick O'Connell as labor counsel and Brackett and Lucas for the PRLA zoning enforcement issue.

BERKSHIRE PUBLIC HEALTH ALLIANCE:

Town Counsel's opinion has not been received to date. This discussion was tabled for a future meeting.

ENERGY GRANT CONTRAT AMENDMENT:

Selectman Hannum moved to approve the contract amendment pending clarification on the scope of services and to authorize Administrator LaBombard to sign the amendment, seconded by Selectman Smith. The motion carried unanimously.

SHEFFIELD WATER COMPANY UPDATE:

Chairman Wood said that Sheffield Water Company has received a low interest loan for the installation of a water storage tank on Water Farm Road. Beth Bartholomew thanked the Board for their support.

ASSISTANT TOWN ADMINISTRATOR SEARCH:

Selectman Hannum moved to appoint Selectman Hannum, Selectman Smith and Administrator LaBombard serve as the search committee for an Assistant Town Administrator, seconded by Selectman Smith. The motion carried unanimously.

SELECTMEN'S ITEMS:

Selectman Smith said that the Kiwanis and Sheffield Volunteer Hose Company's annual Steak Roast would be held on Saturday at the Fire House from 4:30 pm – 7:00 pm.

Selectman Hannum stated that the MPO would hold a caucus for the election of representatives. Jim Lovejoy would like to continue to serve as the MPO representative for Southwest MPO region and Selectman Hannum would like to serve as the alternate representative. Selectman Smith moved to support Jim Lovejoy as Southwest MPO region representative and Julie Hannum as the alternate representative, seconded by Chairman Wood. The motion carried unanimously.

Selectman Hannum updated the Board on the SBRSD bond issue. Meetings were held consisting of one Board of Selectmen member from Sheffield, New Marlborough, Egremont, Alford and Monterey to discuss a bond for the SBRSD. Discussion ensued.

Chairman Wood updated her draft letter regarding wind siting.

Chairman Wood discussed scheduling a meeting with the Finance Committee to discuss the school bond and budget issues.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard stated that the Town recently received a recycling rebate from the Materials Recycling Facility (MRF) in the amount of \$4,655.68. Discussion ensued regarding recycling, improved signage and improvements at the Transfer Station.

OTHER BUSINESS:

A letter was received regarding the Tour DaVita, a bike ride in support of kidney disease. The ride will go through Sheffield on September 18, 2011. Chief McGarry was present and stated that he had no problem with the ride. Selectman Hannum moved to approve the bike ride and to send a letter of approval to Tour DaVita, seconded by Selectman Smith. The motion carried unanimously.

A temporary roadside event sign was received from the Sheffield Kiwanis for a sign to be placed in the Village Green for the annual steak roast. Selectman Hannum moved to approve the temporary roadside event sign for the Kiwanis Steak Roast, seconded by Chairman Wood. The motion carried 2-0, Selectman Smith abstained from the vote.

A temporary roadside event sign was received from Christ Church for their Silent Auction to be held on October 8, 2011. The sign would be erected on the Village Green on September 18, 2011 and removed on October 9, 2011. Selectman Smith moved to approve the temporary roadside event sign for Christ Church, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Wood stated that she and Chief McGarry worked on the corrections to the EMS Service Zone Plan and the plan is now ready for signatures. Selectman Hannum moved to authorize Chairman Wood to sign the plan when finalized, seconded by Selectman Smith. The motion carried unanimously.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Smith. The motion carried unanimously.

Chairman Wood adjourned the meeting at 7:55 pm.

Respectfully submitted:

Rhonda LaBombard
Town Administrator