

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
AUGUST 15, 2011
CARLTON FRENCH MEETING ROOM
7:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum, Clerk
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
James McGarry, Chief of Police

Members of the public

Chairman Wood called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Hannum moved to approve the minutes from the June 20, 2011 meeting, the July 18, 2011 meetings and the July 25, 2011 meeting seconded by Selectman Smith. The motion carried unanimously.

POLICE DEPARTMENT APPOINTMENTS:

Chief McGarry introduced Tricia Wilkinson and Christopher Jackson and recommended their appointment as Reserve Intermittent Police Officers. He also recommended Shawn Reagan for appointment as a Reserve Intermittent Officer. Mr. Reagan is away on military service for two weeks. Selectman Hannum moved to appoint Trisha Wilkinson, Christopher Jackson and Shawn Reagan as Reserve Intermittent Police Officers for a one year probationary term, seconded by Selectman Smith. The motion carried unanimously.

Chief McGarry also recommended the re-appointment of Justin Biasin and David Moynihan as regular Reserve Intermittent officers for a term to expire on June 30, 2013. Selectman Hannum moved to appoint Justin Biasin and David Moynihan as Reserve Intermittent Police Officers for a term to expire on June 30, 2013, seconded by Selectman Smith. The motion carried unanimously.

USE OF BARNARD PARK:

Pastor Jill Graham has requested to hold a memorial vigil in Barnard Park on September 11, 2011. Selectman Hannum moved to grant permission for a memorial vigil to be held in Barnard Park on September 11, 2011 at 7 pm, seconded by Selectman Smith. The motion carried unanimously.

LANE CONSTRUCTION TANK PERMITS:

Megan Sylvia from Lane Construction was present to request a permit for storage of inflammable materials. This request is to bring the storage tanks into compliance. Selectman Smith moved to grant a Storage of Inflammable Materials license to Lane Construction located on Lime Kiln Road, seconded by Selectman Hannum. The motion carried unanimously.

TEMPORARY ROADSIDE EVENT SIGN:

David Smith Sr. has requested a Temporary Roadside Event Sign Permit for Sheffield Fair to be held on September 10, 2011. The sign would be placed in the Village Green on August 29, 2011 and removed on September 11, 2011. Selectman Hannum moved to approve the Temporary Roadside Event Sign for the Sheffield Fair, seconded by Selectman Smith. The motion carried unanimously.

SPECIAL TOWN MEETING UPDATE:

Administrator LaBombard stated that a Special Town Meeting was held on August 10, 2011. Article #1 was for approval of the school budget assessment in the amount of \$5,812,155, which passed by a vote of 74 yes; 73 no. Since Sheffield is the fourth town to approve the budget, the SBRSD now has an approved FY2012 operating budget. Discussion ensued regarding the on going bond issue for capital expenditures.

SELECTMEN'S ITEMS:

Selectman Hannum stated that she attended a meeting with the Massachusetts Water Pollution Abatement Trust and Sheffield Water Company regarding the loan for the installation of a water storage tank. Chairman Hannum drafted a letter of support for the Sheffield Water Company's storage tank project. The letter also stated that Sheffield Water Company has given the Town the right of first refusal in the event of any sale or issues with the water company. Selectman Hannum moved to approve and sign the letter, seconded by Selectman Smith. The motion carried unanimously.

Chairman Wood stated that she would like to begin preparing for the negotiations with the SBRSD unions. Discussion ensued.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard stated that portions of County Road and Home Road would be paved within the next couple of weeks.

PUBLIC COMMENT:

George Oleen inquired on the status of the storage shed for the American Legion. Discussion ensued. The discussion was tabled until the next meeting.

George Oleen distributed information regarding flag collection boxes for flags that are no longer needed. Discussion ensued regarding the proposed locations for the boxes. It was the consensus of the Board to approve the boxes pending approval from the Fire Chief.

OTHER BUSINESS:

A letter was received notifying the Board of the Mumbet Walk to Freedom which will be held on Saturday, August 20, 2011. The Police Department has been notified.

Chairman Wood stated that a bench dedication ceremony would be held at the Bushnell Sage Library on Sunday, August 21, 2011.

Discussion ensued regarding the meeting schedule for the next couple of weeks. The next regular meeting of the Board would be on Tuesday, September 6, 2011. Working sessions will be scheduled as needed.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Smith. The motion carried unanimously.

Chairman Wood adjourned the Open Session at 7:45 pm.

Respectfully submitted:

Rhonda LaBombard

Town Administrator